



## Town of Fort Macleod Council Meeting Agenda

Monday, July 14, 2025, 7:00 pm

Council Chambers

G.R. Davis Administration Building

410 20th Street

Fort Macleod, AB T0L 0Z0

*Mayor Brent Feyter, Deputy Mayor Aaron Poytress*

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**Town of Fort Macleod  
Council Meeting Minutes**

**Monday, June 23, 2025, 7:00 pm  
Council Chambers  
G.R. Davis Administration Building  
410 20th Street  
Fort Macleod, AB T0L 0Z0**

Council Present: Mayor Brent Feyter, Councillor Christina Fox, Councillor Jim Monteith, Councillor Jeemeet Patel, Councillor Aaron Poytress, Councillor Gord Wolstenholme

Regrets: Councillor Mackenzie Hengerer

Administration: Anthony Burdett, CAO, Liisa Gillingham, Director of Community & Protective Services, Kris Holbeck, Director of Finance, Meranda Day Chief, Executive Assistant, Brennan Orr, Director of Operations, Daniella Anker, Economic Development Coordinator

Others: Fire Services Recognition: Chelsea Petrovic, MLA Livingstone Macleod, Allen Zoeteman, Fire Chief & Dick Schellhorn. Fort Macleod RCMP: Sgt. Christian Lafleur. Fortis Alberta: Cody Webster. Fort Macleod Housing Committee: Sharon Brown, FCSS Coordinator, and Amy Isaac, FCSS Housing & Community Support Navigator. Canadian-American Junior Hockey League: Tyson Peterson.

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**A. CALL TO ORDER**

Mayor Feyter called the meeting to order at 7:02 pm.

**B. MOMENT OF REFLECTION**

**C. APPROVAL OF AGENDAS**

**C.1 CONSENT AGENDA**

**R.2025.169**

**Moved by:** Councillor Fox

That Council approves the Consent agenda as presented.

**CARRIED**

**C.1.a COUNCIL MEETING MINUTES**

C.1.a.a June 9, 2025

**C.1.b CORRESPONDENCE AND INFORMATION ITEMS**

C.1.b.a Emergency Department Closures

C.1.b.b Joshua Bergin: Request For Cat Control Bylaw

**C.1.c FINANCIALS**

C.1.c.a Payables June 17, 2025

C.1.d COMMITTEE REPORTS  
(First meeting of the month)

C.2 REGULAR MEETING AGENDA

**R.2025.170**

**Moved by:** Councillor Fox

That Council approve the June 23, 2025, regular Council meeting agenda as presented.

**CARRIED**

**D. FOR THE GOOD OF COUNCIL**

**E. DELEGATIONS**

- E.1 Fire Services Recognition: Dick Schellhorn  
*Chelsae Petrovic, MLA Livingstone-Macleod*

Mayor Brent Feyter thanked Mr. Schellhorn for his dedicated service to the Town of Fort Macleod and recessed the meeting to allow time for photographs at 7:14 pm.

Mayor Brent Feyter called the meeting back to order at 7:19 pm.

- E.2 Fort Macleod RCMP: Quarterly Report  
*Sgt. Christian Lafleur*

Mayor Feyter thanked Sgt. Christian Lafleur for his presentation to Council, and thanked the Fort Macleod RCMP Detachment for everything they do in our community.

- E.3 Fortis Alberta: System Reliability and Upgrades  
*Cody Webster, Stakeholder Relations Manager*

Mayor Feyter thanked Cody Webster from Fortis Alberta for their presentation to Council on the electrical system reliability and upgrades.

- E.4 Housing Committee: Housing and Service Needs Estimation Report  
*Sharon Brown, FCSS Coordinator & Amy Isaac, FCSS Housing & Community Support Navigator*

Mayor Feyter thanked Sharon Brown, Amy Isaac and the Fort Macleod Housing Committee for their presentation to Council on the Housing and Service Needs Estimation.

- E.5 Canadian-American Junior Hockey League  
*Tyson Peterson*

Mayor Feyter briefly excused himself from the meeting at 8:17 pm, at which time Deputy Mayor Aaron Poytress assumed the chair. Mayor Feyter returned and resumed chairing the meeting at 8:21 pm.

Mayor Feyter thanked Tyson Peterson for their delegation to Council on the Canadian-American Junior Hockey League (CAJHL).

**F. PUBLIC HEARINGS**

**G. CONSIDERATION OF DELEGATIONS and PUBLIC HEARINGS**

G.1 Housing and Service Needs Estimation Report

**R.2025.171**

**Moved by:** Councillor Monteith

That Council receive the “Fort Macleod Housing and Service Needs Estimation: A Community Report 2024” as information, and direct administration to explore opportunities to support community education and engagement on housing insecurity, in alignment with the report’s key recommendations.

**CARRIED**

G.2 Canadian-American Junior Hockey League

**R.2025.173**

**Moved by:** Councillor Wolstenholme

That Council directs Administration to review the proposal from the Canadian-American Junior Hockey League and report back to Council at a future meeting.

**CARRIED**

**H. UNFINISHED BUSINESS**

H.1 Provincial Historic Area Design Guidelines

*Brennan Orr, Director of Operations*

**R.2025.172**

**Moved by:** Councillor Patel

That Council approves Provincial Historic Area Design Guidelines as presented.

**CARRIED**

**I. NEW BUSINESS**

I.1 2025 Non-Residential Tax Incentives

*Kris Holbeck, Director of Finance*

**R.2025.174**

**Moved by:** Councillor Fox

That Council approves Administration entering into a tax incentive agreement with the following property owner for the 2025/2026/2027 cycle:

- O’Sullivans Concrete Ltd. for 136 – 13<sup>th</sup> Street (Roll #2127500).

**CARRIED**

I.2 Assessment Services Request For Proposals Award

*Kris Holbeck, Director of Finance*

**R.2025.175**

**Moved by:** Councillor Poytress

That Council accepts the awarding of the assessment services contract for the five-year period (June 2025 – May 2030) to Benchmark Assessment Consultants Inc. as information.

**CARRIED**

I.3 Investment Management Services Request For Proposals Award

*Kris Holbeck, Director of Finance*

**R.2025.176**

**Moved by:** Councillor Monteith

That Council accepts the awarding of the investment management services contract for the five-year period (July 2025 – June 2030) to Hobson Chalal Advisory Group (CIBC Wood Gundy) as information.

**CARRIED**

- I.4 Alberta Municipalities Distinguished Service Award Nomination  
*Anthony Burdett, CAO*

**R.2025.177**

**Moved by:** Councillor Fox

That Councillor Christina Fox brings forward the nomination of Councillor Gord Wolstenholme for the Alberta Municipalities Distinguished Service Award in recognition of over 20 years of dedicated service to the Town of Fort Macleod, and that Council directs Administration to complete and submit the nomination.

**CARRIED**

- J. **ADMINISTRATIVE REPORTS**  
*(Quarterly - January, April, July, October)*

- K. **IN CAMERA**

**R.2025.178**

**Moved by:** Councillor Patel

That Council moves in camera to discuss a personnel item at 8:48 pm.

**CARRIED**

- K.1 Personnel - FOIP Section 17

**R.2025.179**

**Moved by:** Councillor Wolstenholme

That Council moves out of in camera at 9:19 pm.

**CARRIED**

- L. **CONSIDERATIONS ARISING FROM IN CAMERA**

- L.1 Environment Committee Applications

**R.2025.180**

**Moved by:** Councillor Fox

That Council appoints Stasha Donahue, Shawn Patience, and Darcy Donahue as members-at-large to the Fort Macleod Environment Committee for a two-year term ending June 2027.

**CARRIED**

- M. **ADJOURNMENT**

Mayor Feyter adjourned the meeting at 9:20 pm.

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Mayor Brent Feyter

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CAO Anthony Burdett



**Town of Fort Macleod  
Finance & Infrastructure  
Committee of the Whole Council Meeting**

**Wednesday, July 2, 2025, 12:00 pm  
Conference Room  
G.R. Davis Administration Building  
410 20th Street  
Fort Macleod, AB T0L 0Z0**

Council Present: Mayor Brent Feyter, Councillor Christina Fox, Councillor Jim Monteith, Councillor Jeemeet Patel, Councillor Aaron Poytress, Councillor Gord Wolstenholme

Regrets: Councillor Mackenzie Hengerer

Administration: Kris Holbeck, Director of Finance, Meranda Day Chief, Executive Assistant, Brennan Orr, Director of Operations, Curtis Jestin, Plants Foreman

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**A. CALL TO ORDER**

Mayor Feyter called the meeting to order at 12:12 pm.

**B. APPROVAL OF AGENDA**

**R.2025.181**

**Moved by:** Councillor Fox

That Council approve the July 2, 2025, Finance & Infrastructure Council meeting agenda as presented.

**CARRIED**

**C. UNFINISHED BUSINESS**

**D. NEW BUSINESS**

D.1 Police Cost Funding Summary  
*Kris Holbeck, Director of Finance*

D.2 Bylaw 1990 Water Utilities – Rate Updates  
*Brennan Orr, Director of Operations & Curtis Jestin, Plants Foreman*

**E. IN CAMERA**

**F. CONSIDERATIONS ARISING FROM IN CAMERA**

**G. ADJOURNMENT**

Mayor Feyter adjourned the meeting at 1:06 pm.

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Mayor Brent Feyter

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CAO Anthony Burdett

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## Carmangay Parade Come Float with Us August 2 !

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From Valleri <vokos@shaw.ca>

Date Tue 2025-06-17 10:55 AM

To Executive Assistant - Meranda Day Chief <ExecAssist@fortmacleod.com>

## Carmangay Parade Come Float with Us August 2 !

Hello Miranda ,

The Carmangay Horticultural Association is excited to host the Carmangay Annual Sports Day and Fair Parade on August 2. We would be honoured to have you FLOAT in the parade on August 3 !! Please RSVP or pass onto the right person please.

This years **55 Emerald Anniversary Carmangay Ag Society August 2nd**

Parade line up is 9:00- 9:30 am , Judging starts at 9:30 and the Parade at 10.

Prizes for Best Float , Most Creative , Incorporates Theme and theme of their own.  
Invite everyone.

Categories Communities, Commercial ; Antique; Horses; Organizations and Family .

To RSVP or More information please contact sender Valleri Okos  
at [vokos@shaw.ca](mailto:vokos@shaw.ca) or 587-777-3927.

Watch the Village of Carmangay and Horticultural Facebook page for up to date event line ups.

So much going on for kids and adults alike. Car Show; Face Painting, Mini Soapbox races and so much more.

The Carmangay Curling Association is hosting their annual Bonspiel with cash prizes and beer gardens.

The Volunteer Fire Department is hosting their annual BBQ on Friday August 1

The Lions Club Pancake Breakfast is August 2 at 9 am Carmangay Community Centre.

Of course the Parade at 10 am ..

Thank-you for your time . We look forward to hearing from you.

Sincerely,

Carmangay Horticultural Society.



**MLA CHELSAE PETROVIC**  
**LIVINGSTONE MACLEOD**



Dear Mayor, Council and Staff

On behalf of the Livingstone - Macleod  
Constituency, I would like to extend my  
sincere thanks to the town of Fort Macleod  
for your support and assistance in hosting the  
recent Coal Town Hall.

Thank you again for your continued  
commitment to civic engagement and community  
leadership.

- Patricia



# TOWN OF FORT MACLEOD

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## Cheque Listing For Account Payable

2025-Jul-4  
12:35:32PM

Cheque #	Cheque Date	CEO	CAO	Vendor #	Vendor Name	Amount
						<b>Batch # 17472</b>
20250160	2025-06-26			5	911 SUPPLY	118.64
20250161	2025-06-26			695	ECONOMIC DEVELOPERS ALBERTA	309.75
20250162	2025-06-26			1530	GRANUM & DISTRICT CANADA DAY SOCIETY	500.00
20250163	2025-06-26			1885	HR ADVANTAGE	5,040.00
20250164	2025-06-26			1257	PUROLATOR INC.	98.55
20250165	2025-06-26			1840	QUINLAN SPRAY SERVICES	5,265.75
20250166	2025-06-26			1	DUTCH GRILL LTD., BOX 244	88.44
20250167	2025-06-26			1	GAINFORD, JULIE	75.00
20250168	2025-06-26			1	ROCKYVIEW ELECTRIC (1985) LTD	500.00
20250169	2025-06-26			1	SONGER ARCHITECTURE INC., 120 D MAYOR MAGRATH N	658.56
20250170	2025-06-26			1	TRS AERIAL SURVEYS LTD.	4,171.13
						<hr/> 16,825.82
						<b>Batch # 17487</b>
20250171	2025-06-30			1799	BELL MOBILITY	1,099.00
20250172	2025-06-30			1156	DIRECT ENERGY BUSINESS	56,626.93
20250173	2025-06-30			454	PITNEY WORKS	2,121.00
20250174	2025-06-30			562	TELUS	1,686.50
20250175	2025-06-30			564	TELUS MOBILITY	320.25
						<hr/> 61,853.68
						<b>Batch # 17488</b>
20250176	2025-06-30			390	MCNALLY CONTRACTORS LTD.	617,762.07
						<hr/> 617,762.07
						<b>Batch # 17498</b>
20250177	2025-07-02			900100	AMASIO, RANDY JO	1,367.36
						<hr/> 1,367.36



# TOWN OF FORT MACLEOD

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## Cheque Listing For Account Payable

2025-Jul-4  
12:35:32PM

Cheque #	Cheque Date	CEO	CAO	Vendor #	Vendor Name	Amount
						<b>Batch # 17473</b>
20251090	2025-06-27	EFT	EFT	1772	2442851 ALBERTA LTD.	289.19
20251091	2025-06-27	EFT	EFT	1206	AEDARSA	444.15
20251092	2025-06-27	EFT	EFT	17	ALBERTA HARDWARE LTD.	1,202.63
20251093	2025-06-27	EFT	EFT	55	AMSC INSURANCE SERVICES LIMITED	25,147.86
20251094	2025-06-27	EFT	EFT	58	AQUAM INC.	488.67
20251095	2025-06-27	EFT	EFT	644	AVAIL LLP	573.20
20251096	2025-06-27	EFT	EFT	91	BOS SOD FARMS	2,258.55
20251097	2025-06-27	EFT	EFT	112	CANADIAN LINEN & UNIFORM SERVC	111.17
20251098	2025-06-27	EFT	EFT	169	CANADIAN UNION OF PUBLIC EMPLOYEES	2,001.58
20251099	2025-06-27	EFT	EFT	127	CHINOOK ARCH REGIONAL LIBRARY	12,792.36
20251100	2025-06-27	EFT	EFT	1855	CHINOOK PUMPS LTD.	139.64
20251101	2025-06-27	EFT	EFT	129	CHINOOK SEPTIC & EXCAVATING	1,432.20
20251102	2025-06-27	EFT	EFT	143	CLEARTECH INDUSTRIES INC.	13,301.40
20251103	2025-06-27	EFT	EFT	1874	COULEE VIEW CONTRACTING	1,640.10
20251104	2025-06-27	EFT	EFT	1034	CRAZY STITCH	168.00
20251105	2025-06-27	EFT	EFT	615	CULLIGAN WATER	115.06
20251106	2025-06-27	EFT	EFT	1111	DELCAN BUILDING MATERIALS LTD.	4.17
20251107	2025-06-27	EFT	EFT	871	DESK 'N FILE OFFICE FURNITURE INC.	1,281.01
20251108	2025-06-27	EFT	EFT	1260	DIGITEX	276.33
20251109	2025-06-27	EFT	EFT	1876	DOYLE, FRANCINA	55.33
20251110	2025-06-27	EFT	EFT	1675	ECOAG INITIATIVES INC.	4,168.40
20251111	2025-06-27	EFT	EFT	1852	ENVIRONMENTAL 360 SOLUTIONS (ALBERTA) LTD.	48,085.82
20251112	2025-06-27	EFT	EFT	1657	FLOWPOINT ENVIRONMENTAL SYSTEMS LP	110.31
20251113	2025-06-27	EFT	EFT	241	FORT MACLEOD AGENCIES (1989) LTD.	28.00
20251114	2025-06-27	EFT	EFT	262	FORT PHARMACY 2020 LTD.	36.28
20251115	2025-06-27	EFT	EFT	846	GMS MECHANICAL & EQUIPMENT LTD.	105.86
20251116	2025-06-27	EFT	EFT	1884	GOLDBECK SOLAR CANADA CORP.	2,186.28
20251117	2025-06-27	EFT	EFT	1709	GREATWEST KENWORTH LTD.	139.51
20251118	2025-06-27	EFT	EFT	1548	GREEN ARROW RECYCLING AND JANITORIAL	1,391.25
20251119	2025-06-27	EFT	EFT	281	GREGG DISTRIBUTORS LP	286.97
20251120	2025-06-27	EFT	EFT	294	HAUL ALL EQUIPMENT SYSTEMS	1,354.50
20251121	2025-06-27	EFT	EFT	1173	HIFAB HOLDINGS LTD.	1,460.52
20251122	2025-06-27	EFT	EFT	308	HILLTOP GREENHOUSES	1,441.70
20251123	2025-06-27	EFT	EFT	1886	HOLWERDA, DOMIEC	127.27
20251124	2025-06-27	EFT	EFT	1726	JD TOOLS	1,140.83
20251125	2025-06-27	EFT	EFT	1584	LIVE ELECTRIC INC.	520.57
20251126	2025-06-27	EFT	EFT	1063	LIVINGSTONE RANGE SCHOOL DIVISION	176.25
20251127	2025-06-27	EFT	EFT	1723	MA CATERING COMPANY LTD	411.12
20251128	2025-06-27	EFT	EFT	373	MAC AUTOGLASS & GRAPHICS LTD.	141.75
20251129	2025-06-27	EFT	EFT	374	MACLEOD GAZETTE LTD.	699.30
20251130	2025-06-27	EFT	EFT	393	MUNICIPAL DISTRICT OF WILLOW CREEK	3,096.61
20251131	2025-06-27	EFT	EFT	978	NEXT HOME AND GARDEN	28.13
20251132	2025-06-27	EFT	EFT	1554	OMNIGO SOFTWARE INTERNATIONAL	2,192.95
20251133	2025-06-27	EFT	EFT	1250	PATTISON OUTDOOR ADVERTISING LP	787.50
20251134	2025-06-27	EFT	EFT	1711	PINCHER CREEK CO-OPERATIVE ASSOC. LTD.	5,889.44
20251135	2025-06-27	EFT	EFT	1780	RECORDXPRESS	49.39
20251136	2025-06-27	EFT	EFT	1397	SECURCOM TECHNOLOGIES INC.	816.90
20251137	2025-06-27	EFT	EFT	514	SILVER AUTOMOTIVE FORT MACLEOD LTD.	714.48
20251138	2025-06-27	EFT	EFT	1629	SIMON BOS NURSERIES	8,925.00



# TOWN OF FORT MACLEOD

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## Cheque Listing For Account Payable

2025-Jul-4  
12:35:32PM

Cheque #	Cheque Date	CEO	CAO	Vendor #	Vendor Name	Amount
20251139	2025-06-27	EFT	EFT	1654	T & T DISPOSAL SERVICES	5,087.31
20251140	2025-06-27	EFT	EFT	1398	T.L.C. VENTURES INC.	2,047.50
20251141	2025-06-27	EFT	EFT	1068	TAXERVICE	236.25
20251142	2025-06-27	EFT	EFT	1775	THE CALL CENTRE INC.	169.05
20251143	2025-06-27	EFT	EFT	578	TOWN OF FORT MACLEOD	19,481.48
20251144	2025-06-27	EFT	EFT	1086	TRINUS TECHNOLOGIES INC.	52.50
20251145	2025-06-27	EFT	EFT	619	WILLOW CREEK REGIONAL WASTE	15,464.35
20251146	2025-06-27	EFT	EFT	1427	WINDY WEST PLUMBING LTD.	2,955.19
20251147	2025-06-27	EFT	EFT	1150	XTRA ELECTRIC LTD.	36.75
						195,765.87
						<b>Batch # 17489</b>
20251155	2025-06-30	EFT	EFT	414	MPE A DIVISION OF ENGLOBE	132,933.97
						132,933.97
						<b>Batch # 17490</b>
20251156	2025-07-02	EFT	EFT	1856	GILLINGHAM, COLE S.	225.00
20251157	2025-07-02	EFT	EFT	1079	WOLF DEN ENTERPRISES	200.00
						425.00
						<b>Total 1,026,933.77</b>

\*\*\* End of Report \*\*\*

**EXECUTIVE COMMITTEE MEETING MINUTES**  
**May 8, 2025; 4:00 pm**  
**ORRSC Boardroom (3105 - 16 Avenue North, Lethbridge)**

The Executive Committee Meeting of the Oldman River Regional Services Commission was held on Thursday, May 8, 2025, at 4:00 pm, in the ORRSC Administration Building.

**Attendance**

**Executive Committee**

Christopher Northcott, Chair  
Don Anderberg, Vice Chair  
Evan Berger  
David Cody  
Brad Schlossberger  
Neil Sieben  
Gordon Wolstenholme

**Staff**

Bonnie Brunner, Senior Planner  
Carlin Groves, CAD/GIS Technologist  
Steve Harty, Senior Planner  
Diane Horvath, Senior Planner  
Raeanne Keer, Executive Assistant  
Mladen Kristic, CAD/GIS Technologist  
Jennifer Maxwell, Subdivision Technician  
Kaylee Sailer, CAD/GIS Technologist  
Stephanie Sayer, Accounting Clerk  
Kattie Schlamp, Planner  
Rachel Schortinghuis, Assistant Planner  
Gavin Scott, Senior Planner  
Jaime Thomas, GIS Analyst  
Jordan Thomas, GIS Analyst

Chair Northcott called the meeting to order at 4:02 pm.

**1. Approval of Agenda**

**Moved by: Brad Schlossberger**

THAT the Executive Committee adopts the May 8, 2025 Executive Committee Meeting Agenda, as presented.

**CARRIED**

**2. Approval of Consent Agenda**

- a. Minutes of April 17, 2025
- b. Recommendation of 2024 ORRSC Annual Report to Board of Directors
- c. Subdivision Activity – April 2025
- d. Office Accounts
  - (i) Monthly Office Accounts
    - March 2025
  - (ii) Payments and Credits
    - March 2025

- e. Financial Statements
  - (i) Balance Sheet
    - March 2025
  - (ii) Comparative Income Statement
    - March 2025
  - (iii) Details of Account:
    - As of March 31, 2025

**Moved by: Don Anderberg**

THAT the Executive Committee approves the consent Agendas as distributed.

**CARRIED**

**3. New Business**

**a. Meeting with Staff (Dinner Break at 5:30 pm)**

Chair Northcott welcomed and thanked everyone for taking the opportunity to participate in this meeting with the Executive Committee and ORRSC staff.

Chair Northcott provided details on the format for tonight's discussion including an All-Staff roundtable, breakout sessions with individual departments, and a dinner break.

**(i) Roundtable Discussion - All Staff**

The Executive Committee and staff discussed various topics regarding the organization and future Chief Administrative Officer.

**(ii) Breakout Session with Administrative Staff**

The Executive Committee and the Administrative staff discussed various topics regarding the organization and future Chief Administrative Officer.

**(iii) Breakout Session with GIS Staff**

The Executive Committee and the GIS staff discussed various topics regarding the organization and future Chief Administrative Officer.

**(iv) Breakout Session with Planning Staff**

The Executive Committee and the Planning staff discussed various topics regarding the organization and future Chief Administrative Officer.

**Moved by: Evan Berger**

THAT the Executive Committee moves into Closed Session in accordance with Section 24 of the *Freedom of Information and Protections of Privacy Act*.

**CARRIED AT 9:24 PM**

**4. Closed Session**

**b. Follow-up to Meeting with Staff**

Pursuant to section 197(6) of the *Municipal Government Act*, the following member of Administration were in attendance for Agenda Item 4.a – Follow-up to Meeting with Staff: R. Keer.

**Moved by: Evan Berger**

THAT the Executive Committee moves into Open Session

**CARRIED AT 9:44 PM**

- 5. Next Meeting** – Board of Directors & BBQ – June 5, 2025  
Executive Committee – June 12, 2025

**6. Adjournment**

**Moved by: Neil Sieben**

THAT the Executive Committee hereby closes the meeting.

**CARRIED AT 9:46 PM**

  
\_\_\_\_\_  
CHAIR

  
\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER





OLDMAN RIVER REGIONAL SERVICES COMMISSION

## BOARD OF DIRECTORS' MEETING MINUTES

Thursday, March 6, 2025 – 7:00 p.m.

ORRSC Conference Room (3105 - 16 Avenue North, Lethbridge) or ZOOM Virtual Meeting

### BOARD OF DIRECTORS:

Colin Bexte (Absent) .....Village of Arrowwood  
Shayla Anderson (Absent) ..... Village of Barnwell  
Dan Doell (In Person)..... Village of Barons  
Mike Wetzstein (Absent) ..... Town of Bassano  
Ray Juska (Virtual) ..... City of Brooks  
Roger Houghton (In Person) ..... Cardston County  
Allan Burton (Absent) ..... Town of Cardston  
Sue Dahl (In Person) ..... Village of Carmangay  
James F. Smith (Absent) ..... Village of Champion  
Brad Schlossberger (Absent) ..... Town of Claresholm  
Deborah Florence (In Person)..... Town of Coalhurst  
Tanya Smith (In Person)..... Village of Coutts  
Dave Slingerland (Absent) ..... Village of Cowley  
Dave Filipuzzi (In Person)..... Mun. Crowsnest Pass  
Dean Ward (In Person) ..... Mun. Crowsnest Pass  
Stephen Dortch (In Person) ..... Village of Duchess  
Gord Wolstenholme (In Person).. Town of Fort Macleod  
Joan Hughson (Absent) ..... County of Forty Mile  
Mark Peterson (Absent) ..... Village of Glenwood  
Suzanne French (Absent)..... Village of Hill Spring  
Morris Zeinstra (Absent) .....Lethbridge County

Brad Koch (Absent) ..... Village of Lomond  
Gerry Baril (Absent) ..... Town of Magrath  
Peggy Losey (In Person) ..... Town of Milk River  
Dean Melnyk (Virtual) ..... Village of Milo  
Victor Czop (In Person) ..... Town of Nanton  
Marinus de Leeuw (Absent)..... Town of Nobleford  
Teresa Feist (Absent) ..... Town of Picture Butte  
Jim Welsch (Absent) ..... M.D. of Pincher Creek  
Don Anderberg (In Person) ..... Town Pincher Creek  
Ronald Davis (Absent)..... M.D. of Ranchland  
Neil Sieben (In Person)..... Town of Raymond  
Don Norby (In Person) ..... Town of Stavely  
Matthew Foss (Absent)..... Village of Stirling  
John DeGroot (In Person) ..... MD of Taber  
Russell Norris (In Person)..... Town of Vauxhall  
Christopher Northcott (In Person)..... Vulcan County  
Richard DeBolt (In Person) ..... Town of Vulcan  
David Cody (In Person)..... County of Warner  
Marty Kirby (In Person)..... Village of Warner  
Evan Berger (In Person) ..... M.D. Willow Creek

### STAFF:

Bonnie Brunner ..... Senior Planner  
Steve Harty ..... Senior Planner  
Diane Horvath ..... Senior Planner  
Harsimran Kaur..... Assistant Planner  
Raeanne Keer ..... Executive Assistant  
Lenze Kuiper ..... Chief Administrative Officer  
Jennifer Maxwell ..... Subdivision Technician

Stephanie Sayer ..... Accounting Clerk  
Kattie Schlamp..... Planner  
Rachel Schortinghuis ..... Assistant Planner  
Gavin Scott ..... Senior Planner  
Jaime Thomas .....GIS Analyst  
Jiayi Wang..... Assistant Planner

Chair Christopher Northcott called the meeting to order at 7:00 pm.



**1. APPROVAL OF AGENDA**

**Moved by: Richard DeBolt**

THAT the Board adopts the Agenda for March 6, 2025, as presented.

**CARRIED**

**2. APPROVAL OF MINUTES**

**Moved by: Tanya Smith**

THAT the Board approves the meeting minutes of December 5, 2024, as presented.

**CARRIED**

**3. BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the minutes.

**4. REPORTS**

**a. Executive Committee Report**

Chair Northcott presented the Executive Committee Report to the Board.

**5. BUSINESS**

**a. Housing Needs Assessments**

R. Schortinghuis, Assistant Planner, presented on Housing Needs Assessments to the Board.

**b. GIS Update**

J. Thomas, GIS Analyst, presented on various updates and projects from the GIS Department, including NextGen 911, Elections Alberta addressing, new ortho-photos for 22 participating municipalities, asset management, and the installation of a new view module.

**c. Regional Assessment Review Board**

L. Kuiper presented on the Regional Assessment Review Board to the Board.

**d. Subdivision Activity – As of January 31, 2025**

L. Kuiper presented the Subdivision Statistics as of January 31, 2025 to the Board.

**e. ORRSC Periodical Spring 2025: Brownfield Sites**

G. Scott, Senior Planner, presented the Spring 2025 ORRSC Periodical topic Brownfield Sites to the Board, and highlighted some of the topics that will be covered.

**f. New Agreements – Status Update**

Chair Northcott stated that the Executive and Administration are working on updating the ORRSC Service Agreements and noted that we hope to have more information for the June 2025 Meeting.

**g. Bear Pit Session**

L. Kuiper introduced the Bear Pit Session, and encouraged Board Members to ask any planning or GIS related questions they may have.

The Board asked various questions on recruitment strategies for more Planners, collaborative planning, additional visits by the CAO and Chair to municipal members, and the benefits of having long range plans in place.

**7. ACCOUNTS**

**a. Balance Sheet and Comparative Income Statement**

**- As of January 31, 2025**

L. Kuiper presented the Balance Sheet and Comparative Income Statements as of January 31, 2025.

**Moved by: Don Anderberg**

THAT the Board approves Balance Sheet and Comparative Income State, as of January 31, 2025, as presented.

**CARRIED**

**8. NEW BUSINESS**

There was no new business.

**9. NEXT MEETING – Thursday, June 5, 2025 (BBQ and Board Meeting)**

10. ADJOURNMENT

Moved by: Gord Wolstenholme

THAT the Board hereby closes the meeting.

CARRIED AT 8:34 PM



Christopher Northcott, Chair



Lenze Kuiper, Chief Administrative Officer

### **Fort Macleod Family & Community Support Services (FCSS) Board Meeting Minutes**

**Date:** Wednesday, June 11, 2025

**Time:** 6:00 PM

**Location:** G.R. Davis Administration Building – FCSS Office

**Attendees:** Mackenzie H., Laura Y., Doreen R., Lisa P., Sharon B.,

**Regrets:** John V., Dayleighn D.

#### **1. Call to Order and Welcome**

1.1. Meeting called to order at 6:00 PM.

#### **2. Approval of Agenda**

##### **2.1. Additions:**

2.1.1. Under New Business: Notice of resignation from the Administrative Assistant and need to hire a replacement.

2.1.2. New FCSS reporting guidelines, including the requirement to complete a Community Needs Assessment.

**2.2. Motion to approve agenda with additions:** Mackenzie; **Seconded:** Doreen. **Carried.**

#### **3. Approval of Previous Meeting Minutes (May 14, 2025)**

**3.1. Motion to approve minutes as presented:** Laura; **Seconded:** Mackenzie. **Carried.**

#### **4. Coordinator's Report – May 2025**

4.1. Report presented and discussed.

4.1.1. Discussion included the Housing Committee and the Fort Macleod Housing and Service Needs Estimation Report - the report will be presented to Town Council at the July meeting.

#### **5. Financial Report**

5.1. **Current Financials:** Reviewed.

5.2. **Budget Re-allocations and Staffing:** Some savings noted due to lower staffing earlier in the year. Potential need to reallocate funds originally given to the Handi-bus.

5.3. **Surplus Update:** grant surplus is now used, should not be surplus going forward as we are fully staffed in the positions.

5.4. **Annual Report Clarification:** Handi-bus grants to organizations are not considered an allowable expense under FCSS guidelines. We may be able to help individuals using the Handi bus through the Healthy Aging grant as transportation expenses are allowed with that grant, but we are not able to give a lump sum payment to the organization.

### 6. Old Business

#### 6.1. Summer Programming Updates:

6.1.1. Big Truck Petting Zoo: July 31, Teddy Bear Picnic: August 6

6.1.2. Back to School Connect: August 20

6.1.2.1. Board members will assist with Back to School Connect preparations with a workday scheduled for August 13 (day/evening).

6.1.2.2. Sharon will send promotional materials to Board for distribution.

6.1.2.3. Explore offering free back-to-school haircuts (partnering with local barbers/hairdressers).

6.1.2.4. Invite local dentist to provide toothbrushes and oral hygiene tips.

### 7. New Business

#### 7.1. Board Membership and Recruitment:

7.1.1. Desire to recruit members representing a broader demographic (e.g., youth, men, Indigenous and Filipino communities).

7.1.2. **Volunteer Recruitment Event:** June 19, 2025 (3:00–6:00 PM): Additional outreach through social media and newspaper ads will be ongoing.

7.2. **Administrative Assistant Resignation:** Position will need to be posted and filled.

#### 7.3. New FCSS Reporting Guidelines:

7.3.1. Requirement to conduct a Community Needs Assessment as part of the updated provincial reporting framework.

8. **Next Meeting Date:** The Board will break for summer – Next Scheduled meeting Wednesday September 10, 2025

8.1. **Please note the Board has agreed that the meeting will move from 6pm to 7pm beginning in September.**

### 9. Adjournment

- Meeting adjourned at 7:00pm



# FOOTHILLS CENTRE ANNUAL REPORT

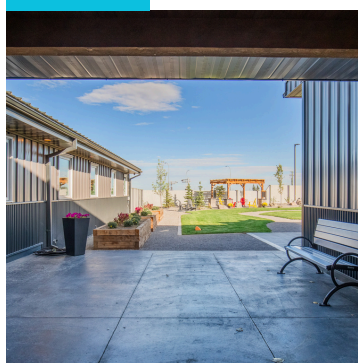
FIRST STEPS TO A BETTER TOMORROW

ESTABLISHED 1979

2024

2025

FISCAL YEAR





# LETTER FROM THE CHAIRPERSON

Greetings to all! A big thank you to all our staff, all current and past clients, to friends of the Foothills Centre, and to all who support the Foothills Centre in one way or another. The Foothills Centre, for another year, has played a critical role in supporting and helping clients from all over western Canada as they take meaningful steps towards recovery from drug and alcohol addictions. For another year clients have walked through the doors of Foothills Centre to find a place of support, care, and hope!

It remains an honour to be part of a group that so compassionately and supportively helps those that are really, at an extreme low spot in their lives. Coming to the Foothills Centre for many clients is the first step towards getting help and changing the direction of ones life. 1094 clients were welcomed through to the Centre during the 2024-2025 fiscal year. 1094 lives that the Centre had an impact on and we hope that for most, if not all, the impact was positive and healing. With an occupancy rate for the year of 94% - a very high rate considering the Centre has very little control over if and when a client is willing and able to make an appointment.

About our staff, the staff continue to be exceptional in participating in the mission of the Foothills Centre to ... impact lives. Caring and supportive staff are vital to the success of the Centre and the positive impact on each client's life. So, thank you to every team member that contributes to making the Foothills Centre a recognised success. The Board strives to support our staff with benefits, resources, and encouragement in an effort to retain our great staff and recruit new members to the team.

Val Campbell, our Executive Director, continues to shine and excel in her role of leading the team, promoting the Centre across Alberta, caring for the clients and so much more. Over the past year Val has led several improvements of the Centre including the major kitchen renovation. The kitchen renovation was desperately needed and turned out very nicely for the team to be able to serve a growing client base. Looking forward, Val and the team have begun the process of renovating an old storage room into a library area, something that has been determined to be a nice amenity that was lacking.

This past year the board has spent considerable amount of time planning and considering what is next for Foothills Centre; 5 -10 years from now what will the Foothills Centre look like and what will it be doing. These are big questions especially with the focus the Alberta Government has placed on addiction and recovery Centres throughout the province. Meetings have been hosted with our local MLA and with AHS officials to ask them these questions and where they see the Foothills Centre best serving the needs to our community, region, and province.

In closing, to assist with all of this, the Foothills Centre continues to look for and seek out additional board members to join our board in helping support and govern current operations and vision for the future. If you or someone you know would be a great fit to contribute to the Foothills Centre board, please do reach out to Val for more information.

On behalf of the Foothills Centre Board, thank you to all the staff, supporters, and friends for another wonderful year. Together we look forward to continuing to support and advocate for the success of all involved.



**BRENT  
FEYTER**

CHAIRPERSON OF THE BOARD

## LETTER FROM THE EXECUTIVE DIRECTOR

As I reflect on the past year at Foothills Centre, I do so with immense gratitude, pride, and hope. This year marked a significant milestone for us—45 years of service to individuals seeking change in their lives. Reaching this milestone is more than just a measure of time; it is a testament to the resilience of our clients, the dedication of our staff, and the steadfast support of our Board, our funders, and our community. It is a moment to honour our past, celebrate our present, and look ahead with optimism to our future.

The work we do at Foothills Centre is only possible because of the passionate, skilled, and deeply committed individuals who serve here. This year, the Board of Directors demonstrated their continued support for our staff by approving wage increases and working collaboratively on initiatives to improve overall workplace well-being. Our Quality Improvement Plan continues to guide us as we strive to deliver the highest standard of care and support to those who walk through our doors. These steps not only honour our staff's dedication but also strengthen the foundation of our organization for years to come.

Celebrating 45 years of service is a profound achievement. It is a reflection of every client who has walked through our doors with courage, every staff member who has shown up with compassion, and every donor and supporter who has believed in our mission. This milestone invites us to reflect on the thousands of lives impacted over the decades and inspires us to continue reaching forward with care and purpose.

We are deeply grateful to Recovery Alberta, whose funding and partnership have empowered us to continue our work with confidence and stability. Their commitment to supporting organizations like Foothills Centre is not only commendable—it is essential. We are proud to work alongside such a forward-thinking and community-oriented funder.

To our donors and local community, thank you for walking beside us. Your generosity—whether through financial gifts, volunteer hours, or words of encouragement—makes a tangible difference in the lives of those we serve. You remind us that recovery is not just an individual journey but a community effort. Our staff continue to be the heart and soul of Foothills Centre. Their tireless work, their unwavering compassion, and their belief in the possibility of change make this place more than just a facility—it makes it a place of hope. Whether supporting clients directly or ensuring the Centre runs smoothly behind the scenes, every team member plays a vital role in the healing process.

To the individuals who come to Foothills Centre seeking change—you are the reason we exist. Every story shared, every step taken, every moment of vulnerability and strength is something we honour deeply. It is our hope that during your time with us, you experience dignity, connection, and a spark of belief in what's possible. Our wish for you is lifelong wellness, joy, and purpose. As we look to the future, Foothills Centre remains committed to growth, innovation, and excellence. We are continually exploring new ways to enhance and improve our services, to meet people where they are, and to provide the highest standard of support possible. Whether through updated programming, improved facilities, or deeper community partnerships, we move forward with determination and heart.

In closing, I offer my deepest thanks to everyone who makes Foothills Centre what it is. Together, we carry forward a legacy of compassion, strength, and transformation—one that has lasted 45 years and will continue to grow for many more.



**VAL  
CAMPELL**

EXECUTIVE DIRECTOR

35 YEARS OF SERVICE



# ORGANIZATION OVERVIEW

## FOOTHILLS ALCOHOL ACTION SOCIETY



### OUR VISION STATEMENT

TO ASSIST INDIVIDUALS AND FAMILIES WITH  
ADDICTION RELATED PROBLEMS AND  
ENCOURAGE HEALTHIER LIFESTYLES.

### OUR MISSION STATEMENT

EMPOWERING INDIVIDUALS AND FAMILIES  
AFFECTED BY ADDICTION WITH THE  
COURAGE TO INITIATE POSITIVE CHANGE.

### OUR VALUES

·WE VALUE COMPASSION, PROVIDING A SAFE AND  
SUPPORTIVE ENVIRONMENT WHERE INDIVIDUALS  
ARE TREATED WITH DIGNITY AND RESPECT.

·WE VALUE INTEGRITY AND COLLABORATION,  
WORKING WITH INDIVIDUALS, FAMILIES, AND  
COMMUNITIES TO SUPPORT LASTING RECOVERY.

·WE VALUE EMPOWERMENT, EQUIPPING  
INDIVIDUALS WITH THE TOOLS AND RESOURCES  
NEEDED FOR HEALING AND LONG-TERM WELLNESS.

·WE VALUE CONTINUOUS IMPROVEMENT, UTILIZING  
EVIDENCE-BASED PRACTICES TO PROVIDE THE  
HIGHEST QUALITY OF CARE.

### OUR BOARD MEMBERS PICTURED BELOW:

BRENT FEYTER, DONI-LYN HOUSTON, TAMMY PAIHA, LIISA GILLINGHAM, TAMMY VAN BUUREN, SHARAN RANDLE

THE FOOTHILLS CENTRE IS GOVERNED BY THE FOOTHILLS ALCOHOL ACTION SOCIETY, A NON-PROFIT, CHARITABLE SOCIETY INCORPORATED UNDER THE SOCIETY ACT OF ALBERTA, AND IS FUNDED BY RECOVERY ALBERTA. THE BOARD CONSISTS SOLELY OF VOLUNTEER MEMBERS.

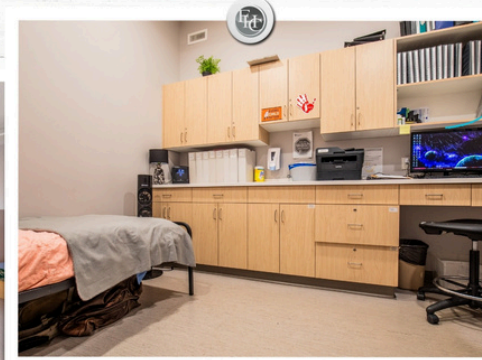


# OUR SERVICES

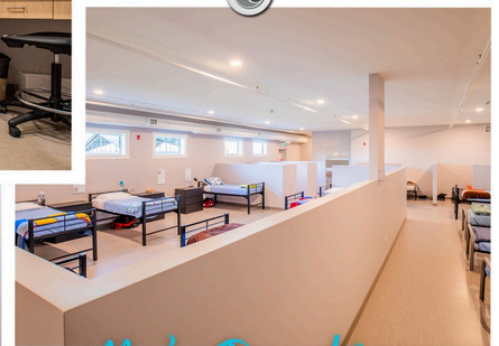
- PROVIDE CURRENT INFORMATION ON ALCOHOL, SUBSTANCE, AND/OR GAMBLING ADDICTIONS
- OFFER SUPPORT AND ENSURE SAFETY DURING THE DETOXIFICATION PROCESS
- ASSIST CLIENTS IN OVERCOMING THE ADVERSE EFFECTS OF ALCOHOL AND SUBSTANCE USE.
- PREPARE THEM FOR FURTHER TREATMENT, OR REINTEGRATION INTO SOCIETY.



*Women's Dormitory*



*Medic's Office*



*Men's Dormitory*





# OUR IMPACT IN NUMBERS

TOTAL CLIENTS  
ADMITTED INTO  
THE DETOX  
**1094**

OCCUPANCY  
RATE  
**94.3%**

CLIENTS WHO  
HAVE  
COMPLETED THE  
PROGRAM  
**915**

I HAVE LEARNED MORE IN THE WEEKS I'VE BEEN HERE THAN MOST TREATMENT CENTERS I'VE BEEN IN. I THANK FOOTHILLS CENTRE FOR SAVING MY LIFE. THANK GOD FOR THE STAFF AND THE COMPASSION THAT WAS GIVEN AND THANK YOU FOR LOVING ME WHEN I COULDN'T LOVE

MYSELF.

F.S.

I'M SENDING A HEARTFELT THANKS TO ALL THE STAFF AT FOOTHILLS CENTRE. WHAT YOU DO THERE COLLECTIVELY HELPED ME SET A PATH TO RECOVERY AND ALTHOUGH I'M UNSURE OF THAT PATH DIRECTION AT THIS TIME, I CAN SAY I KNOW IT'S IN THE RIGHT DIRECTION. WHEN I ARRIVED, I HONESTLY WASN'T A BELIEVER BUT AFTER A FEW DAYS IT HELPED ME REALIZE MY PROBLEM, TRIGGERS OF THAT PROBLEM AND SHORT-TERM COPING TECHNIQUES. NONE OF THIS WAS IN FRONT OF ME AT ARRIVAL TIME. ALL STAFF WERE VERY FRIENDLY, UNDERSTANDING AND HELPFUL.

L.W.

THE STAFF ARE FRIENDLY AND SEEMED TO GENUINELY CARE ABOUT THE CLIENTS. MY STAY HERE WAS POSITIVE AND MOST LIKELY SAVED MY LIFE. THANK YOU TOO ALL.

D.G

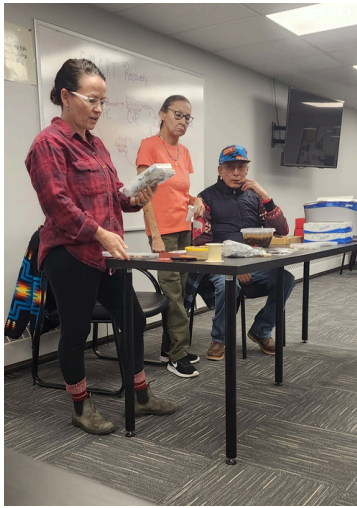
VERY POSITIVE EXPERIENCE! ALL STAFF WERE KIND AND RESPECTFUL. FOOTHILLS IS A GREAT PLACE TO RECOVER. GREAT FOOD!!

E.F





# OUR PROGRAM



FOOTHILLS CENTRE IS AN ACCREDITED, MEDICALLY SUPPORTED, ADDICTION WITHDRAWAL MANAGEMENT FACILITY LOCATED IN FORT MACLEOD. WE PROVIDE A SUPPORTIVE, HEALING ENVIRONMENT, WITH COMPREHENSIVE CARE FOR THOSE SEEKING TO OVERCOME SUBSTANCE USE CHALLENGES. OUR PROFESSIONAL TEAM OFFERS EVIDENCE-BASED CARE AND COMPASSIONATE SUPPORT TAILORED TO EACH CLIENT'S NEEDS.

OUR FACILITY FOOTHILLS CENTRE OPERATES OUT OF A PURPOSE-BUILT, FACILITY DESIGNED TO FOSTER RECOVERY AND DIGNITY.

THE CENTRE INCLUDES:

- COMFORTABLE AND SECURE RESIDENTIAL SPACE
- 23 DETOX BEDS AND 4 RECOVERY BEDS IN A DORM SETTING
- COMMUNAL DINING AND GROUP AREAS
- ON-SITE KITCHEN WITH FULL-TIME CULINARY STAFF
- CONFIDENTIAL INTAKE AND PRIVATE ONE-ON-ONE SESSIONS
- PSYCHOEDUCATIONAL GROUP SESSIONS





# OUR PROGRAM



OCTOBER 24<sup>TH</sup> 2024

HEIDI (AHS) BROUGHT TWO ELDERS, NEWTON AND LENA BULL SHIELDS TO FHC FOR MORNING GROUP. IN THE GROUP THE ELDERS TALKED TO STAFF AND THE CLIENTS ABOUT THE RITUAL OF SMUDGE. THEY SPOKE OF THE SIGNIFICANCE AS WELL AS TAUGHT THE CLIENTS HOW TO USE THEIR SMUDGE. THEY THEN SUPPORTED CLIENTS AND STAFF WHILE THEY MADE THEIR OWN MEDICINE BOXES.



# OUR PROGRAM



THANK YOU, VOLUNTEERS! YOUR HARD WORK AND DEDICATION ARE TRULY  
APPRECIATED. WE'RE SO GRATEFUL FOR EVERYTHING YOU DO.  
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# CLIENT STORIES

TO FOOTHILLS DETOX CENTRE BOARD OF DIRECTORS,

MY NAME IS M.C, AND I AM A GRATEFUL CLIENT OF THE FOOTHILLS DETOX CENTRE (FDC).

DURING MY ACTIVE ADDICTION I FREQUENTED FDC MANY TIMES IN VARIOUS STATES OF WITHDRAWAL AND DEBILITATING PSYCHOSIS. WHEN NO ONE ELSE WOULD TAKE ME FDC AND ITS AMAZING STAFF WOULD ALWAYS TAKE ME IN AND PROVIDE ME WITH A SENSE OF SAFETY THAT I WAS INCAPABLE OF PROVIDING MY SELF AND NO OTHER INSTITUTE WAS WILLING TO. I CAN HONESTLY SAY FDC SAVED MY LIFE ON NUMEROUS OCCASIONS AND HELPED KEEP ME ALIVE DURING MY RECOVERY JOURNEY.

FDC RECENTLY HELPED ME ACHIEVE THAT CRITICAL SAFETY THAT IS NEEDED FOR RECOVERY THROUGH ITS RELAPSE PREVENTION PROGRAM. THE SUNDAY BEFORE LAST, I FEEL INTO THE RABBIT HOLE OF OBSESSIVE THOUGHTS WHICH CAME SO REMARKABLY CLOSE TO JEOPARDIZING MY RECOVERY. I WAS LITERALLY SITTING IN BED ABOUT TO CALL A DEALER WHEN, MIRACULOUSLY, THE IDEA CAME TO ME TO CALL FOOTHILLS. I CALLED AT 9:30 PM AND DID AN INTACT AND BY 5:30AM MONDAY MORNING THE NIGHT STAFF CONFIRMED FROM MANAGEMENT THAT THEY HAD SECURED A BED FOR ME AT 10:30AM THAT SAME DAY. I WAS ON A BUS BY 7:00AM FROM CALGARY HEADED TO SAFETY.

I STAYED FOR 4 DAYS, WHICH ALLOWED MY MIND TO RETURN TO BASE LINE AND MY RECOVERY IS STRONGER NOW AS A RESULT OF MY BRIEF STAY. I CONSIDER FDC MY HOME AND THANK THE BOARD OF DIRECTORS, THE MANAGEMENT AND THE STAFF FOR EVERYTHING YOU'VE DONE FOR ME. FOOTHILLS DETOX CENTRE SHOULD BE EMULATED THROUGHOUT THE PROVINCE AND CANADA IN MY HUMBLE OPINION.

GRACIOUSLY,

M.C

**December 11, 2024**



# CLIENT STORIES

## J.F.'S MESSAGE FOR THE FOOTHILLS CENTRE AND STAFF

I AM DOING AMAZING !!! STILL SOBER HIGH FIVES ALL AROUND ! I FINISHED MY TREATMENT AT CDC. I WENT BACK TO WORK FOR SAFEWAY DOING MY OLD JOB. I FOUND MYSELF FALLING INTO A RUT AND SLIDING SO I SOLD EVERYTHING AND MOVED OUT TO OSOYOOS B.C. I'M FEELING AMAZING. I HAVE A JOB AT A GOLF COURSE AND AM LOVING LIFE. I CAN'T THANK YOU, YOUR TEAM AND YOUR CENTER ENOUGH. IT IS SOME OF THE BEST MEMORIES IN THE LAST 10 YEARS OF MY LIFE. I LEARNED MORE WITH YOU GUYS AND YOUR CLASSES THAN AT A COUPLE TREATMENT CENTERS. I EVEN HAD THE CDC ADOPT A FEW OF YOUR TEACHINGS :)

**Shared picture of new office.**





# WELCOME TO THE FAMILY!



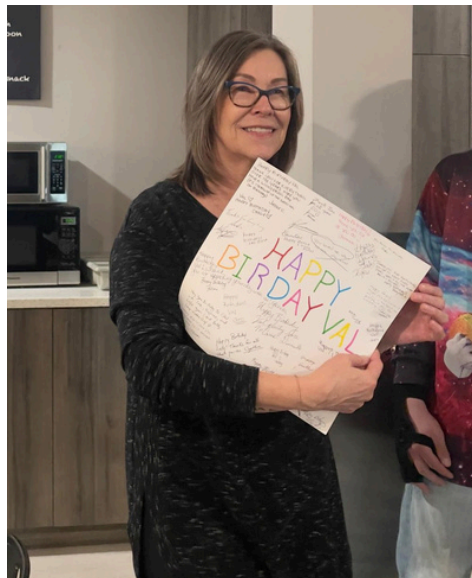


# WELCOME TO THE FAMILY!



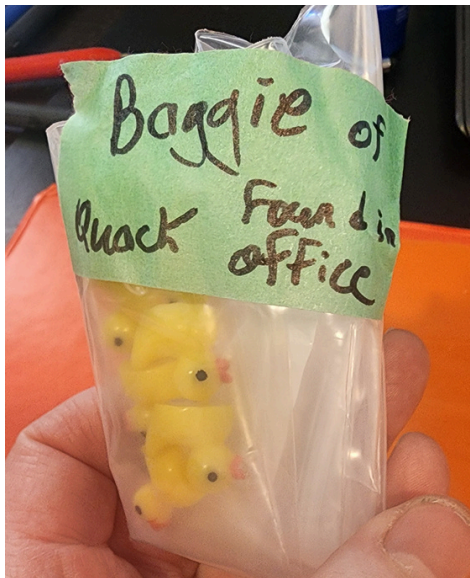
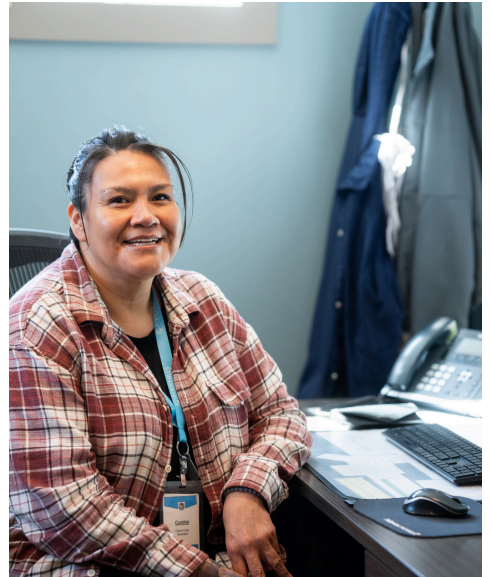


# WELCOME TO THE FAMILY!





# WELCOME TO THE FAMILY!





# WELCOME TO THE FAMILY!





# STAFF RECOGNITION

THE CONTINUED SMOOTH OPERATION AND COMPASSIONATE CLIENT CARE AT FOOTHILLS CENTRE ARE A DIRECT RESULT OF OUR DEDICATED STAFF'S ESSENTIAL CONTRIBUTIONS. WE EXTEND OUR SINCERE GRATITUDE FOR YOUR TIRELESS EFFORTS AND REMARKABLE PERSEVERANCE IN NAVIGATING ALL CHALLENGES. YOUR COMMITMENT IS TRULY EXCEPTIONAL.

## 10+ YEARS OF SERVICE

VAL CAMPBELL 35 YEARS OF SERVICE  
JAMES MACKAY 19 YEARS OF SERVICE  
COLLETTE RYOSTOCK 18 YEARS OF SERVICE  
GLENDA JENSEN 16 YEARS SERVICE  
DISHA SHAH 10 YEARS OF SERVICE

## 5+ YEARS OF SERVICE

WAYNE FINNISON 5 YEARS OF SERVICE  
CARLY MEADOWS 5 YEAR OF SERVICE

## UNDER 5 YEARS OF SERVICE

CYNTHIA CROW	ROSE HARBISON
JENNIFER LESTER	STEFANIE WANITSCH
ALEX HAWKINS	MEGHAN VANDENHOEK
AARON SMIT	CARRIE ZALES
HALEY GRAY	ANGELA HARRISON
CHRIS PINEDA	JOCELYN CHARTRAND
SHANNON PEDERSEN	ROB THIBEAULT
KRISTIEN ARSENAULT	DORNA MUSGROVE
ANIKA DIRK	BEVERLY SOUTHWIND



GLEND A JENSEN  
15 YEARS OF SERVICES

**We  
appreciate  
you all  
being  
a part of  
Foothills  
Centre.**



A HUGE THANK YOU TO THE FORT MACLEOD HEALTHCARE AUXILIARY FOR THEIR INCREDIBLY GENEROUS DONATION OF CHRISTMAS GIFTS FOR OUR FOOTHILLS CENTRE CLIENTS! WE TRULY APPRECIATE YOUR THOUGHTFUL SUPPORT.



WE WERE HONORED TO WELCOME MLA CHELSAE PETROVIC, LIVINGSTONE-MACLEOD, FOR A TOUR OF FOOTHILLS CENTRE.

EXECUTIVE DIRECTOR VAL CAMPBELL AND BOARD MEMBERS BRENT FEYTER AND LIISA GILLINGHAM WERE PRESENT TO MEET WITH CHELSAE AND DISCUSS THE IMPORTANT WORK WE DO.

THANK YOU, CHELSAE, FOR TAKING THE TIME TO VISIT AND SUPPORT OUR MISSION!



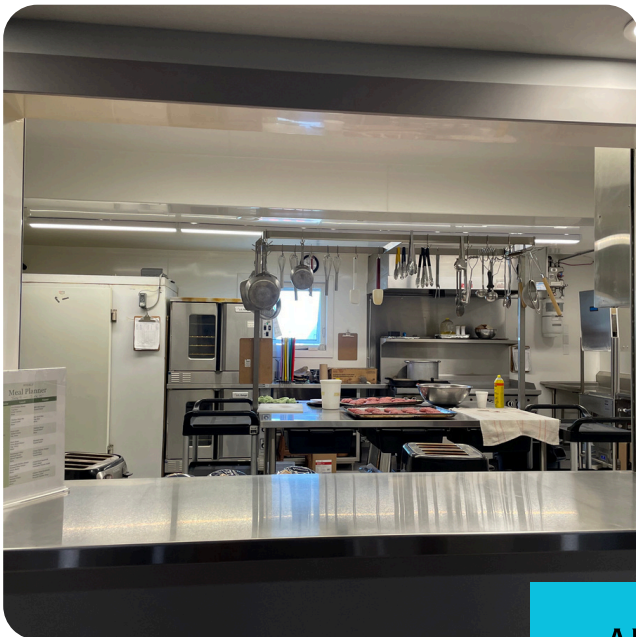




**KITCHEN RENOVATION  
UNBOXING NEW  
APPLIANCE**



**BEFORE**



**AFTER**





THE SUCCESS OF FOOTHILLS CENTRE  
IS A TESTAMENT TO THE COLLECTIVE  
EFFORTS OF MANY, AND WE WANT TO  
EXPRESS OUR HEARTFELT THANKS TO  
EACH OF YOU.



TO OUR INCREDIBLE STAKEHOLDERS, YOUR GUIDANCE AND BELIEF IN OUR VISION  
ARE FUNDAMENTAL. OUR COLLABORATING TREATMENT AGENCIES PLAY A CRUCIAL  
ROLE IN DELIVERING COMPREHENSIVE CARE, AND WE ARE GRATEFUL FOR YOUR  
PARTNERSHIP. THE GENEROSITY AND DEDICATION OF OUR VOLUNTEERS DIRECTLY  
IMPACT THE LIVES OF COUNTLESS INDIVIDUALS, BRINGING HOPE AND PRACTICAL  
SUPPORT EVERY DAY.

THANK YOU TO OUR SURROUNDING COMMUNITY FOR EMBRACING OUR WORK AND  
PROVIDING A SUPPORTIVE ENVIRONMENT.

WE ARE IMMENSELY THANKFUL FOR THE TIRELESS WORK OF ALL MEDICAL STAFF,  
WHOSE EXPERTISE AND CARE ARE VITAL TO OUR CLIENTS' WELL-BEING. AND TO THE  
BLOOD TRIBE DEPARTMENT OF HEALTH, YOUR PARTNERSHIP IS A CORNERSTONE OF  
OUR ABILITY TO SERVE THE COMMUNITY EFFECTIVELY.

YOUR COMMITMENT ALLOWS FOOTHILLS CENTRE TO MAKE A TANGIBLE DIFFERENCE.

THANK YOU FOR BEING AN INTEGRAL PART OF THE FOOTHILLS CENTRE FAMILY.

THE FOOTHILLS CENTRE TEAM

Page 43 of 242

Willow Creek Foundation  
Regular Meeting  
June 26, 2025

Present:

Board Members: Jim Monteith, Maryanne Sandberg, Mickey Slood, Gordon Wolstenholme,  
Pam Young

Staff: Jackie Vanee Palmer

Absent: John Van Driesten,

1. Call to Order

Chairperson, Maryanne Sandberg, called the regular meeting to order at 9:30 a.m. at the Pioneer Lodge.

2. Adopt Consent Agenda

**MOTION 2025-62** Jim Monteith to adopt the **consent agenda** including:

3.1 Minutes of May 22, 2025

4.1 CAO Report to June 26, 2025

4.3 Policy Report June 24, 2025

**Carried**

6. Next meeting July 24, 2025 at 9:30 a.m.

7. Adopt Agenda

**MOTION 2025 –63** Mickey Slood to adopt the **agenda** with the following addition:

9.1 Review of Action Items

**Carried**

8. Financial Statements

8.2 Financial Statements –Pioneer Lodge

**MOTION 2025 – 64** Jim Monteith to accept, for information, the **financial statements for the Pioneer Lodge** including:

Balance Sheet as of May 31, 2025

Income Statement YTD Actual VS 20245Fiscal Budget May 31, 2025

Reconciliation Detail 100210 Commercial Chequing Account Period Ending May 31, 2025

**Carried**

8.3 Financial Statements – The Manors

**MOTION 2025-65** Gordon Wolstenholme to accept, for information, the **financial statements for the Manors** including:

Balance Sheet as of May 31, 2025

Income Statement YTD Actual VS 2025 Fiscal Budget May 31, 2025

Income Statement by Manor to May 31, 2025

Reconciliation Detail 100210 Commercial Chequing Account Period Ending May 31, 2025

**Carried**

## 9. Old Business

## 9.1 Action Items

**Action Items for  
June 26, 2025**

Action Item	Who	When	Completed (Yes or No)
send letters to the Town of Fort Macleod and the M.D. of Willow Creek requesting, at their respective November 2025 Organizational Meetings, to appoint Members at Large to the Willow Creek Foundation to a one-year term, and thereafter to a two-year term.	Maryanne Sandberg and CAO to draft letter for approval	<del>June meeting</del> July Meeting	N
Renumber Policy 8.1 Financial Reporting	CAO	asap	Y
Draft Business Plan 2026-2028 reflecting discussion at May meeting	CAO	June meeting	Y
Contract with PSC to provide nurse call system	CAO	asap	Y

## 9.2 Business Plan

**MOTION 2025-66** Mickey Slood to accept the **2026 - 2028 Business Plan** as presented.

**Carried**

## 10. Moving Forward

## 10.1 Updated Manor Budget

**MOTION 2025-67** Gordon Wolstenholme to accept the updated **2026 Manor Budget** as presented.

**Carried**

## 10.2 Barb's Video

The video portraying Care Manager, Barb Harries, journey to becoming a Licensed Practical Nurse was viewed.

## 10.3 Policy 5.17 Investments

**MOTION 2025-68** Jim Monteith to approve **Policy 5.17 Investments** with the removal of points d., e., and 5.17.1.

**Carried**

## 10.4 Policy 6.11 Fundraising

**MOTION 2025-69** Mickey Slood to approve **Policy 6.11 Fundraising** with the change of the word 'budget' to 'goal' in point 6.11.1.1

**Carried**

## 10.5 Policy 8.4 Resident Life Enrichment Programming

**MOTION 2025-70** Pam Young to approve **Policy 8.4 Resident Life Enrichment Programming** with the removal of 'and consider' from point 8.4.4.

**Carried**

10.5 Rescind policies

**MOTION 2025-71** Gordon Wolstenholme to **rescind** the following (redundant) **policies**:

- 11.1 Training
- 11.2 Programming
- 11.3 Communication
- 11.4 Volunteer Management
- 11.5 Fee for Entertainment
- 11.6 Hairdressing Fee

**Carried**

11. In Camera - none

12. Round Table

- Discussion regarding practices to maintain good relations with staff. Referred to the Human Resources Committee.
- Discussion regarding moving forward on determining demand and response to seniors' housing needs. Referred to the Building Feasibility Committee
- Discussion regarding the need for Terms of Reference for the Building Feasibility Committee. Referred to the Building Feasibility Committee

13. Adjourn

**MOTION 2025-72** Gordon Wolstenholme to **adjourn** at 11:50 a.m.

X

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Maryanne Sandberg  
Chairperson

X

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Pam Young  
Secretary

**Action Items for  
July 24, 2025**

Action Item	Who	When	Completed (Yes or No)
send letters to the Town of Fort Macleod and the M.D. of Willow Creek requesting, at their respective November 2025 Organizational Meetings, to appoint Members at Large to the Willow Creek Foundation to a one-year term, and thereafter to a two-year term.	Maryanne Sandberg and CAO to draft letter for approval	<del>June meeting</del> July Meeting	
<b>Policy 5.17 Investments</b> - remove points d., e., and 5.17.1 from draft.	CAO	asap	
<b>Policy 6.11 Fundraising</b> - change the word 'budget' to 'goal' in point 6.11.1.1	CAO	asap	
<b>Policy 8.4 Resident Life Enrichment Programming</b> – remove 'and consider' from point 8.4.4.	CAO	asap	
practices to maintain good relations with staff	HR Committee	ongoing	
moving forward on determining demand and response to seniors' housing needs.	Building Feasibility Committee	Ongoing	
Terms of Reference for the Building Feasibility Committee.	Building Feasibility Committee	September meeting?	



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**BYLAW 2004- LAND USE BYLAW AMENDMENT**  
**PUBLIC HEARING & SECOND AND THIRD READING**  
**REZONE RESIDENTIAL- RESIDENTIAL LARGE LOT**

**RECOMMENDATION:**

That Council give second and third reading to Bylaw 2004 to amend Bylaw No. 2000, being the municipal Land Use Bylaw. The purpose of Bylaw No. 2004 is to redesignate lands legally described as:

Portion of Block X Plan 3370AI;

from “Residential: R” to “Residential Large Lot: R-LL”

should there be no concerns from the Public or Council.

**DETAILS:**

This property is currently zoned Residential-R. It is the applicant’s intention to subdivide this parcel into 36 parcels in three phases. The Town of Fort Macleod's Land Use Bylaw does not allow for residential zoned properties to be above 0.5 acres in size, rezoning will accommodate the 8 lots proposed to be over 0.5 acres within this development.

The advertisement was placed in the Gazette June 18<sup>th</sup> & 25<sup>th</sup> 2025.

Posted in the Town Office.

Circulated on social media and sent to adjacent landowners.

No Comments were received.

**APPLICABLE LEGISLATION:**

MGA

Bylaw 2000 (Land Use Bylaw)

**ATTACHMENTS:**

- Bylaw 2004
- Bylaw 2004 Public hearing notice
- Bylaw 2004 Map
- Zoning details

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**PREPARED BY:** Keli Sandford, Planning and Development Officer

**REVIEWED BY:** Brennan Orr, Director of Operations

**APPROVED BY:** Anthony Burdett, CAO

**TOWN OF FORT MACLEOD**  
**in the Province of Alberta**  
**BYLAW NO. 2004**

BEING a bylaw of the Town of Fort Macleod in the Province of Alberta, to amend Bylaw No. 2000, being the municipal Land Use Bylaw.

WHEREAS the Town of Fort Macleod Council is in receipt of a request to redesignate certain lands within the municipality;

WHEREAS the intent of proposed Bylaw No.2004 is to redesignate lands legally described as:

Portion of Block X Plan 3370AI;

from "Residential: R" to "Residential Large Lot: R-LL"; and

WHEREAS the lands that are the subject of this proposed redesignation are shown on the map in Schedule 'A' attached hereto;

AND WHEREAS the purpose of the bylaw is to designate the lands for large lot residential use and that a municipality must prepare an amending bylaw and provide for its consideration at a public hearing.

NOW THEREFORE, under the authority and subject to the provisions of the *Municipal Government Act, Revised Statutes of Alberta 2000*, Chapter M-26, as amended, the Council of the Town of Fort Macleod in the Province of Alberta duly assembled does hereby enact the following:

1. Portion of Block X Plan 3370AI be redesignated such that lands designated as "Residential: R" be designated "Residential Large Lot: R-LL".
2. The Land Use Districts Map shall be amended to reflect this change.
3. Bylaw No. 2000 is hereby amended and consolidated.
4. This bylaw shall come into effect upon third and final reading hereof.

READ a **first** time this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
**Mayor – Brent Feyter**

\_\_\_\_\_  
**Chief Administrative Officer–Anthony Burdett**

READ a **second** time this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
**Mayor – Brent Feyter**

\_\_\_\_\_  
**Chief Administrative Officer– Anthony Burdett**

READ a **third** time and finally PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
**Mayor – Brent Feyter**

\_\_\_\_\_  
**Chief Administrative Officer– Anthony Burdett**



**NOTICE OF PUBLIC HEARING**  
**TOWN OF FORT MACLEOD**  
**IN THE PROVINCE OF ALBERTA**  
**PROPOSED BYLAW NO. 2004**

<b>ZONING CHANGE</b>	
<b>2900 Block of 10th Avenue (Portion of Block X Plan 3370Al)</b>	
<b>Current Zoning</b> <b>RESIDENTIAL: R</b>	<b>Proposed Zoning</b> <b>RESIDENTIAL LARGE LOT: R-LL</b>
<b>7:00 p.m. July 14, 2025</b> <b>Town of Fort Macleod Council Chambers</b> 410 20th Street, Fort Macleod, AB	

**What is this notice about?**

The Town of Fort Macleod has received an application proposing to redesignate the property located at 2900 Block of 10<sup>th</sup> Avenue (Portion of Block X Plan 3370Al) from Residential: R to Residential Large Lot: R-LL through Bylaw No. 2004.

The purpose of the proposed rezoning from Residential: R to Residential Large Lot: R-LL at 2900 Block of 10th Avenue is to accommodate residential lot size greater than 0.50 acres.

**How can I participate?**

You can share your thoughts on the bylaw in three ways:

- Submit a presentation – Contact the Chief Administrative Officer by July 7, 2025, at 1:00 p.m.
- Attend the public hearing – Speak in person at the meeting on July 14, 2025, at 7:00 p.m.
- Make arrangements with Town staff to attend virtually.

Both written and verbal presentations are accepted.

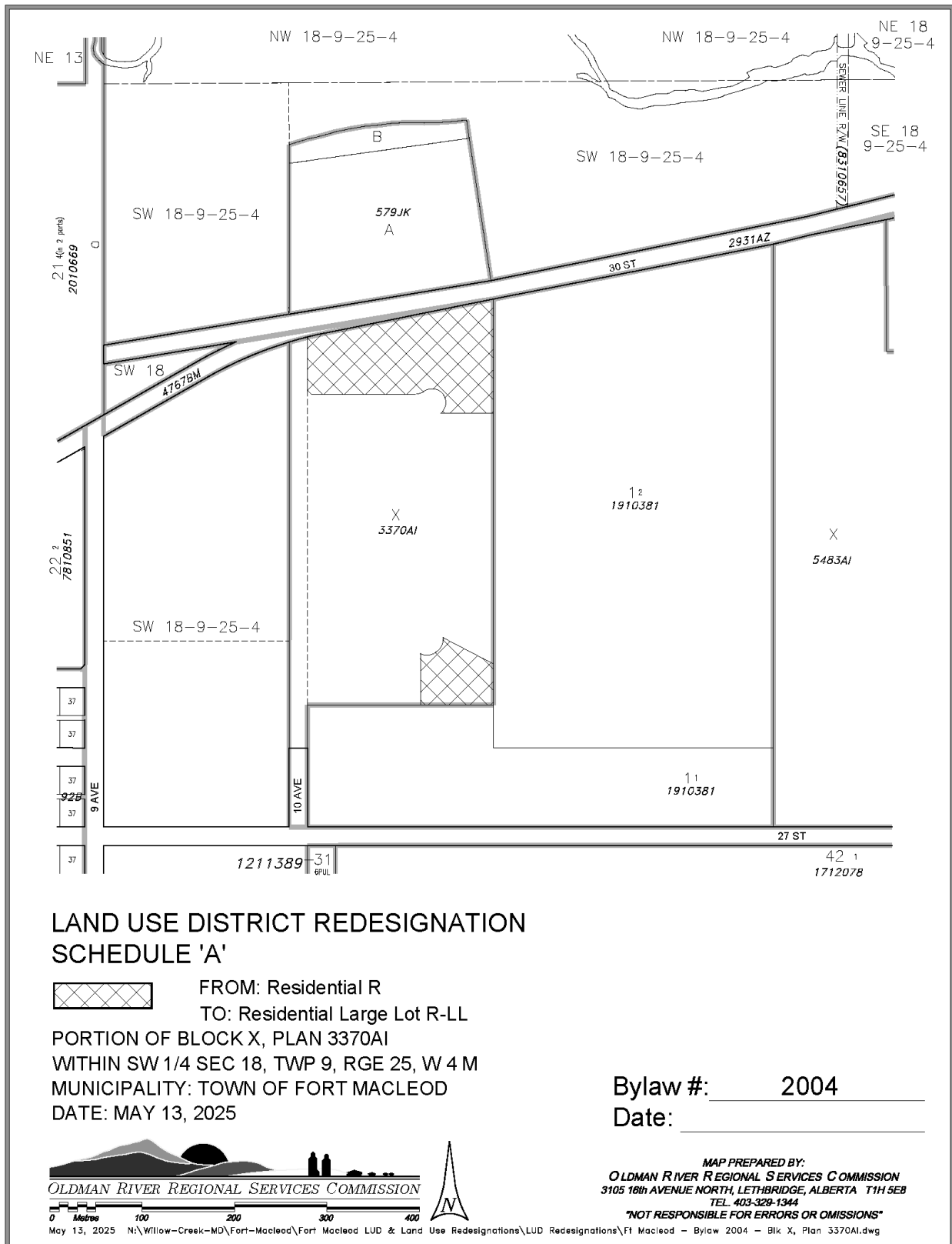
**Where can I find more information?**

The full draft of the proposed bylaw and potential changes is available at the Town Office during regular business hours. You can also view it online at [www.fortmacleod.com](http://www.fortmacleod.com).

**For questions or to submit a presentation, contact:**

*Anthony Burdett, Chief Administrative Officer*  
*Town of Fort Macleod, Box 1420, Fort Macleod, AB T0L 0Z0*  
*403-553-4425*  
*cao@fortmacleod.com*

*Dated: June 10, 2025*



## RESIDENTIAL: R

### SECTION 1 PURPOSE

The purpose of this land use district is to provide for a high quality residential environment with an appropriate range of housing types that are primarily single detached dwellings, with the potential for 2-unit dwellings where appropriate. Lot sizes range from 0.1 to 0.5 acres.



### SECTION 2 USES

Permitted Uses	Discretionary Uses: A	Discretionary Uses: B
Accessory building Accessory structure Alternative energy, Solar roof or wall mounted Dwelling: Single detached Ready-to-move A Home occupation 1	Accessory Use Alternative energy, Solar ground mounted Childcare Facility, Day homes Dwelling: Modular home A/B <sup>1</sup> Moved-in Ready-to-move B Home occupation 2 Moved-in building Shipping container: Temporary Short-Term Rental Signs (in accordance with Schedule 7)	Bed and breakfast Childcare Facility, Daycares Dwelling: Duplex Semi-detached Group Home, Limited Home occupation 3 Lodging house Parks and playgrounds Residential Sales Center Secondary suite Senior Citizen Housing
Notes	<sup>1</sup> See Section 9 - Dwelling: Modular A/B are prohibited	

### SECTION 3 MINIMUM LOT SIZE

Dwelling Type	Lot Size	Lot Depth	Lot Width
<b>Single detached</b>	404.7 m <sup>2</sup> (4356 ft <sup>2</sup> )	30.2 m (99 ft)	13.4 m (44 ft)
<b>2-unit</b>	459.9 m <sup>2</sup> (4950 ft <sup>2</sup> )	30.2 m (99 ft)	15.2 m (50 ft)
<b>All others</b>	To the discretion of the Development Authority.		
Notes	Semi-detached/duplex lot size minimums are pre-development.		

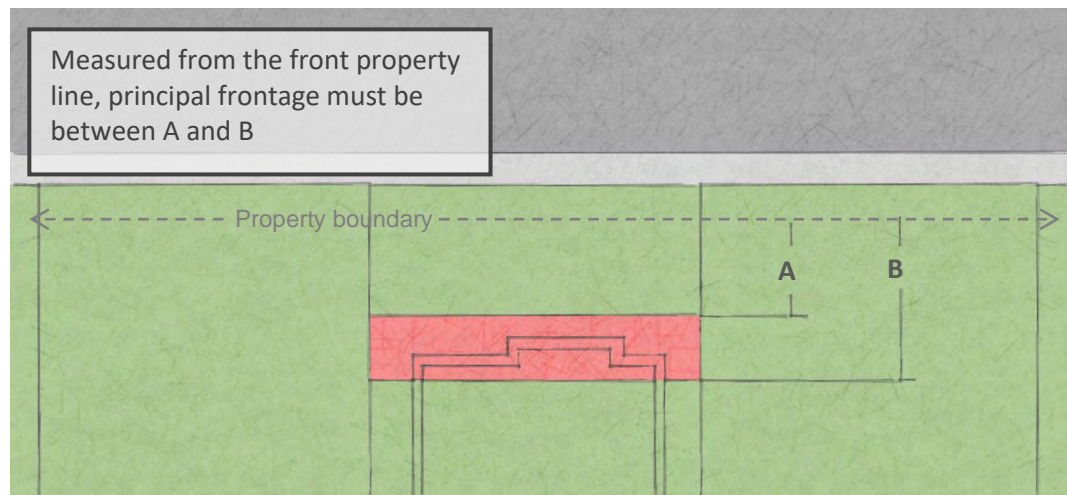
## SECTION 4    SETBACKS

### 4.1    APPLICABILITY

- (1) Minimum setbacks for those discretionary uses that do not take place within a single detached dwelling shall be determined by the Development Authority;
- (2) notwithstanding the setbacks provided in Section 4.3 of this land use district, setbacks in established areas shall be determined by application of Administration Section 3.6; and
- (3) where the shape of a lot or other circumstances is such that the setbacks prescribed in Section 4.3 of this land use district cannot be reasonably applied, the Development Authority shall determine the setbacks.

### 4.2    BUILD WITHIN AREA

- (1) Build within area is applied to front setback requirements and provides a minimum and maximum setback for the frontage of the principal building, as illustrated in Figure 4.2.1; and



**Figure 4.2.1:** an example of a build within area.

- (2) unless otherwise stated, all other setback requirements of this section are minimums.

### 4.3    SETBACK REQUIREMENTS

Principal Building		
Mid-block	Front (build within area)	Minimum: 5 m (16.4 ft)
		Maximum: 7.5 m (24.6 ft)
	Attached garage oriented to the front of the principal building	Minimum: 6 m (19.7 ft)
		Maximum: 7.5 m (24.6 ft)
	Rear	7.6 m (24.9 ft)
	Side	1.5 m (4.9 ft)

<b>Corner lot</b>	Front: same as mid-block	
	Rear	5.0 m (16.4 ft)
	Side	1.5 m (4.9 ft)
	Secondary front	3.0 m (9.8 ft)
<b>Notes</b>	<i>Setbacks are measured to the foundation, allowing for projections as per Section 14 of Schedule 3.</i>	
	<i>Where a development requires vehicular access that is not available from the rear of the lot and there is no attached garage or carport, the side setback on one side shall be 3.0 metres.</i>	
	<i>The side setback provision does not limit the building of a 2-unit dwelling where each dwelling is on a separate lot.</i>	

<b>Accessory Building(s)/Structure(s)</b>		
<b>Mid-block</b>	Front	N/A (prohibited in front yards)
	Rear	0.6 m (2 ft) – without lane
		1.5 m (5 ft) – with lane
	Side	0.6 m (2 ft)
<b>Corner lot</b>	Front: same as mid-block	
	Rear	1.0 m (3.3 ft)
	Side	1.0 m (3.3 ft)
	Secondary front	N/A (prohibited in secondary front)
<b>Internal</b>	From principal building	1.5 m (4.9 ft)
	From other accessory buildings/structures	1.0 m (3.3 ft)
<b>Notes</b>	<i>Accessory buildings/structures shall be constructed such that eaves shall be no closer to a side or rear lot line than 0.6 m (2 ft) and all drainage is contained on the same lot as the accessory building/structure. See Section 1 of Schedule 3.</i>	
	<i>Internal setbacks include setbacks from accessory building/structure to accessory building/structure on the same lot and accessory building/structure to the principal building on the same lot.</i>	
	<i>No accessory buildings/structures shall be located adjacent to the principal building on the same side of the yard as the one-side 3.0 metre principal building setback, if applicable.</i>	
	<i>Buildings/structures permitted to be attached to the principal building are considered a part of the principal building and are required to meet principal building setbacks.</i>	

## SECTION 5 MAXIMUM LOT COVERAGE

- (1) Total allowable coverage: 45% inclusive of all buildings and structures
- (2) Principal building: 30 – 45% depending on accessory structures  
*Note: attached garages are considered part of the principal building for the purposes of lot coverage calculations.*
- (3) Accessory building(s): 0 – 15% depending on principal building

## SECTION 6 MAXIMUM BUILDING HEIGHT

- (1) Single detached, Duplex and Semi-detached dwellings up to 2 units: 10.1 m (33 ft)
- (2) Detached garages with approved secondary suites: 7.5 m (24.6 ft) or the height of the principal dwelling, whichever is the lesser of the two
- (3) Accessory building(s)/structure(s): 5.5 m (18 ft)

## SECTION 7 MINIMUM FLOOR AREA

### 7.1 APPLICABILITY

- (1) Minimum floor areas are calculated for that part of a building that is no more than 1.0 m (3.3 ft) below finished grade, which does not include finished basements or attached garages; and
- (2) should the dwelling be multiple storeys, the minimum floor area shall be required to be met for the main floor (closest to grade) of the dwelling, with the floor area of all other storeys being in addition to the minimum floor area requirements.

### 7.2 MINIMUM FLOOR AREAS

Dwelling Type	Minimum Floor Area
Single detached	74.3 m <sup>2</sup> (800 ft <sup>2</sup> )
Single Detached in Macleod Landing ASP	130.0m <sup>2</sup> (1400 ft <sup>2</sup> )
Duplex and Semi-detached dwellings (per dwelling unit)	65.0 m <sup>2</sup> (700 ft <sup>2</sup> )
Secondary suite	30.0 m <sup>2</sup> (322.9 ft <sup>2</sup> )

### 7.3 MAXIMUM FLOOR AREA FOR ACCESSORY BUILDINGS AND ATTACHED GARAGES

- (1) The total floor area of any accessory building or attached garage must be less than the total floor area of the principal building.

## SECTION 8 FOUNDATION REQUIREMENTS

- (1) All dwellings shall be placed on a foundation;
- (2) if a dwelling is placed on open foundation, it shall be skirted from the base of the home to the ground with material similar in design to the home itself; and

- (3) the basement height of new construction be comparable to other dwellings in the area at the discretion of the development authority.

## **SECTION 9 SITE-SPECIFIC REQUIREMENTS**

### **9.1 MACLEOD LANDING AREA STRUCTURE PLAN - LOTS 7-14, BLOCK 31, PLAN 241\_\_\_\_\_**

- (1) All Dwelling: Single Detached residences within this area shall contain an attached double garage.
- (2) Dwelling, Modular category A and B residences are prohibited within this area.
- (3) Landscaping Plan must contain a minimum of one (1) tree in the front yard as approved by the development authority.
- (4) the basement height of new construction be comparable to other dwellings in the area at the discretion of the development authority.

## **SECTION 10 APPLICABLE SCHEDULES**

- (1) The following schedules and sections of this bylaw that apply to the R land use district include but are not limited to:

(a) General Standards of Development: **Schedule 3**

Section 1: Accessory Buildings and Structures  
Section 2: Access Requirements  
Section 4: Corner Lots  
Section 5: Decks and Patios  
Section 6: Easements  
Section 7: Fences, Privacy Walls and Gates  
Section 8: Grading, Excavation, Stripping and Stockpiling  
Section 9: Infill Development  
Section 12: Parking and Loading  
Section 13: Setbacks from Coulees, Steep Slopes and Waterbodies  
Section 14: Projections into Setbacks  
Section 15: Site Drainage and Stormwater Management

(b) Design Standards of Development: **Schedule 4**

Section 1: General Design Standards  
Section 2: Interface Areas  
Section 3: Landscaping  
Section 4: Outdoor Lighting

(c) Use-specific Standards of Development: **Schedule 5**

Section 1: Alternative Energy Sources  
Section 2: Bed and Breakfasts  
Section 3: Childcare Facility  
Section 4: Group Homes  
Section 5: Home Occupations  
Section 6: Moved-in Buildings and Moved-in Dwellings  
Section 8: Lodging Houses  
Section 10: Modular Homes and Ready-to-Move (RTM) Homes  
Section 13: Secondary Suites  
Section 16: Shipping Containers  
Section 17: Residential Sales Center



Section 20: Condominium Conversion Application  
Section 23: Short-Term Rental

- |     |   |                   |
|-----|---|-------------------|
| (d) | Overlays:<br>Section 1: Downtown Overlay<br>Section 2: Provincial Historic Area Overlay | <b>Schedule 6</b> |
| (e) | Signage:  | <b>Schedule 7</b> |

## RESIDENTIAL LARGE LOT: R-LL

### SECTION 1 PURPOSE

The purpose of this land use district is to ensure a high-quality of development occurs on large residential lots by requiring high standards of development and restricting the types of uses that may occur in order to avoid potential conflicts. These lots may be on municipal water and/or sewage systems and may be subject to architectural control via restrictive covenants registered on title.



### SECTION 2 USES

Permitted Uses	Discretionary Uses: A	Discretionary Uses: B
Accessory building ( $\leq 700 \text{ ft}^2$ ) Alternative energy, Solar roof or wall mounted Dwelling: Modular home A Ready-to-move home A Single detached Home occupation 1	Accessory building (701 to 2000 $\text{ft}^2$ ) Accessory Structure Accessory Use Alternative energy, solar ground mounted Childcare facility, Day homes Dwelling: Modular home B Ready-to-move home B Home occupation 2 Moved-in building Shipping container: Temporary Short-Term Rental Signs (in accordance with Schedule 7)	Accessory building ( $>2000 \text{ ft}^2$ ) Bed and breakfast Lodging house Childcare facility, Daycares Dwelling: Moved-in Home occupation 3 Market garden Residential sales center Secondary suite

### SECTION 3 MINIMUM LOT SIZE

Dwelling Type or Use	Lot Size		Lot Depth	Lot Width
Single detached Modular home A/B Ready-to-move home A/B	Minimum	0.2 ha (0.5 acre)	To the discretion of the Development Authority.	
	Maximum	0.8 ha (2 acres)		
All other uses	To the discretion of the Development Authority.			

## SECTION 4 SPECIAL DEVELOPMENT STANDARDS

- (1) Residential Large Lot uses may be exempted from the requirement to connect to the municipal sewage system, if in the opinion of the Municipal Planning Commission it is deemed not to be feasible;
- (2) a professional soils tests/analysis shall be submitted as part of an application for subdivision or development within this land use district to ensure a suitable site is available to install a private sewage treatment system. The analysis must include identifying and confirming the depth to water table to meet provincial requirements and be performed and approved by an engineer or approved agency under Alberta Municipal Affairs.

## SECTION 5 SETBACKS

### 5.1 APPLICABILITY

- (1) Minimum setbacks for those discretionary uses that do not take place within a single detached dwelling shall be determined by the Development Authority;
- (2) notwithstanding the setbacks provided in Section 5.3 of this land use district, setbacks in established areas shall be determined by application of Administration Section 3.6; and
- (3) where the shape of a lot or other circumstances is such that the setbacks prescribed in Section 5.3 of this land use district cannot be reasonably applied, the Development Authority shall determine the setbacks.

### 5.2 SETBACK REQUIREMENTS

Principal Building	
Front and Secondary front	15 m (49.2 ft)
Rear	15 m (49.2 ft)
Side	7.6 m (25 ft)
Notes	<i>Setbacks are measured to the foundation, allowing for projections as per Section 14 of Schedule 3.</i>
	<i>Corner lots shall provide adequate clear vision space in accordance with the clear vision triangle requirements outlined in Section 4 of Schedule 3.</i>

Accessory Building(s)/Structure(s)		
Front and Secondary front	15 m (49.2 ft) or parallel with the front face of the dwelling, whichever is the greater of the two	
Rear	15 m (49.2 ft)	
Side	7.6 m (25 ft)	
Internal	From principal building	1.5 m (4.9 ft)
	From other accessory buildings	1.0 m (3.3 ft)

Notes	<i>Accessory buildings/structures shall be constructed such that eaves shall be no closer to a side or rear lot line than 0.6 m (2 ft) and all drainage is contained on the same lot as the accessory building/structure. See Section 1 of Schedule 3.</i>
	<i>Internal setbacks include setbacks from accessory building/structure to accessory building/structure on the same lot and accessory building/structure to the principal building on the same lot.</i>
	<i>Buildings/structures permitted to be attached to the principal building are considered a part of the principal building and are required to meet principal building setbacks.</i>
	<i>The front face of the dwelling, as applied to the minimum front and secondary front setback for accessory buildings and/or structures, is to be considered whichever face of the dwelling faces the front yard or secondary front yard, as determined by application of this bylaw.</i>

## **SECTION 6      MAXIMUM LOT COVERAGE**

- (1) Total allowable coverage: 15% inclusive of all buildings and structures
- (2) Principal building: 7.5 to 15% depending on accessory structures  
*Note: attached garages are considered part of the principal building for the purposes of lot coverage calculations.*
- (3) Accessory building(s): 7.5% depending on principal building

## **SECTION 7      MAXIMUM BUILDING HEIGHT**

- (1) Single detached: 10.1 m (33 ft)
- (2) Detached garage with approved secondary suite: 7.5 m (24.6 ft) or the height of the principal dwelling, whichever is the lesser of the two
- (3) Accessory building(s): 5.5m (18 ft)

## **SECTION 8      FLOOR AREA REQUIREMENTS**

### **8.1      APPLICABILITY**

- (1) Minimum floor areas are calculated for that part of a building that is no more than 1.0 m (3.3 ft) below finished grade, which does not include finished basements or attached garages; and
- (2) should the dwelling be multiple storeys, the minimum floor area shall be required to be met for the main floor (closest to grade) of the dwelling, with the floor area of all other storeys being in addition to the minimum floor area requirements.

## 8.2 MINIMUM FLOOR AREAS

Dwelling	Minimum Floor Area
Modular home A/B Ready-to-move home A/B Single detached dwelling	130 m <sup>2</sup> (1400 ft <sup>2</sup> )
Secondary suite	30 m <sup>2</sup> (322.9 ft <sup>2</sup> )

## 8.3 MAXIMUM FLOOR AREAS

Building or Structure	Maximum Floor Area
Accessory building/structure	Twice the floor area of the dwelling on the same lot up to the maximum lot coverage allowed as per Section 6 of this land use district.

## SECTION 9 FOUNDATION REQUIREMENTS

- (1) All dwellings shall be placed on a foundation;
- (2) if a dwelling is placed on an open foundation, it shall be skirted from the base of the home to the ground with material similar in design to the home itself; and
- (3) the basement height of new construction be comparable to other dwellings in the area at the discretion of the development authority.

## SECTION 10 APPLICABLE SCHEDULES

- (1) The following schedules and sections of this bylaw that apply to the R-LL land use district include but are not limited to:
  - (a) General Standards of Development: **Schedule 3**
    - Section 1: Accessory Buildings and Structures
    - Section 2: Access Requirements
    - Section 4: Corner Lots
    - Section 5: Decks and Patios
    - Section 6: Easements
    - Section 7: Fences, Privacy Walls and Gates
    - Section 8: Grading, Excavation, Stripping and Stockpiling
    - Section 9: Infill Development
    - Section 12: Parking and Loading
    - Section 13: Setbacks from Coulees, Steep Slopes and Waterbodies
    - Section 14: Projections into Setbacks
    - Section 15: Site Drainage and Stormwater Management
  - (b) Design Standards of Development: **Schedule 4**
    - Section 1: General Design Standards
    - Section 2: Interface Areas
    - Section 3: Landscaping
    - Section 4: Outdoor Lighting
    - Section 5: Screening
  - (c) Use-specific Standards of Development: **Schedule 5**



Section 1: Alternative Energy Sources  
Section 2: Bed and Breakfasts  
Section 3: Childcare Facility  
Section 4: Group Homes  
Section 5: Home Occupations  
Section 6: Moved-in Buildings and Moved-in Dwellings  
Section 8: Lodging Houses  
Section 10: Modular Homes and Ready-to-Move (RTM) Homes  
Section 13: Secondary Suites  
Section 16: Shipping Containers  
Section 17: Residential Sales Center  
Section 20: Condominium Conversion Application  
Section 23: Short-Term Rental

- |     |                             |                   |
|-----|-----------------------------|-------------------|
| (d) | Overlays:                   | <b>Schedule 6</b> |
|     | Section 3: Gateways Overlay |                   |
| (e) | Signage:                    | <b>Schedule 7</b> |



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**BYLAW 2008- LAND USE BYLAW AMENDMENT**  
**PUBLIC HEARING & SECOND AND THIRD READING**  
**REZONE - RESIDENTIAL AND MULTI UNIT 1 AND 2 FOR DENSITY**

**RECOMMENDATION:**

That Council give second and third reading to bylaw 2008 to amend Bylaw No. 2000, being the municipal Land Use Bylaw. The purpose of Bylaw No. 2008 is to redesignate lands legally described as:

Plan 92B Block 362 Lot 1 and easterly half of Lot 2  
from "Residential: R" to "Residential Multi-unit 1: R-MU1";

All lots within Plan 1014707  
All of Plan 0810604  
Plan 2111412 Block 201 Lot 18  
Plan 2411921 Block 316 Lots 28-32  
Plan 7710938 Block 15 Lot 1  
Plan 92B Block 311 Lots 10-14  
Plan 92B Block 403 Lots 17-18  
Plan 92B Block 426 Lots 5-6

should there be no concerns from the Public or Council.

**DETAILS:**

The Town of Fort Macleod's Land Use Bylaw has recently been updated to better define density in two land use districts for Residential Multi-unit use. This Bylaw (2008) is an update to the Land Use Bylaw (2000) to accommodate the existing multi-unit developments to comply with the new Land Use Bylaw.

The advertisement was placed in the Gazette June 18<sup>th</sup> and 25<sup>th</sup>  
Posted in the Town Office.  
Circulated on social media and sent to adjacent landowners.  
No comments were received.

**APPLICABLE LEGISLATION:**

MGA  
Bylaw 2000 (Land Use Bylaw)

**ATTACHMENTS:**

- Bylaw 2000 zoning excerpts (R, RMU1 & RMU2)
- Bylaw 2008 Public hearing notice
- Bylaw 2008 Map

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**PREPARED BY:** Keli Sandford, Planning and Development Officer  
**REVIEWED BY:** Brennan Orr, Director of Operations  
**APPROVED BY:** Anthony Burdett, CAO

**TOWN OF FORT MACLEOD**  
**in the Province of Alberta**  
**BYLAW NO. 2008**

BEING a bylaw of the Town of Fort Macleod in the Province of Alberta, to amend Bylaw No. 2000, being the municipal Land Use Bylaw.

WHEREAS the Town of Fort Macleod Council is in receipt of a request to redesignate certain lands within the municipality;

WHEREAS the intent of proposed Bylaw No.2008 is to redesignate lands legally described as:

Plan 92B Block 362 Lot 1 and easterly half of Lot 2  
from "Residential: R" to "Residential Multi-unit 1: R-MU1";

All lots within Plan 1014707  
All of Plan 0810604  
Plan 2111412 Block 201 Lot 18  
Plan 2411921 Block 316 Lots 28-32  
Plan 7710938 Block 15 Lot 1  
Plan 92B Block 311 Lots 10-14  
Plan 92B Block 403 Lots 17-18  
Plan 92B Block 426 Lots 5-6  
from "Residential Multi-unit 1: R-MU1" to "Residential Multi-unit 2: R-MU2"; and

WHEREAS the lands that are the subject of this proposed redesignation are shown on the map in Schedule 'A' attached hereto;

AND WHEREAS the purpose of the bylaw is enact the changes adopted in Bylaw 2000 for existing Multi-Unit development and that a municipality must prepare an amending bylaw and provide for its consideration at a public hearing.

NOW THEREFORE, under the authority and subject to the provisions of the *Municipal Government Act, Revised Statutes of Alberta 2000*, Chapter M-26, as amended, the Council of the Town of Fort Macleod in the Province of Alberta duly assembled does hereby enact the following:

1. That the legal descriptions above be redesignated to the districts described above.
2. The Land Use Districts Map shall be amended to reflect this change.
3. Bylaw No. 2000 is hereby amended and consolidated.
4. This bylaw shall come into effect upon third and final reading hereof.

READ a **first** time this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
**Mayor – Brent Feyter**

\_\_\_\_\_  
**Chief Administrative Officer–Anthony Burdett**

READ a **second** time this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_

\_\_\_\_\_

**Mayor – Brent Feyter**

**Chief Administrative Officer– Anthony Burdett**

READ a **third** time and finally PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

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**Mayor – Brent Feyter**

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**Chief Administrative Officer– Anthony Burdett**

**NOTICE OF PUBLIC HEARING**  
**TOWN OF FORT MACLEOD**  
**IN THE PROVINCE OF ALBERTA**  
**PROPOSED BYLAW NO. 2008**

**ZONING CHANGE**

**Plan 92B Block 362 Lot 1 and easterly half of Lot 2  
from “Residential: R” to “Residential Multi-unit 1: R-MU1”;**

**All lots within Plan 1014707  
All of Plan 0810604  
Plan 2111412 Block 201 Lot 18  
Plan 2411921 Block 316 Lots 28-32  
Plan 7710938 Block 15 Lot 1  
Plan 92B Block 311 Lots 10-14  
Plan 92B Block 403 Lots 17-18  
Plan 92B Block 426 Lots 5-6  
from “Residential Multi-unit 1: R-MU1” to “Residential Multi-unit 2: R-MU2”;**

**7:00 p.m. July 14, 2025**  
**Town of Fort Macleod Council Chambers**  
410 20th Street, Fort Macleod, AB

**What is this notice about?**

The Town of Fort Macleod has adopted a new Land Use Bylaw and has within that bylaw split the Residential Multi-Unit district into two districts based on density. This redesignation is changing one property from Residential: R to Residential-Multi-Unit 1: R-MU1, and several from Residential-Multi-Unit 1: R-MU1 to Residential-Multi-Unit 2: R-MU2 through Bylaw No. 2008.

The purpose of the proposed rezoning is to enact the changes adopted in Bylaw 2000 for existing Multi-Unit development.

**How can I participate?**

You can share your thoughts on the bylaw in three ways:

- Submit a presentation – Contact the Chief Administrative Officer by July 7, 2025, at 1:00 p.m.
- Attend the public hearing – Speak in person at the meeting on July 14, 2025, at 7:00 p.m.
- Make arrangements with Town staff to attend virtually.

Both written and verbal presentations are accepted.

**Where can I find more information?**

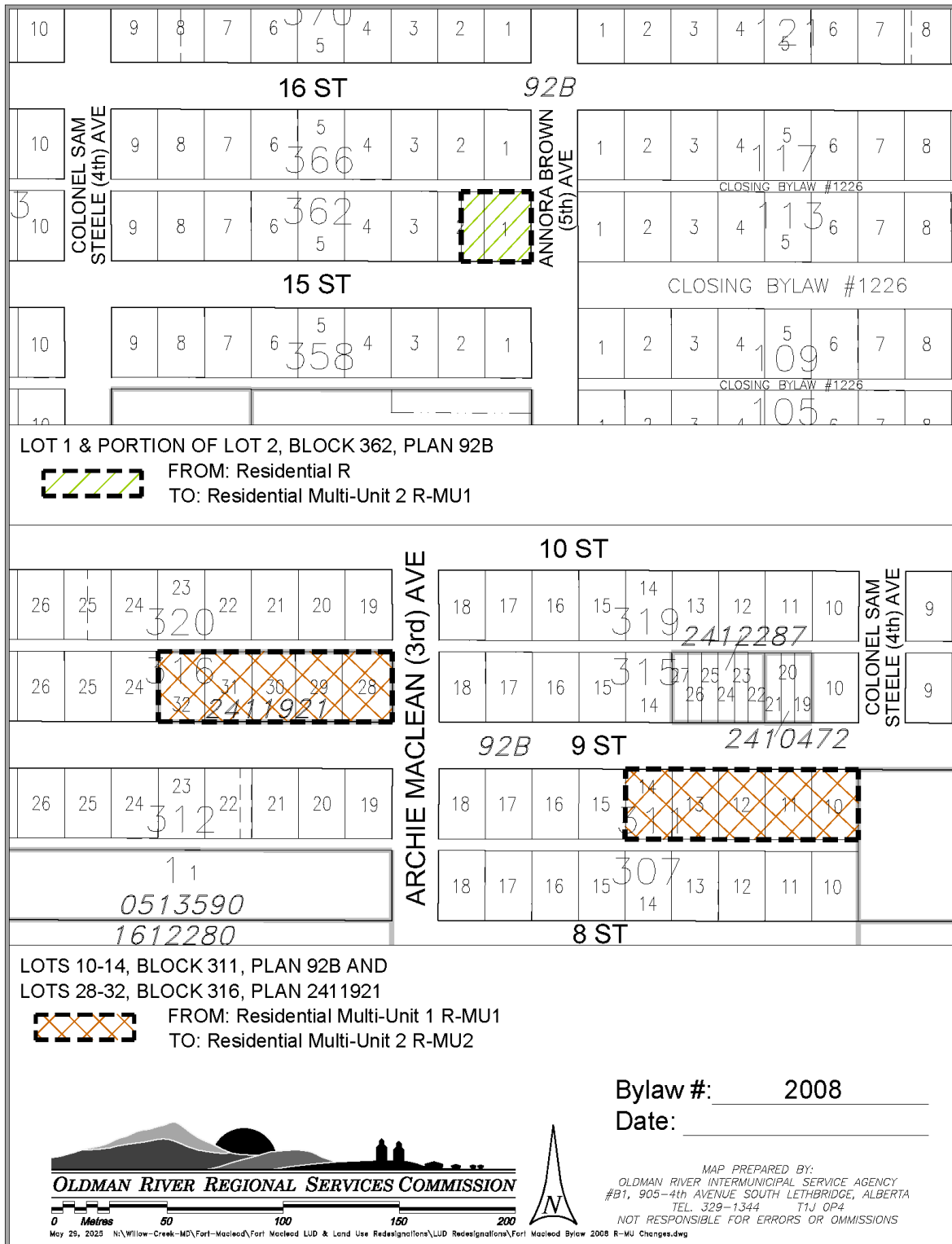
The full draft of the proposed bylaw and potential changes is available at the Town Office during regular business hours. You can also view it online at [www.fortmacleod.com](http://www.fortmacleod.com).

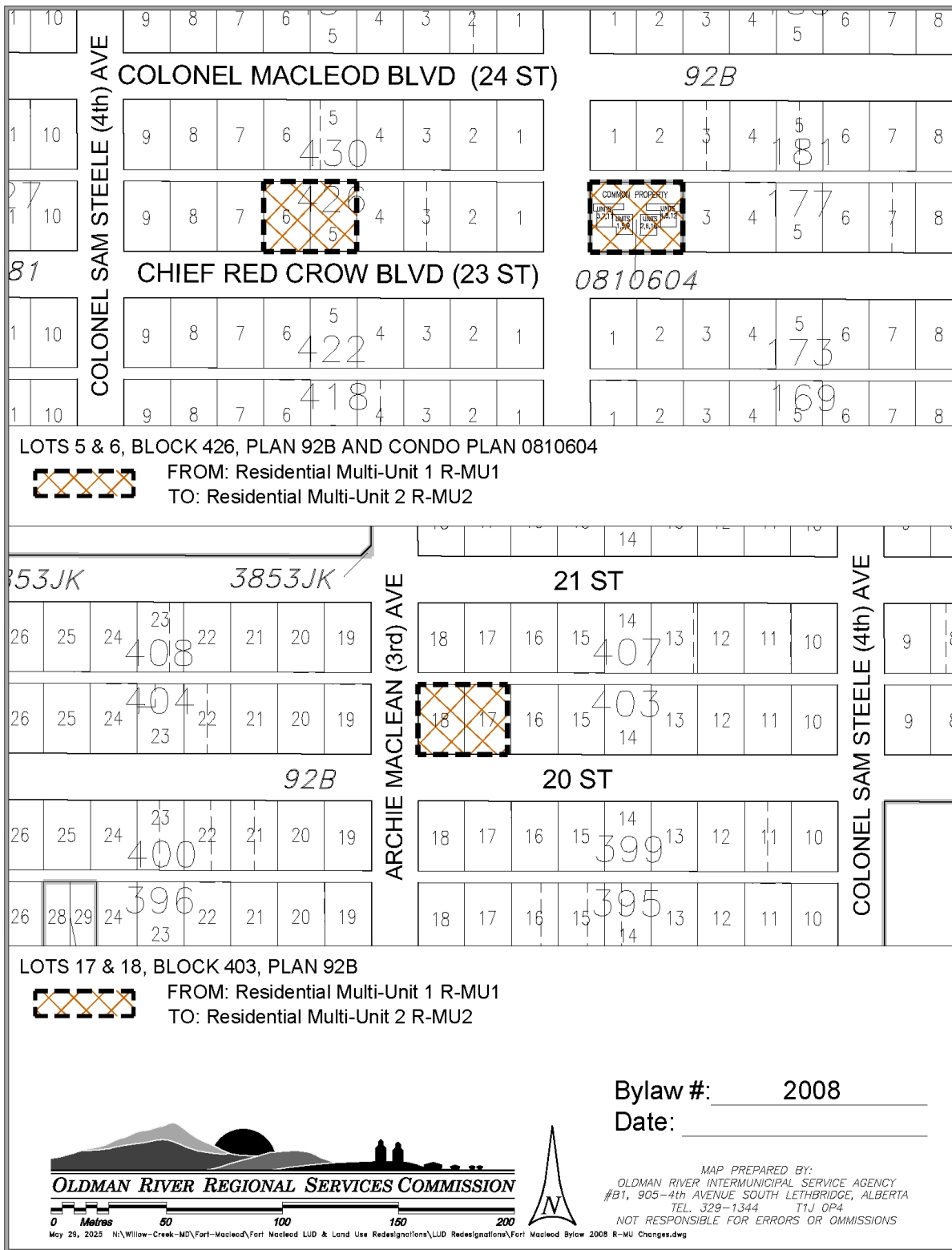


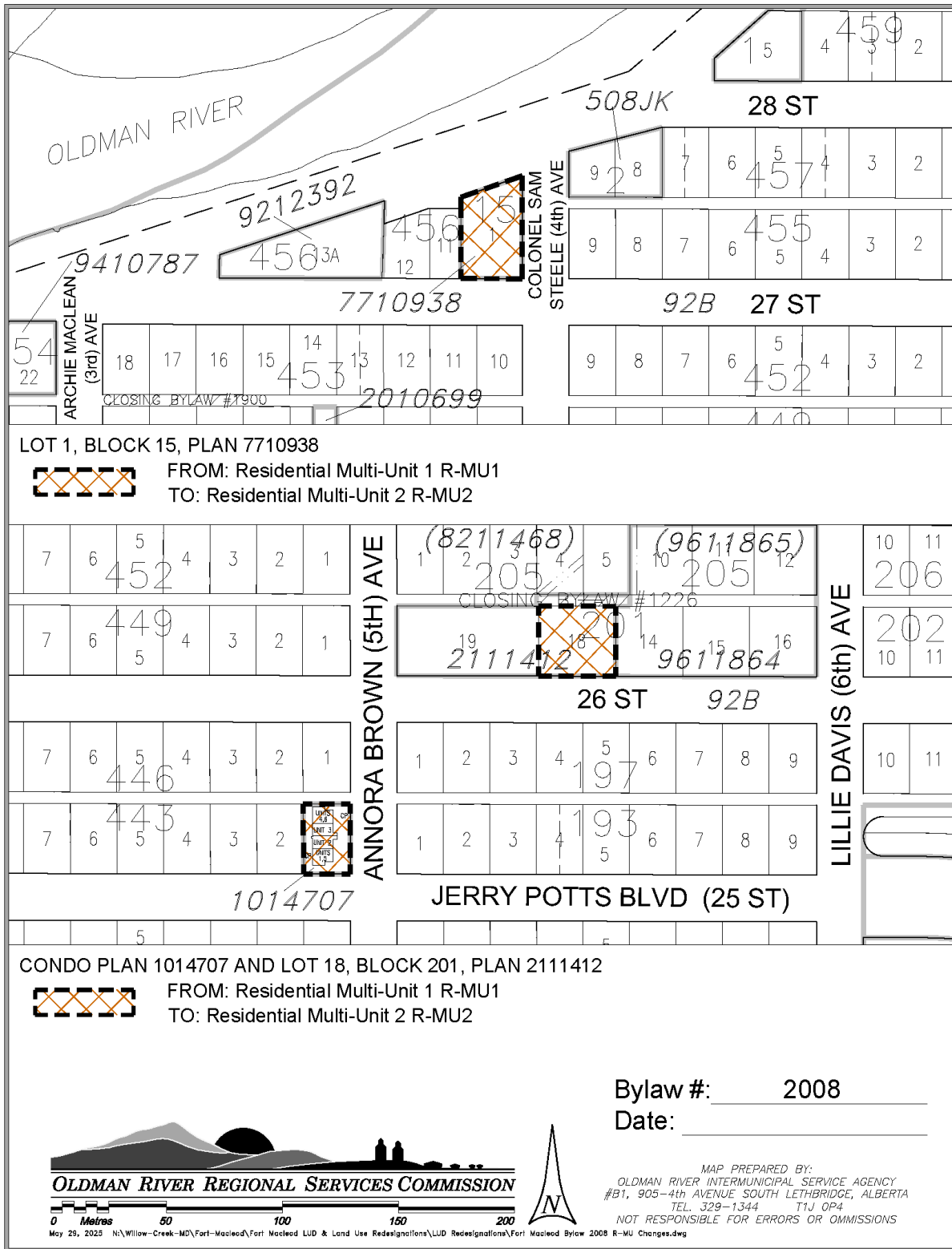
For questions or to submit a presentation, contact:

Anthony Burdett, Chief Administrative Officer  
Town of Fort Macleod, Box 1420, Fort Macleod, AB T0L 0Z0  
403-553-4425  
cao@fortmacleod.com

Dated: June 10, 2025







# RESIDENTIAL MULTI-UNIT 1: *R-MU1*

## SECTION 1 PURPOSE

The purpose of this land use district is to provide for a high quality residential environment with an appropriate range of housing types that include a 4 unit density limit for multi-unit residential development, with the potential for single detached dwellings where appropriate.



## SECTION 2 USES

Permitted Uses	Discretionary Uses: A	Discretionary Uses: B
Accessory building Accessory structure Alternative energy, Solar roof or wall mounted Dwelling Duplex Semi-detached Home occupation 1	Accessory Use Alternative energy, Solar ground mounted Dwelling Single detached Home occupation 2 Moved-in building Shipping container: temporary Signs (in accordance with Schedule 7)	Child care, dayhome Dwelling (up to 4 units): Apartment Group Multi-unit Townhouse Group Home, Limited (≤ 5 residents) Home occupation 3 Lodging House Parks and playgrounds Residential Sales Center Secondary suite Senior citizen housing

## SECTION 3 MINIMUM LOT SIZE

Dwelling Type		Lot Size	Lot Depth	Lot Width
Single detached		404.7 m <sup>2</sup> (4356 ft <sup>2</sup> )	30.2 m (99 ft)	13.4 m (44 ft)
2-unit to 4 unit		607 m <sup>2</sup> (6534 ft <sup>2</sup> )	30.2 m (99 ft)	20.1 m (66 ft)
Townhouse	Interior unit	184.2 m <sup>2</sup> (1980 ft <sup>2</sup> )	30.2 m (99 ft)	6.1 m (20 ft)
	End unit	323.1 m <sup>2</sup> (3465 ft <sup>2</sup> )	30.2 m (99 ft)	10.7 m (35 ft)
Apartment (4 unit)		To the discretion of the Development Authority.		
All other uses		To the discretion of the Development Authority.		
Notes		Multi-unit lot size minimums are pre-development except for single detached, apartments, and townhouses.		

## SECTION 4 SETBACKS

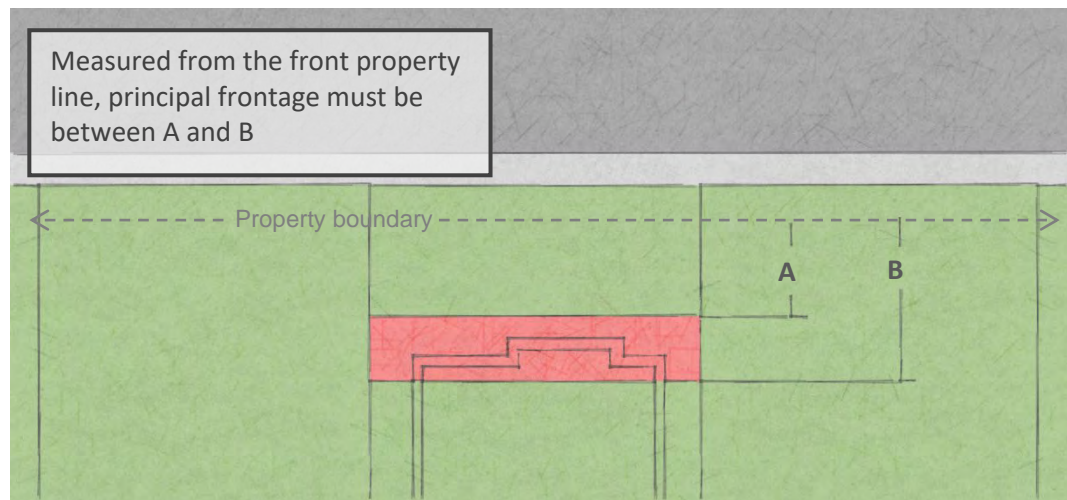
### 4.1 APPLICABILITY

- (1) Minimum setbacks for those discretionary uses that are not made up of a dwelling or dwelling units and do not take place within a dwelling unit shall be determined by the Development Authority;

- (2) notwithstanding the setbacks provided in Section 4.3 of this land use district, setbacks in established areas shall be determined by application of Administration Section 3.6; and
- (3) where the shape of a lot or other circumstances is such that the setbacks prescribed in Section 4.3 of this land use district cannot be reasonably applied, the Development Authority shall determine the setbacks.

## 4.2 BUILD WITHIN AREA

- (1) Build within area is applied to front setback requirements and provides a minimum and maximum setback for the frontage of the principal building, as illustrated in Figure 4.2.1; and



**Figure 4.2.1:** an example of a build within area.

- (2) unless otherwise stated, all other setback requirements of this section are minimums.

## 4.3 SETBACK REQUIREMENTS

Principal Building		
Mid-block	Front (build within area)	Minimum: 5 m (16.4 ft)
		Maximum: 7.5 m (24.6 ft)
	Attached garage oriented to the front of the principal building	Minimum: 6 m (19.7 ft)
		Maximum: 7.5 m (24.6 ft)
	Rear	7.6 m (24.9 ft)
	Side	1.5 m (4.9 ft)
Corner lot	Front: same as mid-block	
	Rear	5.0 m (16.4 ft)
	Side	1.5 m (4.9 ft)
	Secondary front	3.0 m (9.8 ft)



Notes	Setbacks are measured to the foundation, allowing for projections as per Section 14 of Schedule 3.
	Where a development requires vehicular access that is not available from the rear of the lot and there is no attached garage or carport, the side setback on one side shall be 3.0 metres.
	The side setback provision does not limit the building of a multi-unit dwelling where each dwelling is on a separate lot.

Accessory Building(s)/Structure(s)		
Mid-block	Front	N/A (prohibited in front yards)
	Rear	0.6 m (2 ft) – without lane
		1.5 m (5 ft) – with lane
	Side	0.6 m (2 ft)
Corner lot	Front: same as mid-block	
	Rear	1.0 m (3.3 ft)
	Side	1.0 m (3.3 ft)
	Secondary front	N/A (prohibited in secondary front)
Internal	From principal building	1.5 m (4.9 ft)
	From other accessory buildings	1.0 m (3.3 ft)
Notes	Accessory buildings/structures shall be constructed such that eaves shall be no closer to a side or rear lot line than 0.6 m (2 ft) and all drainage is contained on the same lot as the accessory building/structure. See Section 1 of Schedule 3.	
	Internal setbacks include setbacks from accessory building/structure to accessory building/structure on the same lot and accessory building/structure to the principal building on the same lot.	
	No accessory buildings/structures shall be located adjacent to the principal building on the same side of the yard as the one-side 3.0 metre principal building setback, if applicable.	
	Buildings/structures permitted to be attached to the principal building are considered a part of the principal building and are required to meet principal building setbacks.	

## SECTION 5 MAXIMUM LOT COVERAGE

- (1) Total allowable coverage: 45% inclusive of all buildings and structures
- (2) Principal building: 30 – 45% depending on accessory structures  
*Note: attached garages are considered part of the principal building for the purposes of lot coverage calculations.*
- (3) Accessory building(s): 0 – 15% depending on principal building

## SECTION 6 MAXIMUM BUILDING HEIGHT

- (1) Semi-detached and Duplex dwellings up to 2 units: 10.1 m (33 ft)
- (2) Apartments, Townhomes and Multi-unit dwellings up to 4 units: 11 m (36.1 ft)
- (3) Accessory building(s)/structure(s): 5.5 m (18 ft)

## SECTION 7 MINIMUM FLOOR AREA

### 7.1 APPLICABILITY

- (1) Minimum floor areas are calculated for that part of a building that is no more than 1.0 m (3.3 ft) below finished grade, which does not include finished basements or attached garages; and
- (2) should an individual dwelling unit be multiple storeys, the minimum floor area shall be required to be met for the main floor (closest to grade) of the dwelling, with the floor area of all other storeys being in addition to the minimum floor area requirements.

### 7.2 MINIMUM FLOOR AREAS

Dwelling Type	Minimum Floor Area
Single detached	74.3 m <sup>2</sup> (800 ft <sup>2</sup> )
Apartment, Duplex, Semi-detached, Townhomes and Multi-unit (per dwelling unit)	65 m <sup>2</sup> (775 ft <sup>2</sup> ) 3 bedroom 55.7 m <sup>2</sup> (600 ft <sup>2</sup> ) 2 bedroom 43.2 m <sup>2</sup> (465 ft <sup>2</sup> ) 1 bedroom
Secondary suite	30 m <sup>2</sup> (322.9 ft <sup>2</sup> )

## SECTION 8 FOUNDATION REQUIREMENTS

- (1) All dwellings shall be placed on a foundation;
- (2) if a dwelling is placed on an open foundation, it shall be skirted from the base of the home to the ground with material similar in design to the home itself; and
- (3) the basement height of new construction be comparable to other dwellings in the area at the discretion of the development authority.

## SECTION 9 APPLICABLE SCHEDULES

- (1) The following schedules and sections of this bylaw that apply to the R-MU1 land use district include but are not limited to:
  - (a) General Standards of Development: **Schedule 3**  
Section 1: Accessory Buildings and Structures  
Section 2: Access Requirements  
Section 4: Corner Lots  
Section 5: Decks and Patios  
Section 6: Easements  
Section 7: Fences, Privacy Walls and Gates

Section 8: Grading, Excavation, Stripping and Stockpiling  
Section 9: Infill Development  
Section 12: Parking and Loading  
Section 14: Projections into Setbacks  
Section 15: Site Drainage and Stormwater Management

- |     |   |                   |
|-----|---|-------------------|
| (b) | Design Standards of Development:                        | <b>Schedule 4</b> |
|     | Section 1: General Design Standards                     |                   |
|     | Section 2: Interface Areas                              |                   |
|     | Section 3: Landscaping                                  |                   |
|     | Section 4: Outdoor Lighting                             |                   |
| (c) | Use-specific Standards of Development:                  | <b>Schedule 5</b> |
|     | Section 1: Alternative Energy Sources                   |                   |
|     | Section 3: Childcare Facility                           |                   |
|     | Section 4: Group Homes                                  |                   |
|     | Section 5: Home Occupations                             |                   |
|     | Section 6: Moved-in Buildings and Moved-in Dwellings    |                   |
|     | Section 8: Lodging Houses                               |                   |
|     | Section 10: Modular Homes and Ready-to-Move (RTM) Homes |                   |
|     | Section 11: Multi-Unit Residential Development          |                   |
|     | Section 13: Secondary Suites                            |                   |
|     | Section 16: Shipping Containers                         |                   |
|     | Section 17: Residential Sales Center                    |                   |
|     | Section 20: Condominium Conversion Application          |                   |
| (d) | Overlays:   | <b>Schedule 6</b> |
|     | Section 1: Downtown Overlay                             |                   |
| (e) | Signage:  | <b>Schedule 7</b> |

## RESIDENTIAL MULTI-UNIT 2: *R-MU2*

### SECTION 1 PURPOSE

The purpose of this land use district is to provide for a high quality residential environment with an appropriate range of housing types that include densities greater than 4 units for multi-unit residential development.



### SECTION 2 USES

Permitted Uses	Discretionary Uses: A	Discretionary Uses: B
Accessory Building Alternative energy, Solar roof or wall mounted Home Occupation 1	Accessory Structure Accessory Use Alternative Energy, solar ground mounted Home Occupation 2 Moved-in Building Shipping Container: temporary Signs (in accordance with Schedule 7)	Dwelling (more than 4 units): Apartment Group Multi-unit Townhouse Group Home, limited (≤ 5 residents) Home Occupation 3 Lodging House Parks and Playgrounds Residential Sales Center Secondary Suite Senior Citizen Housing

### SECTION 3 MINIMUM LOT SIZE

Dwelling Type	Lot Size	Lot Depth	Lot Width
All uses	>607 m <sup>2</sup> (6534 ft <sup>2</sup> )	>30.2 m (99 ft)	>20.1 m (66 ft)

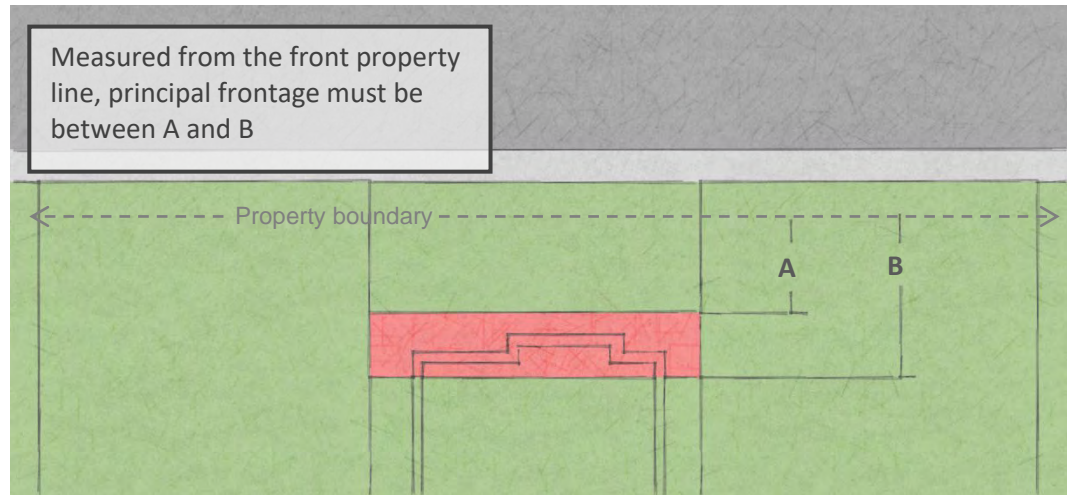
### SECTION 4 SETBACKS

#### 4.1 APPLICABILITY

- (1) Minimum setbacks for those discretionary uses that are not made up of a dwelling or dwelling units and do not take place within a dwelling unit shall be determined by the Development Authority;
- (2) notwithstanding the setbacks provided in Section 4.3 of this land use district, setbacks in established areas shall be determined by application of Administration Section 3.6; and
- (3) where the shape of a lot or other circumstances is such that the setbacks prescribed in Section 4.3 of this land use district cannot be reasonably applied, the Development Authority shall determine the setbacks.

#### 4.2 BUILD WITHIN AREA

- (1) Build within area is applied to front setback requirements and provides a minimum and maximum setback for the frontage of the principal building, as illustrated in Figure 4.2.1; and



**Figure 4.2.1:** an example of a build within area.

- (2) unless otherwise stated, all other setback requirements of this section are minimums.

#### 4.3 SETBACK REQUIREMENTS

Principal Building		
Mid-block	Front (build within area)	Minimum: 5 m (16.4 ft)
		Maximum: 7.5 m (24.6 ft)
	Attached garage oriented to the front of the principal building	Minimum: 6 m (19.7 ft)
		Maximum: 7.5 m (24.6 ft)
	Rear	7.6 m (24.9 ft)
	Side	1.5 m (4.9 ft)
Corner lot	Front: same as mid-block	
	Rear	5.0 m (16.4 ft)
	Side	1.5 m (4.9 ft)
	Secondary front	3.0 m (9.8 ft)
Notes	Setbacks are measured to the foundation, allowing for projections as per Section 14 of Schedule 3.	
	Where a development requires vehicular access that is not available from the rear of the lot and there is no attached garage or carport, the side setback on one side shall be 3.0 metres.	
	The side setback provision does not limit the building of a multi-unit dwelling where each dwelling is on a separate lot.	
Accessory Building(s)/Structure(s)		
Mid-block	Front	N/A (prohibited in front yards)



	Rear	0.6 m (2 ft) – without lane
		1.5 m (5 ft) – with lane
	Side	0.6 m (2 ft)
<b>Corner lot</b>	Front: same as mid-block	
	Rear	1.0 m (3.3 ft)
	Side	1.0 m (3.3 ft)
	Secondary front	N/A (prohibited in secondary front)
<b>Internal</b>	From principal building	1.5 m (4.9 ft)
	From other accessory buildings	1.0 m (3.3 ft)
<b>Notes</b>	<i>Accessory buildings/structures shall be constructed such that eaves shall be no closer to a side or rear lot line than 0.6 m (2 ft) and all drainage is contained on the same lot as the accessory building/structure. See Section 1 of Schedule 3.</i>	
	<i>Internal setbacks include setbacks from accessory building/structure to accessory building/structure on the same lot and accessory building/structure to the principal building on the same lot.</i>	
	<i>No accessory buildings/structures shall be located adjacent to the principal building on the same side of the yard as the one-side 3.0 metre principal building setback, if applicable.</i>	
	<i>Buildings/structures permitted to be attached to the principal building are considered a part of the principal building and are required to meet principal building setbacks.</i>	

## **SECTION 5    MAXIMUM LOT COVERAGE**

- (1) Total allowable coverage: 45% inclusive of all buildings and structures
- (2) Principal building: 30 – 45% depending on accessory structures  
*Note: attached garages are considered part of the principal building for the purposes of lot coverage calculations.*
- (3) Accessory building(s): 0 – 15% depending on principal building

## **SECTION 6    MAXIMUM BUILDING HEIGHT**

- (1) Multi-unit dwellings and Apartment buildings 4 units and greater: 11 m (36.1 ft)
- (2) Townhome: 11 m (36.1 ft)
- (3) Accessory building(s)/structure(s): 5.5 m (18 ft)

## **SECTION 7    MINIMUM FLOOR AREA**

### **7.1    APPLICABILITY**

- (1) Minimum floor areas are calculated for that part of a building that is no more than 1.0 m (3.3 ft) below finished grade, which does not include finished basements or attached garages; and
- (2) should an individual dwelling unit be multiple storeys, the minimum floor area shall be required to be met for the main floor (closest to grade) of the dwelling, with the floor area of all other storeys being in addition to the minimum floor area requirements.

## 7.2 MINIMUM FLOOR AREAS

Dwelling Type	Minimum Floor Area	
Townhouse	65 m <sup>2</sup> (700 ft <sup>2</sup> )	
Apartment and Multi-unit (per dwelling unit)	65 m <sup>2</sup> (775 ft <sup>2</sup> )	3 bedroom
	55.7 m <sup>2</sup> (600 ft <sup>2</sup> )	2 bedroom
	43.2 m <sup>2</sup> (465 ft <sup>2</sup> )	1 bedroom
Secondary suite	30 m <sup>2</sup> (322.9 ft <sup>2</sup> )	

## SECTION 8 FOUNDATION REQUIREMENTS

- (1) All dwellings shall be placed on a foundation;
- (2) if a dwelling is placed on an open foundation, it shall be skirted from the base of the home to the ground with material similar in design to the home itself; and
- (3) the basement height of new construction be comparable to other dwellings in the area at the discretion of the development authority.

## SECTION 9 APPLICABLE SCHEDULES

- (1) The following schedules and sections of this bylaw that apply to the R-MU2 land use district include but are not limited to:
  - (a) General Standards of Development: **Schedule 3**
    - Section 1: Accessory Buildings and Structures
    - Section 2: Access Requirements
    - Section 4: Corner Lots
    - Section 5: Decks and Patios
    - Section 6: Easements
    - Section 7: Fences, Privacy Walls and Gates
    - Section 8: Grading, Excavation, Stripping and Stockpiling
    - Section 9: Infill Development
    - Section 12: Parking and Loading
    - Section 14: Projections into Setbacks
    - Section 15: Site Drainage and Stormwater Management
  - (b) Design Standards of Development: **Schedule 4**
    - Section 1: General Design Standards
    - Section 2: Interface Areas
    - Section 3: Landscaping
    - Section 4: Outdoor Lighting

- |     |  |                   |
|-----|--|-------------------|
| (c) | Use-specific Standards of Development:               | <b>Schedule 5</b> |
|     | Section 1: Alternative Energy Sources                |                   |
|     | Section 4: Group Homes                               |                   |
|     | Section 5: Home Occupations                          |                   |
|     | Section 6: Moved-in Buildings and Moved-in Dwellings |                   |
|     | Section 8: Lodging Houses                            |                   |
|     | Section 11: Multi-Unit Residential Development       |                   |
|     | Section 13: Secondary Suites                         |                   |
|     | Section 16: Shipping Containers                      |                   |
|     | Section 17: Residential Sales Center                 |                   |
|     | Section 20: Condominium Conversion Application       |                   |
| (d) | Overlays:  | <b>Schedule 6</b> |
|     | Section 1: Downtown Overlay                          |                   |
| (e) | Signage:   | <b>Schedule 7</b> |

## RESIDENTIAL: R

### SECTION 1 PURPOSE

The purpose of this land use district is to provide for a high quality residential environment with an appropriate range of housing types that are primarily single detached dwellings, with the potential for 2-unit dwellings where appropriate. Lot sizes range from 0.1 to 0.5 acres.



### SECTION 2 USES

Permitted Uses	Discretionary Uses: A	Discretionary Uses: B
Accessory building Accessory structure Alternative energy, Solar roof or wall mounted Dwelling: Single detached Ready-to-move A Home occupation 1	Accessory Use Alternative energy, Solar ground mounted Childcare Facility, Day homes Dwelling: Modular home A/B <sup>1</sup> Moved-in Ready-to-move B Home occupation 2 Moved-in building Shipping container: Temporary Short-Term Rental Signs (in accordance with Schedule 7)	Bed and breakfast Childcare Facility, Daycares Dwelling: Duplex Semi-detached Group Home, Limited Home occupation 3 Lodging house Parks and playgrounds Residential Sales Center Secondary suite Senior Citizen Housing
Notes	<sup>1</sup> See Section 9 - Dwelling: Modular A/B are prohibited	

### SECTION 3 MINIMUM LOT SIZE

Dwelling Type	Lot Size	Lot Depth	Lot Width
<b>Single detached</b>	404.7 m <sup>2</sup> (4356 ft <sup>2</sup> )	30.2 m (99 ft)	13.4 m (44 ft)
<b>2-unit</b>	459.9 m <sup>2</sup> (4950 ft <sup>2</sup> )	30.2 m (99 ft)	15.2 m (50 ft)
<b>All others</b>	To the discretion of the Development Authority.		
Notes	Semi-detached/duplex lot size minimums are pre-development.		

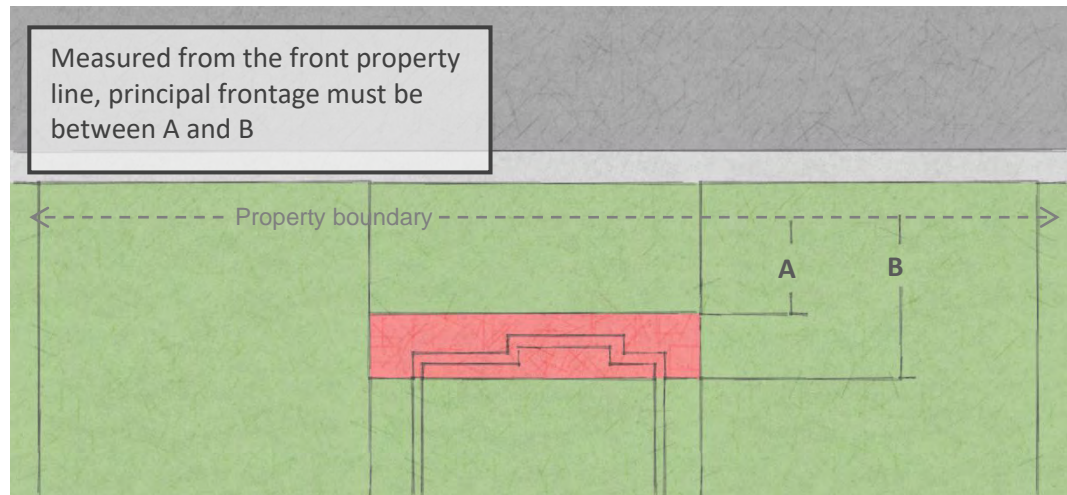
## SECTION 4    SETBACKS

### 4.1    APPLICABILITY

- (1) Minimum setbacks for those discretionary uses that do not take place within a single detached dwelling shall be determined by the Development Authority;
- (2) notwithstanding the setbacks provided in Section 4.3 of this land use district, setbacks in established areas shall be determined by application of Administration Section 3.6; and
- (3) where the shape of a lot or other circumstances is such that the setbacks prescribed in Section 4.3 of this land use district cannot be reasonably applied, the Development Authority shall determine the setbacks.

### 4.2    BUILD WITHIN AREA

- (1) Build within area is applied to front setback requirements and provides a minimum and maximum setback for the frontage of the principal building, as illustrated in Figure 4.2.1; and



**Figure 4.2.1:** an example of a build within area.

- (2) unless otherwise stated, all other setback requirements of this section are minimums.

### 4.3    SETBACK REQUIREMENTS

Principal Building		
Mid-block	Front (build within area)	Minimum: 5 m (16.4 ft)
		Maximum: 7.5 m (24.6 ft)
	Attached garage oriented to the front of the principal building	Minimum: 6 m (19.7 ft)
		Maximum: 7.5 m (24.6 ft)
	Rear	7.6 m (24.9 ft)
	Side	1.5 m (4.9 ft)



<b>Corner lot</b>	Front: same as mid-block	
	Rear	5.0 m (16.4 ft)
	Side	1.5 m (4.9 ft)
	Secondary front	3.0 m (9.8 ft)
<b>Notes</b>	<i>Setbacks are measured to the foundation, allowing for projections as per Section 14 of Schedule 3.</i>	
	<i>Where a development requires vehicular access that is not available from the rear of the lot and there is no attached garage or carport, the side setback on one side shall be 3.0 metres.</i>	
	<i>The side setback provision does not limit the building of a 2-unit dwelling where each dwelling is on a separate lot.</i>	

<b>Accessory Building(s)/Structure(s)</b>		
<b>Mid-block</b>	Front	N/A (prohibited in front yards)
	Rear	0.6 m (2 ft) – without lane
		1.5 m (5 ft) – with lane
	Side	0.6 m (2 ft)
<b>Corner lot</b>	Front: same as mid-block	
	Rear	1.0 m (3.3 ft)
	Side	1.0 m (3.3 ft)
	Secondary front	N/A (prohibited in secondary front)
<b>Internal</b>	From principal building	1.5 m (4.9 ft)
	From other accessory buildings/structures	1.0 m (3.3 ft)
<b>Notes</b>	<i>Accessory buildings/structures shall be constructed such that eaves shall be no closer to a side or rear lot line than 0.6 m (2 ft) and all drainage is contained on the same lot as the accessory building/structure. See Section 1 of Schedule 3.</i>	
	<i>Internal setbacks include setbacks from accessory building/structure to accessory building/structure on the same lot and accessory building/structure to the principal building on the same lot.</i>	
	<i>No accessory buildings/structures shall be located adjacent to the principal building on the same side of the yard as the one-side 3.0 metre principal building setback, if applicable.</i>	
	<i>Buildings/structures permitted to be attached to the principal building are considered a part of the principal building and are required to meet principal building setbacks.</i>	

## **SECTION 5     MAXIMUM LOT COVERAGE**

- (1) Total allowable coverage: 45% inclusive of all buildings and structures
- (2) Principal building: 30 – 45% depending on accessory structures  
*Note: attached garages are considered part of the principal building for the purposes of lot coverage calculations.*
- (3) Accessory building(s): 0 – 15% depending on principal building

## **SECTION 6     MAXIMUM BUILDING HEIGHT**

- (1) Single detached, Duplex and Semi-detached dwellings up to 2 units: 10.1 m (33 ft)
- (2) Detached garages with approved secondary suites: 7.5 m (24.6 ft) or the height of the principal dwelling, whichever is the lesser of the two
- (3) Accessory building(s)/structure(s): 5.5 m (18 ft)

## **SECTION 7     MINIMUM FLOOR AREA**

### **7.1     APPLICABILITY**

- (1) Minimum floor areas are calculated for that part of a building that is no more than 1.0 m (3.3 ft) below finished grade, which does not include finished basements or attached garages; and
- (2) should the dwelling be multiple storeys, the minimum floor area shall be required to be met for the main floor (closest to grade) of the dwelling, with the floor area of all other storeys being in addition to the minimum floor area requirements.

### **7.2     MINIMUM FLOOR AREAS**

Dwelling Type	Minimum Floor Area
Single detached	74.3 m <sup>2</sup> (800 ft <sup>2</sup> )
Single Detached in Macleod Landing ASP	130.0m <sup>2</sup> (1400 ft <sup>2</sup> )
Duplex and Semi-detached dwellings (per dwelling unit)	65.0 m <sup>2</sup> (700 ft <sup>2</sup> )
Secondary suite	30.0 m <sup>2</sup> (322.9 ft <sup>2</sup> )

### **7.3     MAXIMUM FLOOR AREA FOR ACCESSORY BUILDINGS AND ATTACHED GARAGES**

- (1) The total floor area of any accessory building or attached garage must be less than the total floor area of the principal building.

## **SECTION 8     FOUNDATION REQUIREMENTS**

- (1) All dwellings shall be placed on a foundation;
- (2) if a dwelling is placed on open foundation, it shall be skirted from the base of the home to the ground with material similar in design to the home itself; and

- (3) the basement height of new construction be comparable to other dwellings in the area at the discretion of the development authority.

## **SECTION 9 SITE-SPECIFIC REQUIREMENTS**

### **9.1 MACLEOD LANDING AREA STRUCTURE PLAN - LOTS 7-14, BLOCK 31, PLAN 241\_\_\_\_\_**

- (1) All Dwelling: Single Detached residences within this area shall contain an attached double garage.
- (2) Dwelling, Modular category A and B residences are prohibited within this area.
- (3) Landscaping Plan must contain a minimum of one (1) tree in the front yard as approved by the development authority.
- (4) the basement height of new construction be comparable to other dwellings in the area at the discretion of the development authority.

## **SECTION 10 APPLICABLE SCHEDULES**

- (1) The following schedules and sections of this bylaw that apply to the R land use district include but are not limited to:

(a) General Standards of Development: **Schedule 3**

Section 1: Accessory Buildings and Structures  
Section 2: Access Requirements  
Section 4: Corner Lots  
Section 5: Decks and Patios  
Section 6: Easements  
Section 7: Fences, Privacy Walls and Gates  
Section 8: Grading, Excavation, Stripping and Stockpiling  
Section 9: Infill Development  
Section 12: Parking and Loading  
Section 13: Setbacks from Coulees, Steep Slopes and Waterbodies  
Section 14: Projections into Setbacks  
Section 15: Site Drainage and Stormwater Management

(b) Design Standards of Development: **Schedule 4**

Section 1: General Design Standards  
Section 2: Interface Areas  
Section 3: Landscaping  
Section 4: Outdoor Lighting

(c) Use-specific Standards of Development: **Schedule 5**

Section 1: Alternative Energy Sources  
Section 2: Bed and Breakfasts  
Section 3: Childcare Facility  
Section 4: Group Homes  
Section 5: Home Occupations  
Section 6: Moved-in Buildings and Moved-in Dwellings  
Section 8: Lodging Houses  
Section 10: Modular Homes and Ready-to-Move (RTM) Homes  
Section 13: Secondary Suites  
Section 16: Shipping Containers  
Section 17: Residential Sales Center

Section 20: Condominium Conversion Application  
Section 23: Short-Term Rental

- |     |   |                   |
|-----|---|-------------------|
| (d) | Overlays:<br>Section 1: Downtown Overlay<br>Section 2: Provincial Historic Area Overlay | <b>Schedule 6</b> |
| (e) | Signage:  | <b>Schedule 7</b> |



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## **Bylaw 2007: Municipal Borrowing**

### **RECOMMENDATION:**

That Bylaw 2007, being a bylaw of the Town of Fort Macleod in the Province of Alberta, for the purpose of municipal borrowing, be given Public Hearing. Should there be no concerns from the Public or Council, proceed with second and third reading.

### **BACKGROUND:**

Any municipal borrowing change must be reflected in the Town's municipal borrowing bylaw. Bylaw 2007 includes an additional line of credit for the operating account in the amount of \$100,000 and an increase to the credit card limit from \$30,000 to \$75,000.

First reading of Bylaw 2007 was given on June 9, 2025, and advertised for Public hearing in the Gazette for two consecutive weeks.

### **DETAILS:**

As the Town's current \$2 million line of credit will be tied to the new Community Energy Improvement Program (CEIP) bank account, the Town requires a more moderate line of credit to be attached to the general operating bank account in the amount of \$100,000.

An increase to the consolidated credit limit for the three (3) Town credit cards from \$30,000 to \$75,000 is also requested to ensure any one of the cards has the flexibility needed to conduct Town business.

### **FINANCIAL IMPLICATIONS:**

The LOC tied to the CEIP program will be drawn on and repaid per the CEIP program bylaw (in review with AB Munis (the program administrator). The new LOC will only be used for liquidity needs and flexibility in the operating account. The new credit card limit will have no effect and credit card balances are paid monthly out of the bank account.

### **COUNCIL STRATEGIC PLAN:**

This submission is making Fort Macleod more VIBRANT. (Supporting priorities such as Arts & Culture, History & Heritage, Environment, or Town Appearance.)

This submission is improving SERVICE in Fort Macleod. (Supporting priorities such as Public Engagement and Relationships.)

### **APPLICABLE LEGISLATION:**

Municipal Government Act.

### **ATTACHMENTS:**

Bylaw 2007 – Municipal Borrowing  
Public Hearing Notice  
Letter from Sharon Monical

**PREPARED BY:** Kris Holbeck, Director of Finance

**REVIEWED & APPROVED BY:** Anthony Burdett, CAO



# TOWN OF FORT MACLEOD

## BYLAW NO. 2007

**WHEREAS** the Council of the Town of Fort Macleod (hereinafter called the "Corporation") in the Province of Alberta, considers it necessary to borrow certain sums of money for the purpose of meeting operating expenditures.

**NOW THEREFORE** pursuant to the provisions of the *Municipal Government Act*, it is hereby enacted by the Council of the Corporation as a Bylaw that:

1. The Corporation borrow from Canadian Imperial Bank of Commerce ("CIBC") up to the principal sum of \$2,175,000.00 repayable upon demand at a rate of interest per annum from time to time established by CIBC, and such interest will be calculated daily and due and payable monthly on the last day of each and every month. The principal sum of \$2,175,000.00 consists of the following:
  - a. \$75,000.00 VISA credit cards,
  - b. \$2,000,000.00 line of credit (attached to the Community Energy Improvement Program), and
  - c. \$100,000 line of credit (for operating purposes).
2. The Chief Elected Officer ("CEO") and Chief Administrative Officer ("CAO") are authorized for and on behalf of the Corporation:
  - a. To apply to CIBC for the aforesaid loan to the Corporation and to arrange with CIBC the amount, terms and conditions of the loan and security or securities to be given to CIBC;
  - b. As security for any money borrowed from CIBC:
    - i. To execute promissory notes and other negotiable instruments or evidences of debt for such loans and renewals of all such promissory notes and other negotiable instruments or evidences of debts;
    - ii. To give or furnish to CIBC all such securities and promises as CIBC may require to secure repayment of such loans and interest thereon; and
    - iii. To execute all security agreements, hypothecations, debentures, charges, pledges, conveyances, assignments and transfers to and in favour of CIBC of all or any property, real or personal, moveable or immovable, now or hereafter owned by the Corporation or in which the Corporation may have any interest, and any other documents or contracts necessary to give or to furnish to CIBC the security or securities required by it.
3. The source or sources of money to be used to repay the principal and interest owing under the borrowing from CIBC are:

Taxes, reserves, grants, etc.
4. The amount to be borrowed and the term of the loan will not exceed any restrictions set forth in the *Municipal Government Act*.
5. In the event that the *Municipal Government Act* permits extension of the term of the loan and in the event the Council of the Corporation decides to extend the loan and CIBC is prepared to extend the loan, any renewal or extension, bill, debenture, promissory note, or other obligation executed by the officers designated in paragraph 2 hereof and delivered to CIBC will be valid and conclusive proof as against the Corporation of the decision of the Council to extend the loan in accordance with the terms of such renewal or extension, bill, debenture, promissory note or other obligation, and CIBC will not be bound to inquire into the authority of such officers to execute and deliver any such renewal, extension document or security.

6. This Bylaw comes into force on the final passing thereof.

7. Bylaw # 1917 is hereby repealed.

Read a first time in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

Read a second time in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

Read a third time in Council and finally passed in Council this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
Mayor Brent Feyter

\_\_\_\_\_  
CAO Anthony Burdett

**NOTICE OF PUBLIC HEARING**  
**TOWN OF FORT MACLEOD**  
**IN THE PROVINCE OF ALBERTA**  
**PROPOSED BYLAW NO. 2007**

<b>BORROWING BYLAW</b> <b>Municipal Operating Purposes</b>
<b>7:00 p.m. July 14, 2025</b> <b>Town of Fort Macleod Council Chambers</b> 410 20th Street, Fort Macleod, AB

**What is this notice about?**

The Town of Fort Macleod is proposing changes to the municipal borrowing bylaw for operational cash flow needs.

The new bylaw replaces the existing borrowing bylaw. The new bylaw is comprised of the following:

1. An increase to the combined credit limit of the three (3) management credit cards from \$30K to \$75K to increase flexibility in their use,
2. Moving the current line of credit (LOC) of \$2M from the general operating account to a specific bank account for the Community Energy Improvement Program to fund applications under this new incentive, and
3. Adding a new lower LOC to the general operating account of \$100K.

**How can I participate?**

You can share your thoughts on the bylaw in two ways:

- Submit a presentation – Contact the Chief Administrative Officer by July 7, 2025, at 1:00 p.m.
- Attend the public hearing – Speak in person at the meeting on July 14, 2025, at 7:00 p.m.
- Make arrangements with Town staff to attend virtually.

Both written and verbal presentations are accepted.

**Where can I find more information?**

The full draft of the proposed bylaw and potential changes is available at the Town Office during regular business hours. You can also view it online at [www.fortmacleod.com](http://www.fortmacleod.com).

**For questions or to submit a presentation, contact:**

*Anthony Burdett, Chief Administrative Officer*  
*Town of Fort Macleod, Box 1420, Fort Macleod, AB T0L 0Z0*  
*403-553-4425*  
*cao@fortmacleod.com*

*Dated: June 10, 2025*

- Outlook

**Re: by-law 2007**

**From:** tmgads [tmgads@telus.net](mailto:tmgads@telus.net) <[tmgads@telus.net](mailto:tmgads@telus.net)>

**Sent:** Monday, July 7, 2025 3:11 PM

**To:** CAO - Anthony Burdett <[CAO@FortMacleod.com](mailto:CAO@FortMacleod.com)>

**Subject:** by-law 2007

Hi Anthony

I want to comment on By-law 2007, increasing the credit card limit to \$75,000 could be potential for misspending of funds (which did happen several years ago). I realize there is a capital budget and spending on items has already been approved . . . but at the end of the day Council is responsible. I know it can be a pain getting funds together for large purchases (I believe most companies the town deals with will invoice) but I think for the protection of staff and council, the limit should not be approved for that amount.

Thank you for your time

Sharon Monical



## COUNCIL SUBMISSION

### NEW BUSINESS

July 14, 2025

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## BYLAW 2010- LAND USE BYLAW AMENDMENT FIRST READING AND ADVERTISE PUBLIC HEARING REZONE RESIDENTIAL MULTI UNIT 1- RESIDENTIAL MULTI UNIT 2

### **RECOMMENDATION:**

That Council give first reading to Bylaw 2010 to amend Bylaw No. 2000, being the municipal Land Use Bylaw. The purpose of Bylaw No. 2010 is to redesignate lands legally described as:

Lot 14 Block 315 Plan 92B;

from “Residential Multi-Unit 1: R-MU1” to “Residential Multi-Unit 2: R-MU2”; and

and schedule a Public Hearing to be held on August 25<sup>th</sup>, 2025 at 7 pm.

### **APPLICABLE LEGISLATION:**

MGA

Bylaw 2000 (Land Use Bylaw)

### **ATTACHMENTS:**

- Bylaw 2010
- Bylaw 2010 Public hearing notice
- Bylaw 2010 Map
- Zoning details

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**PREPARED BY:** Keli Sandford, Planning and Development Officer

**REVIEWED BY:** Brennan Orr, Director of Operations

**APPROVED BY:** Anthony Burdett, CAO

**TOWN OF FORT MACLEOD**  
**in the Province of Alberta**  
**BYLAW NO. 2010**

BEING a bylaw of the Town of Fort Macleod in the Province of Alberta, to amend Bylaw No. 2000, being the municipal Land Use Bylaw.

WHEREAS the Town of Fort Macleod Council is in receipt of a request to redesignate certain lands within the municipality;

WHEREAS the intent of proposed Bylaw No.2010 is to redesignate lands legally described as:

Lot 14 Block 315 Plan 92B;

from "Residential Multi-Unit 1: R-MU1" to "Residential Multi-Unit 2: R-MU2"; and

WHEREAS the lands that are the subject of this proposed redesignation are shown on the map in Schedule 'A' attached hereto;

AND WHEREAS the purpose of the bylaw is to designate the lands for large lot residential use and that a municipality must prepare an amending bylaw and provide for its consideration at a public hearing.

NOW THEREFORE, under the authority and subject to the provisions of the *Municipal Government Act, Revised Statutes of Alberta 2000*, Chapter M-26, as amended, the Council of the Town of Fort Macleod in the Province of Alberta duly assembled does hereby enact the following:

1. Lot 14 Block 315 Plan 92B be redesignated such that lands designated as "Residential Multi-Unit 1: R-MU1" be designated "Residential Multi-Unit 2: R-MU2".
2. The Land Use Districts Map shall be amended to reflect this change.
3. Bylaw No. 2000 is hereby amended and consolidated.
4. This bylaw shall come into effect upon third and final reading hereof.

READ a **first** time this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
**Mayor – Brent Feyter**

\_\_\_\_\_  
**Chief Administrative Officer–Anthony Burdett**

READ a **second** time this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
**Mayor – Brent Feyter**

\_\_\_\_\_  
**Chief Administrative Officer– Anthony Burdett**

READ a **third** time and finally PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
**Mayor – Brent Feyter**

\_\_\_\_\_  
**Chief Administrative Officer– Anthony Burdett**



**NOTICE OF PUBLIC HEARING  
TOWN OF FORT MACLEOD  
IN THE PROVINCE OF ALBERTA  
PROPOSED BYLAW NO. 2010**

<b>ZONING CHANGE</b> <b>333 9th Street (Lot 14 Block 315 Plan 92B)</b>	
<b>Current Zoning</b> <b>Residential Multi-Unit 1: R-MU1</b>	<b>Proposed Zoning</b> <b>Residential Multi-Unit 2: R-MU2</b>
<b>7:00 p.m. August 25, 2025</b> <b>Town of Fort Macleod Council Chambers</b> 410 20th Street, Fort Macleod, AB	

**What is this notice about?**

The Town of Fort Macleod has received an application proposing to redesignate the property located at 333 9th Street (Lot 14 Block 315 Plan 92B) from Residential Multi-Unit 1: R-MU1 to Residential Multi-Unit 2: R-MU2 through Bylaw No. 2010.

The purpose of the proposed rezoning is to accommodate a Multi-unit residential development containing 6 units (3 units attached side by side with 3 basement apartments).

**How can I participate?**

You can share your thoughts on the bylaw in three ways:

- Submit a presentation – Contact the Chief Administrative Officer by August 15, 2025, at 1:00 p.m.
- Attend the public hearing – Speak in person at the meeting on August 25, 2025, at 7:00 p.m.
- Make arrangements with Town staff to attend virtually.

Both written and verbal presentations are accepted.

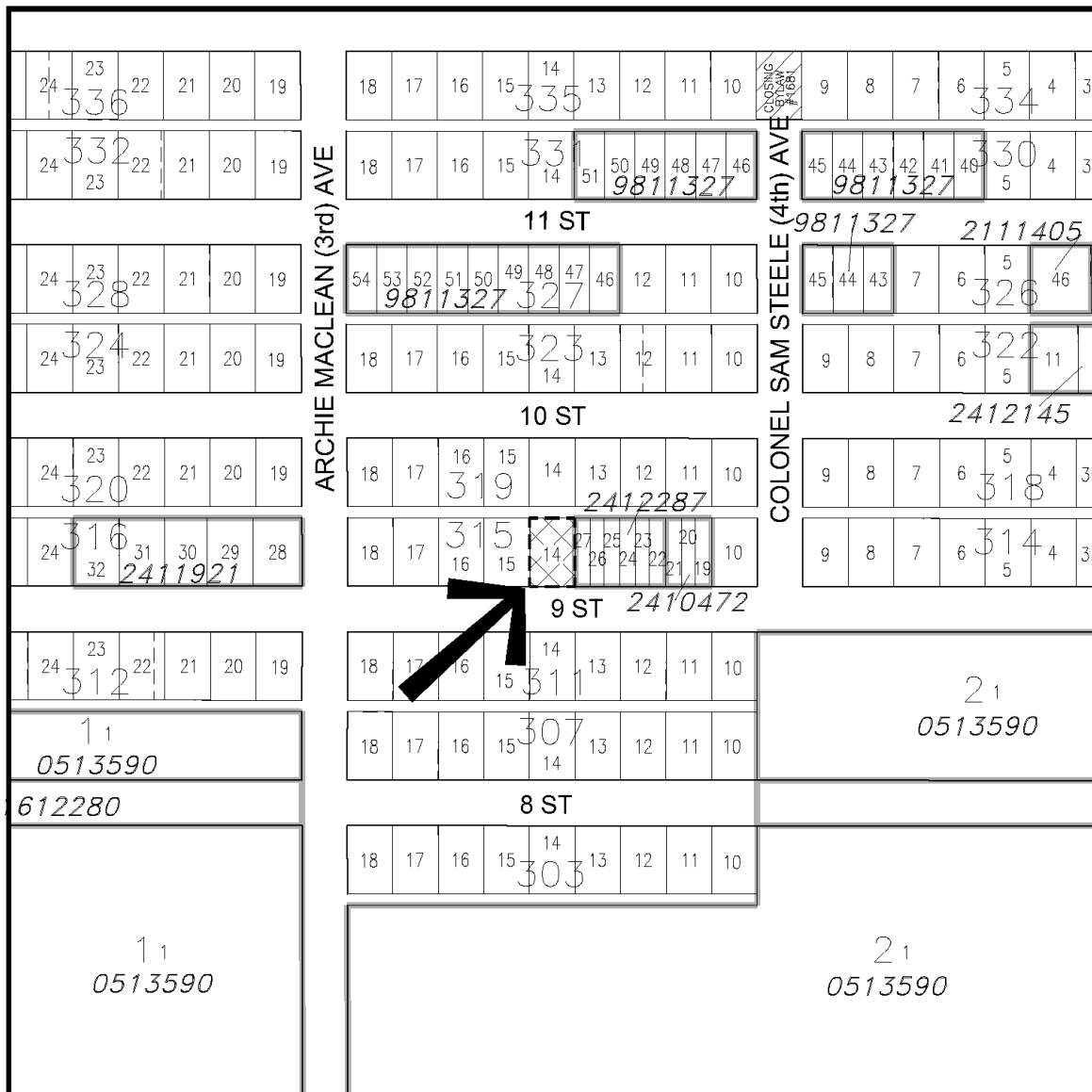
**Where can I find more information?**

The full draft of the proposed bylaw and potential changes is available at the Town Office during regular business hours. You can also view it online at [www.fortmacleod.com](http://www.fortmacleod.com).

**For questions or to submit a presentation, contact:**

*Anthony Burdett, Chief Administrative Officer  
Town of Fort Macleod, Box 1420, Fort Macleod, AB T0L 0Z0  
403-553-4425  
[cao@fortmacleod.com](mailto:cao@fortmacleod.com)*

*Dated: July 16, 2025*



## LAND USE DISTRICT REDESIGNATION SCHEDULE 'A'



FROM: Residential Multi-Unit 1 RMU-1

TO: Residential Multi-Unit 2 RMU-2

LOT 14, BLOCK 315, BLOCK 92B WITHIN

SW 1/4 SEC 12, TWP 9, RGE 26, W 4 M

MUNICIPALITY: TOWN OF FORT MACLEOD

DATE: JULY 4, 2025

Bylaw #: 2010

Date: \_\_\_\_\_



July 04, 2025 N:\Willow-Creek-MD\Fort-MacLeod\Fort MacLeod LUD & Land Use Redesignations\LUD Redesignations\Ft MacLeod Lot 14, Block 315, Plan 92B.dwg

MAP PREPARED BY:  
OLDMAN RIVER REGIONAL SERVICES COMMISSION  
3105 18th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8  
TEL. 403-329-1344  
"NOT RESPONSIBLE FOR ERRORS OR OMISSIONS"



# LAND USE DISTRICT REDESIGNATION SCHEDULE 'A'

Aerial Photo Date: May 15, 2021



FROM: Residential Multi-Unit 1 RMU-1

TO: Residential Multi-Unit 2 RMU-2

LOT 14, BLOCK 315, BLOCK 92B WITHIN

SW 1/4 SEC 12, TWP 9, RGE 26, W 4 M

MUNICIPALITY: TOWN OF FORT MACLEOD

DATE: JULY 4, 2025

Bylaw #: 2010

Date: \_\_\_\_\_



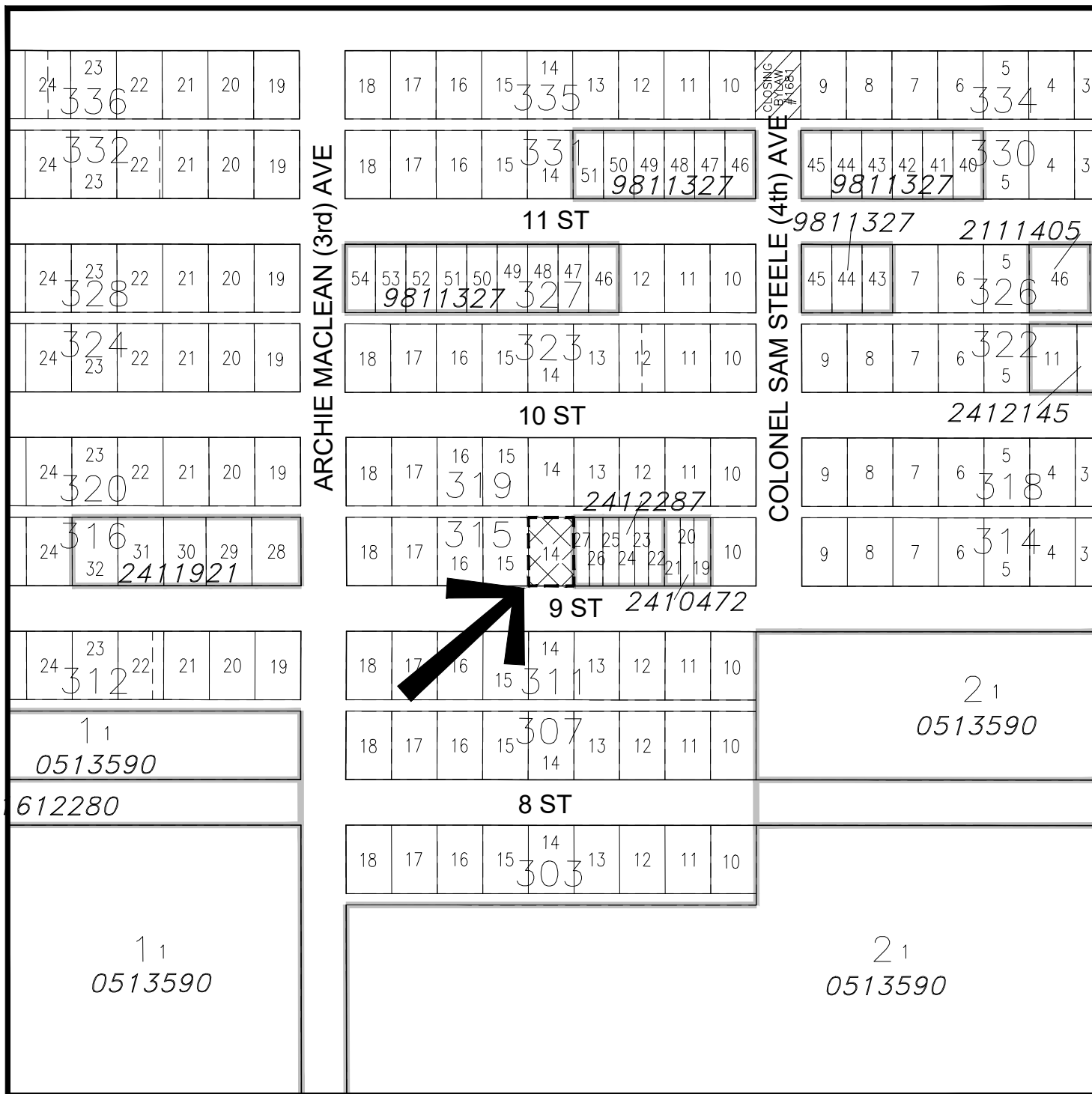
OLDMAN RIVER REGIONAL SERVICES COMMISSION

0 Metres 50 100 150 200



MAP PREPARED BY:  
OLDMAN RIVER REGIONAL SERVICES COMMISSION  
3105 16th AVENUE NORTH, LETHBRIDGE, ALBERTA T1H 5E8  
TEL. 403-329-1344  
"NOT RESPONSIBLE FOR ERRORS OR OMISSIONS"





## LAND USE DISTRICT REDESIGNATION SCHEDULE 'A'



FROM: Residential Multi-Unit 1 RMU-1

TO: Residential Multi-Unit 2 RMU-2

LOT 14, BLOCK 315, BLOCK 92B WITHIN

SW 1/4 SEC 12, TWP 9, RGE 26, W 4 M

MUNICIPALITY: TOWN OF FORT MACLEOD

DATE: JULY 4, 2025

Bylaw #: 2010

Date:



OLDMAN RIVER REGIONAL SERVICES COMMISSION

0 Metres 50 100 150 200

July 04, 2025 N:\Willow-Creek-MD\Fort-Macleod\Fort Macleod LUD & Land Use Redesignations\LUD Redesignations\Ft Macleod Lot 14, Block 315, Plan 92B.dwg

## RESIDENTIAL MULTI-UNIT 1: *R-MU1*

### SECTION 1 PURPOSE

The purpose of this land use district is to provide for a high quality residential environment with an appropriate range of housing types that include a 4 unit density limit for multi-unit residential development, with the potential for single detached dwellings where appropriate.



### SECTION 2 USES

Permitted Uses	Discretionary Uses: A	Discretionary Uses: B
Accessory building Accessory structure Alternative energy, Solar roof or wall mounted Dwelling Duplex Semi-detached Home occupation 1	Accessory Use Alternative energy, Solar ground mounted Dwelling Single detached Home occupation 2 Moved-in building Shipping container: temporary Signs (in accordance with Schedule 7)	Child care, dayhome Dwelling (up to 4 units): Apartment Group Multi-unit Townhouse Group Home, Limited (≤ 5 residents) Home occupation 3 Lodging House Parks and playgrounds Residential Sales Center Secondary suite Senior citizen housing

### SECTION 3 MINIMUM LOT SIZE

Dwelling Type		Lot Size	Lot Depth	Lot Width
Single detached		404.7 m <sup>2</sup> (4356 ft <sup>2</sup> )	30.2 m (99 ft)	13.4 m (44 ft)
2-unit to 4 unit		607 m <sup>2</sup> (6534 ft <sup>2</sup> )	30.2 m (99 ft)	20.1 m (66 ft)
Townhouse	Interior unit	184.2 m <sup>2</sup> (1980 ft <sup>2</sup> )	30.2 m (99 ft)	6.1 m (20 ft)
	End unit	323.1 m <sup>2</sup> (3465 ft <sup>2</sup> )	30.2 m (99 ft)	10.7 m (35 ft)
Apartment (4 unit)		To the discretion of the Development Authority.		
All other uses		To the discretion of the Development Authority.		
Notes		Multi-unit lot size minimums are pre-development except for single detached, apartments, and townhouses.		

### SECTION 4 SETBACKS

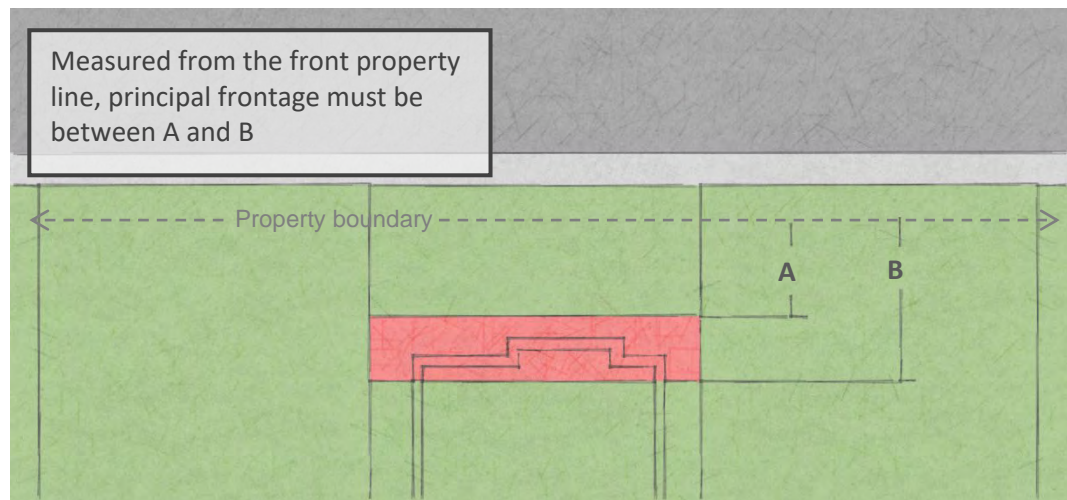
#### 4.1 APPLICABILITY

- (1) Minimum setbacks for those discretionary uses that are not made up of a dwelling or dwelling units and do not take place within a dwelling unit shall be determined by the Development Authority;

- (2) notwithstanding the setbacks provided in Section 4.3 of this land use district, setbacks in established areas shall be determined by application of Administration Section 3.6; and
- (3) where the shape of a lot or other circumstances is such that the setbacks prescribed in Section 4.3 of this land use district cannot be reasonably applied, the Development Authority shall determine the setbacks.

## 4.2 BUILD WITHIN AREA

- (1) Build within area is applied to front setback requirements and provides a minimum and maximum setback for the frontage of the principal building, as illustrated in Figure 4.2.1; and



**Figure 4.2.1:** an example of a build within area.

- (2) unless otherwise stated, all other setback requirements of this section are minimums.

## 4.3 SETBACK REQUIREMENTS

Principal Building		
Mid-block	Front (build within area)	Minimum: 5 m (16.4 ft)
		Maximum: 7.5 m (24.6 ft)
	Attached garage oriented to the front of the principal building	Minimum: 6 m (19.7 ft)
		Maximum: 7.5 m (24.6 ft)
	Rear	7.6 m (24.9 ft)
	Side	1.5 m (4.9 ft)
Corner lot	Front: same as mid-block	
	Rear	5.0 m (16.4 ft)
	Side	1.5 m (4.9 ft)
	Secondary front	3.0 m (9.8 ft)



Notes	Setbacks are measured to the foundation, allowing for projections as per Section 14 of Schedule 3.
	Where a development requires vehicular access that is not available from the rear of the lot and there is no attached garage or carport, the side setback on one side shall be 3.0 metres.
	The side setback provision does not limit the building of a multi-unit dwelling where each dwelling is on a separate lot.

Accessory Building(s)/Structure(s)		
Mid-block	Front	N/A (prohibited in front yards)
	Rear	0.6 m (2 ft) – without lane
		1.5 m (5 ft) – with lane
	Side	0.6 m (2 ft)
Corner lot	Front: same as mid-block	
	Rear	1.0 m (3.3 ft)
	Side	1.0 m (3.3 ft)
	Secondary front	N/A (prohibited in secondary front)
Internal	From principal building	1.5 m (4.9 ft)
	From other accessory buildings	1.0 m (3.3 ft)
Notes	Accessory buildings/structures shall be constructed such that eaves shall be no closer to a side or rear lot line than 0.6 m (2 ft) and all drainage is contained on the same lot as the accessory building/structure. See Section 1 of Schedule 3.	
	Internal setbacks include setbacks from accessory building/structure to accessory building/structure on the same lot and accessory building/structure to the principal building on the same lot.	
	No accessory buildings/structures shall be located adjacent to the principal building on the same side of the yard as the one-side 3.0 metre principal building setback, if applicable.	
	Buildings/structures permitted to be attached to the principal building are considered a part of the principal building and are required to meet principal building setbacks.	

## SECTION 5 MAXIMUM LOT COVERAGE

- (1) Total allowable coverage: 45% inclusive of all buildings and structures
- (2) Principal building: 30 – 45% depending on accessory structures  
*Note: attached garages are considered part of the principal building for the purposes of lot coverage calculations.*
- (3) Accessory building(s): 0 – 15% depending on principal building

## SECTION 6 MAXIMUM BUILDING HEIGHT

- (1) Semi-detached and Duplex dwellings up to 2 units: 10.1 m (33 ft)
- (2) Apartments, Townhomes and Multi-unit dwellings up to 4 units: 11 m (36.1 ft)
- (3) Accessory building(s)/structure(s): 5.5 m (18 ft)

## SECTION 7 MINIMUM FLOOR AREA

### 7.1 APPLICABILITY

- (1) Minimum floor areas are calculated for that part of a building that is no more than 1.0 m (3.3 ft) below finished grade, which does not include finished basements or attached garages; and
- (2) should an individual dwelling unit be multiple storeys, the minimum floor area shall be required to be met for the main floor (closest to grade) of the dwelling, with the floor area of all other storeys being in addition to the minimum floor area requirements.

### 7.2 MINIMUM FLOOR AREAS

Dwelling Type	Minimum Floor Area
Single detached	74.3 m <sup>2</sup> (800 ft <sup>2</sup> )
Apartment, Duplex, Semi-detached, Townhomes and Multi-unit (per dwelling unit)	65 m <sup>2</sup> (775 ft <sup>2</sup> ) 3 bedroom 55.7 m <sup>2</sup> (600 ft <sup>2</sup> ) 2 bedroom 43.2 m <sup>2</sup> (465 ft <sup>2</sup> ) 1 bedroom
Secondary suite	30 m <sup>2</sup> (322.9 ft <sup>2</sup> )

## SECTION 8 FOUNDATION REQUIREMENTS

- (1) All dwellings shall be placed on a foundation;
- (2) if a dwelling is placed on an open foundation, it shall be skirted from the base of the home to the ground with material similar in design to the home itself; and
- (3) the basement height of new construction be comparable to other dwellings in the area at the discretion of the development authority.

## SECTION 9 APPLICABLE SCHEDULES

- (1) The following schedules and sections of this bylaw that apply to the R-MU1 land use district include but are not limited to:
  - (a) General Standards of Development: **Schedule 3**
    - Section 1: Accessory Buildings and Structures
    - Section 2: Access Requirements
    - Section 4: Corner Lots
    - Section 5: Decks and Patios
    - Section 6: Easements
    - Section 7: Fences, Privacy Walls and Gates

Section 8: Grading, Excavation, Stripping and Stockpiling  
Section 9: Infill Development  
Section 12: Parking and Loading  
Section 14: Projections into Setbacks  
Section 15: Site Drainage and Stormwater Management

- |     |   |                   |
|-----|---|-------------------|
| (b) | Design Standards of Development:                        | <b>Schedule 4</b> |
|     | Section 1: General Design Standards                     |                   |
|     | Section 2: Interface Areas                              |                   |
|     | Section 3: Landscaping                                  |                   |
|     | Section 4: Outdoor Lighting                             |                   |
| (c) | Use-specific Standards of Development:                  | <b>Schedule 5</b> |
|     | Section 1: Alternative Energy Sources                   |                   |
|     | Section 3: Childcare Facility                           |                   |
|     | Section 4: Group Homes                                  |                   |
|     | Section 5: Home Occupations                             |                   |
|     | Section 6: Moved-in Buildings and Moved-in Dwellings    |                   |
|     | Section 8: Lodging Houses                               |                   |
|     | Section 10: Modular Homes and Ready-to-Move (RTM) Homes |                   |
|     | Section 11: Multi-Unit Residential Development          |                   |
|     | Section 13: Secondary Suites                            |                   |
|     | Section 16: Shipping Containers                         |                   |
|     | Section 17: Residential Sales Center                    |                   |
|     | Section 20: Condominium Conversion Application          |                   |
| (d) | Overlays:   | <b>Schedule 6</b> |
|     | Section 1: Downtown Overlay                             |                   |
| (e) | Signage:  | <b>Schedule 7</b> |

## RESIDENTIAL MULTI-UNIT 2: *R-MU2*

### SECTION 1 PURPOSE

The purpose of this land use district is to provide for a high quality residential environment with an appropriate range of housing types that include densities greater than 4 units for multi-unit residential development.



### SECTION 2 USES

Permitted Uses	Discretionary Uses: A	Discretionary Uses: B
Accessory Building Alternative energy, Solar roof or wall mounted Home Occupation 1	Accessory Structure Accessory Use Alternative Energy, solar ground mounted Home Occupation 2 Moved-in Building Shipping Container: temporary Signs (in accordance with Schedule 7)	Dwelling (more than 4 units): Apartment Group Multi-unit Townhouse Group Home, limited (≤ 5 residents) Home Occupation 3 Lodging House Parks and Playgrounds Residential Sales Center Secondary Suite Senior Citizen Housing

### SECTION 3 MINIMUM LOT SIZE

Dwelling Type	Lot Size	Lot Depth	Lot Width
All uses	>607 m <sup>2</sup> (6534 ft <sup>2</sup> )	>30.2 m (99 ft)	>20.1 m (66 ft)

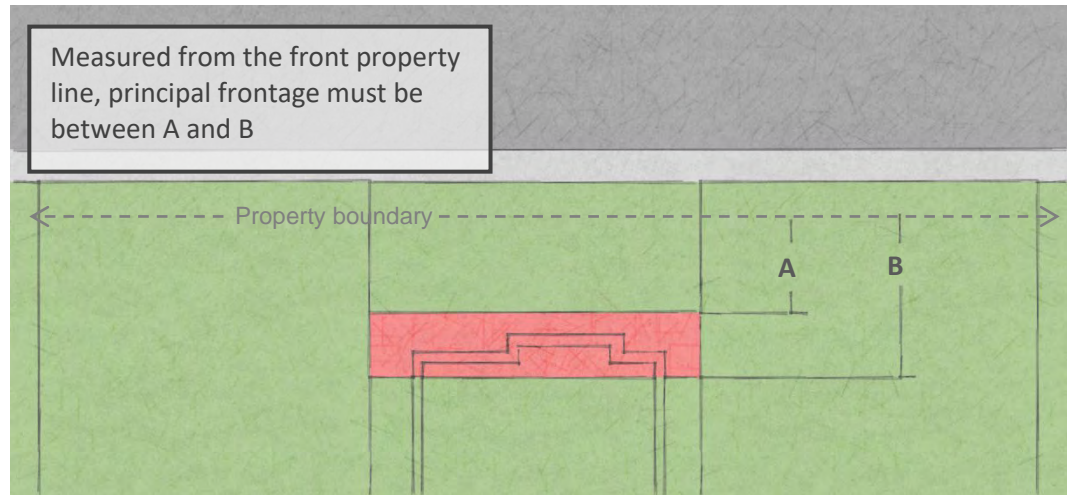
### SECTION 4 SETBACKS

#### 4.1 APPLICABILITY

- (1) Minimum setbacks for those discretionary uses that are not made up of a dwelling or dwelling units and do not take place within a dwelling unit shall be determined by the Development Authority;
- (2) notwithstanding the setbacks provided in Section 4.3 of this land use district, setbacks in established areas shall be determined by application of Administration Section 3.6; and
- (3) where the shape of a lot or other circumstances is such that the setbacks prescribed in Section 4.3 of this land use district cannot be reasonably applied, the Development Authority shall determine the setbacks.

#### 4.2 BUILD WITHIN AREA

- (1) Build within area is applied to front setback requirements and provides a minimum and maximum setback for the frontage of the principal building, as illustrated in Figure 4.2.1; and



**Figure 4.2.1:** an example of a build within area.

- (2) unless otherwise stated, all other setback requirements of this section are minimums.

#### 4.3 SETBACK REQUIREMENTS

Principal Building		
Mid-block	Front (build within area)	Minimum: 5 m (16.4 ft)
		Maximum: 7.5 m (24.6 ft)
	Attached garage oriented to the front of the principal building	Minimum: 6 m (19.7 ft)
		Maximum: 7.5 m (24.6 ft)
	Rear	7.6 m (24.9 ft)
	Side	1.5 m (4.9 ft)
Corner lot	Front: same as mid-block	
	Rear	5.0 m (16.4 ft)
	Side	1.5 m (4.9 ft)
	Secondary front	3.0 m (9.8 ft)
Notes	Setbacks are measured to the foundation, allowing for projections as per Section 14 of Schedule 3.	
	Where a development requires vehicular access that is not available from the rear of the lot and there is no attached garage or carport, the side setback on one side shall be 3.0 metres.	
	The side setback provision does not limit the building of a multi-unit dwelling where each dwelling is on a separate lot.	
Accessory Building(s)/Structure(s)		
Mid-block	Front	N/A (prohibited in front yards)



	Rear	0.6 m (2 ft) – without lane
		1.5 m (5 ft) – with lane
	Side	0.6 m (2 ft)
<b>Corner lot</b>	Front: same as mid-block	
	Rear	1.0 m (3.3 ft)
	Side	1.0 m (3.3 ft)
	Secondary front	N/A (prohibited in secondary front)
<b>Internal</b>	From principal building	1.5 m (4.9 ft)
	From other accessory buildings	1.0 m (3.3 ft)
<b>Notes</b>	<i>Accessory buildings/structures shall be constructed such that eaves shall be no closer to a side or rear lot line than 0.6 m (2 ft) and all drainage is contained on the same lot as the accessory building/structure. See Section 1 of Schedule 3.</i>	
	<i>Internal setbacks include setbacks from accessory building/structure to accessory building/structure on the same lot and accessory building/structure to the principal building on the same lot.</i>	
	<i>No accessory buildings/structures shall be located adjacent to the principal building on the same side of the yard as the one-side 3.0 metre principal building setback, if applicable.</i>	
	<i>Buildings/structures permitted to be attached to the principal building are considered a part of the principal building and are required to meet principal building setbacks.</i>	

## SECTION 5 MAXIMUM LOT COVERAGE

- (1) Total allowable coverage: 45% inclusive of all buildings and structures
- (2) Principal building: 30 – 45% depending on accessory structures  
*Note: attached garages are considered part of the principal building for the purposes of lot coverage calculations.*
- (3) Accessory building(s): 0 – 15% depending on principal building

## SECTION 6 MAXIMUM BUILDING HEIGHT

- (1) Multi-unit dwellings and Apartment buildings 4 units and greater: 11 m (36.1 ft)
- (2) Townhome: 11 m (36.1 ft)
- (3) Accessory building(s)/structure(s): 5.5 m (18 ft)

## SECTION 7 MINIMUM FLOOR AREA

### 7.1 APPLICABILITY

- (1) Minimum floor areas are calculated for that part of a building that is no more than 1.0 m (3.3 ft) below finished grade, which does not include finished basements or attached garages; and
- (2) should an individual dwelling unit be multiple storeys, the minimum floor area shall be required to be met for the main floor (closest to grade) of the dwelling, with the floor area of all other storeys being in addition to the minimum floor area requirements.

## 7.2 MINIMUM FLOOR AREAS

Dwelling Type	Minimum Floor Area
Townhouse	65 m <sup>2</sup> (700 ft <sup>2</sup> )
Apartment and Multi-unit (per dwelling unit)	<div>65 m<sup>2</sup> (775 ft<sup>2</sup>)     3 bedroom</div> <div>55.7 m<sup>2</sup> (600 ft<sup>2</sup>)     2 bedroom</div> <div>43.2 m<sup>2</sup> (465 ft<sup>2</sup>)     1 bedroom</div>
Secondary suite	30 m <sup>2</sup> (322.9 ft <sup>2</sup> )

## SECTION 8 FOUNDATION REQUIREMENTS

- (1) All dwellings shall be placed on a foundation;
- (2) if a dwelling is placed on an open foundation, it shall be skirted from the base of the home to the ground with material similar in design to the home itself; and
- (3) the basement height of new construction be comparable to other dwellings in the area at the discretion of the development authority.

## SECTION 9 APPLICABLE SCHEDULES

- (1) The following schedules and sections of this bylaw that apply to the R-MU2 land use district include but are not limited to:
  - (a) General Standards of Development: **Schedule 3**
    - Section 1: Accessory Buildings and Structures
    - Section 2: Access Requirements
    - Section 4: Corner Lots
    - Section 5: Decks and Patios
    - Section 6: Easements
    - Section 7: Fences, Privacy Walls and Gates
    - Section 8: Grading, Excavation, Stripping and Stockpiling
    - Section 9: Infill Development
    - Section 12: Parking and Loading
    - Section 14: Projections into Setbacks
    - Section 15: Site Drainage and Stormwater Management
  - (b) Design Standards of Development: **Schedule 4**
    - Section 1: General Design Standards
    - Section 2: Interface Areas
    - Section 3: Landscaping
    - Section 4: Outdoor Lighting

- |     |  |                   |
|-----|--|-------------------|
| (c) | Use-specific Standards of Development:               | <b>Schedule 5</b> |
|     | Section 1: Alternative Energy Sources                |                   |
|     | Section 4: Group Homes                               |                   |
|     | Section 5: Home Occupations                          |                   |
|     | Section 6: Moved-in Buildings and Moved-in Dwellings |                   |
|     | Section 8: Lodging Houses                            |                   |
|     | Section 11: Multi-Unit Residential Development       |                   |
|     | Section 13: Secondary Suites                         |                   |
|     | Section 16: Shipping Containers                      |                   |
|     | Section 17: Residential Sales Center                 |                   |
|     | Section 20: Condominium Conversion Application       |                   |
| (d) | Overlays:  | <b>Schedule 6</b> |
|     | Section 1: Downtown Overlay                          |                   |
| (e) | Signage:   | <b>Schedule 7</b> |



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## **Bylaw 2009: Legal Description Amendment to Road Closure 1969**

### **RECOMMENDATION:**

That Council give all three readings to Bylaw 2009 A Bylaw to amend Bylaw 1969 by changing the legal description of the road closure,

**AND WHEREAS** the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended and Section 63(2)(i) permits changes to the substance of the bylaw to bring out more clearly what is considered to be the meaning of Bylaw 1969.

The legal description of Bylaw 1969 is described as:

PLAN 1327JK  
All that portion of Perkins Street and corner cutoff  
Forming a part of Lot 17, Block 32, Plan \_ \_ \_ \_ \_  
Containing 0.441 Hectares (1.09 Acres)  
Excepting thereout all mines and minerals

PLAN 821 1014  
The corner cutoff at the intersection of Perkins Street and Manning Avenue  
Forming a part of Lot 17, Block 32, Plan \_ \_ \_ \_ \_  
Containing 0.001 Hectares (0.002 Acres)  
Excepting thereout all mines and minerals

The legal description is amended in Bylaw 2009 by changing the legal description and is described as:

### **FIRSTLY:**

PLAN 1327JK  
All that portion of Perkins Street and corner cutoff  
Forming a part of Lot 17, Block 32, Plan \_ \_ \_ \_ \_  
Containing 0.146 Hectares (0.36 Acres)  
Excepting thereout all mines and minerals

### **SECONDLY:**

PLAN 821 1014  
Manning Avenue and corner cutoff at the intersection  
of Perkins Street and Manning Avenue  
Forming a part of Lot 18, Block 32, Plan \_ \_ \_ \_ \_  
Containing 0.001 Hectares (0.002 Acres)  
Excepting thereout all mines and minerals

### **THIRDLY:**

PLAN 1327JK  
All that portion of Perkins Street  
Forming a part of Lot 18, Block 32, Plan \_ \_ \_ \_ \_  
Containing 0.296 Hectares (0.73 Acres)  
Excepting thereout all mines and minerals

**DETAILS:**

- First reading of Bylaw 1969 sent to Alberta Transportation Minister for approval and signature February 13, 2023 and approved July 12, 2024.
- Second and third reading is complete. (Aug 26, 2024)
- Failed transaction of the sale of the closed road with previous buyers. New potential buyer (s) would each like a portion (see map)
- \*\*\*\*Update required on the road closure legal description, as proposed sale(s) are pending with the two adjacent landowners\*\*\*\*
- No subdivision is required.
- Surveyor (BOA) will compile all documents for consolidations and for Bylaw 1969 amended by Bylaw 2009 Road Closure consent documents for CAO signing.

**APPLICABLE LEGISLATION:**

MGA- Section 22 - Road Closure (NO advertising is required for this amendment)

**ATTACHMENTS:**

Info Package- Road Closure Documents  
Amending Bylaw 2009  
AB Transportation info – Amending a road closure

---

**PREPARED BY:** Keli Sandford, Planning and Development Officer

**REVIEWED BY:** Brennan Orr, Director of Operations

**APPROVED BY:** Anthony Burdett, CAO



**TOWN OF FORT MACLEOD  
IN THE PROVINCE OF ALBERTA  
BYLAW NO. 2009**

A Bylaw to amend Bylaw 1969 by changing the legal description of the road closure

**AND WHEREAS** the Municipal Government Act, Chapter M26.1, Revised Statutes of Alberta 2000, as amended and Section 63(2)(i) permits changes to the substance of the bylaw to bring out more clearly what is considered to be the meaning of Bylaw 1969.

The legal description of Bylaw 1969 is described as:

PLAN 1327JK

All that portion of Perkins Street and corner cutoff  
Forming a part of Lot 17, Block 32, Plan \_\_\_\_\_  
Containing 0.441 Hectares (1.09 Acres)  
Excepting thereout all mines and minerals

PLAN 821 1014

The corner cutoff at the intersection of Perkins Street and Manning Avenue  
Forming a part of Lot 17, Block 32, Plan \_\_\_\_\_  
Containing 0.001 Hectares (0.002 Acres)  
Excepting thereout all mines and minerals

The legal description is amended in Bylaw 2009 by changing the legal description and is described as:

**FIRSTLY:**

PLAN 1327JK

All that portion of Perkins Street and corner cutoff  
Forming a part of Lot 17, Block 32, Plan \_\_\_\_\_  
Containing 0.146 Hectares (0.36 Acres)  
Excepting thereout all mines and minerals

**SECONDLY:**

PLAN 821 1014

Manning Avenue and corner cutoff at the intersection  
of Perkins Street and Manning Avenue  
Forming a part of Lot 18, Block 32, Plan \_\_\_\_\_  
Containing 0.001 Hectares (0.002 Acres)  
Excepting thereout all mines and minerals

**THIRDLY:**

PLAN 1327JK

All that portion of Perkins Street  
Forming a part of Lot 18, Block 32, Plan \_\_\_\_\_  
Containing 0.296 Hectares (0.73 Acres)  
Excepting thereout all mines and minerals

This Bylaw shall come into force and effect on the date of final passing.

Bylaw 1969 is hereby amended.

Read a first time this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Read a second time this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Read a third and final time this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_,  
Mayor, Brent Feyter

\_\_\_\_\_,  
CAO, Anthony Burdett

# SKETCH PLAN SHOWING AREA REQUIRED FOR ROAD CLOSURE

PLAN 1327 J.K.

BOYLE AVENUE

BLOCK 1

LOT 1R

1MR  
PLAN 821 1014

24.38

LOT 3

LOT 4

BLOCK 32

PLAN 811 0869

LOT 5

LOT 2  
BLOCK 42  
PLAN 821 1014

PERKINS STREET  
PLAN 1327 J.K.

AREA =  
0.442 ha  
(1.09 Ac.)

174.05

178.85

LOT 6

R/W PLAN R.W. 390

R/W PLAN 1327 J.K.

New Lot 17 Block 32  
Obtains 0.146  
hectares of Perkins  
Street and corner  
cutoff

MANNING AVENUE  
PLAN 821 1014

MANNING AVENUE

AREA REQUIRED FROM PLAN 821 1014= 0.001 ha  
AREA REQUIRED FROM PLAN 1327 J.K.= 0.441 ha  
TOTAL= 0.442 ha

Drawn: MJ Checked: ZJP Scale: 1 : 1000 (metric)

Date: DECEMBER 15, 2023 JOB 23-159135K Page 112 of 242

brown okamura & associates ltd.

2830 - 12 Avenue North, Lethbridge, Alberta T1H 5J9

### **Why an Amended Bylaw is Required**

Road closure bylaws may require an amendment after they have been endorsed by the Minister of Transportation and have received third and final reading by the county/ municipality/ town because the description, sketch or plan have been rejected by Land Titles.

### **Procedure**

- 1) Prepare a new bylaw to amend the original closure bylaw using the format on the following page.
- 2) Submit an original copy of the amending bylaw to Land Titles with Form 31 (*Land Titles Act*) for registration.
- 3) Email a copy of the signed amended bylaw and registration number for the road closure to:  
[Trans.Edm-rdclosures@gov.ab.ca](mailto:Trans.Edm-rdclosures@gov.ab.ca)

## SAMPLE of AMENDING BYLAW

[Municipality] of [Name and Number if applicable]  
Bylaw [New Number]

A Bylaw to amend Bylaw {number of bylaw being amended} by {changing the legal description of the road closure/sketch/plan}

**AND WHEREAS** the *Municipal Government Act*, Chapter M26.1, Revised Statutes Of Alberta 2000, as amended and Section 63(2)(i) permits changes to the substance of the bylaw to bring out more clearly what is considered to be the meaning of Bylaw {number of bylaw being amended}

The legal description of Bylaw [number of bylaw being amended] is described as:

[Insert original description]

The legal description is amended in Bylaw {New Number} by changing the legal description and is described as:

[Insert new description]

EXCEPTING THEREOUT ALL MINES AND MINERALS

This Bylaw shall come into force and effect on the date of final passing.

Bylaw {number of bylaw being amended} is hereby amended.

Read a first time this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Chief Elected Official

\_\_\_\_\_  
Chief Administrative Official

Read a second time this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Read a third and final time this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Chief Elected Official  
<seal>

\_\_\_\_\_  
Chief Administrative Official



**TOWN OF FORT MACLEOD**  
**in the Province of Alberta**  
**BYLAW NO. 1969**

Being a bylaw of the Town of Fort Macleod for the purpose of closing to public travel and creating title to and disposing of portions of a public highway in accordance with section 22 of the Municipal Government Act, chapter M26, revised statutes of Alberta 2000, as amended.

**AND WHEREAS**, the lands hereafter described are no longer required for public travel,

**AND WHEREAS**, application has been made to Council to have the roadway closed,

**AND WHEREAS**, the Council of the Town of Fort Macleod deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads or portions thereof, situated in the said municipality and thereafter creating title to and disposing of same,

**AND WHEREAS**, notice of intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act,

**AND WHEREAS**, Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw

**NOW THEREFORE BE IT RESOLVED** that the Council of The Town of Fort Macleod in the Province of Alberta does hereby close to Public Travel and creating title to and disposing of the following described highways, subject to rights of access granted by other legislation.

**FIRSTLY:**

PLAN 1327JK

ALL THAT PORTION OF PERKINS ST. AND CORNER CUTOFF  
FORMING A PART OF LOT 17, BLOCK 32, PLAN \_\_\_\_\_  
CONTAINING 0.441 HECTARES (1.09 ACRES)  
EXCEPTING THEREOUT ALL MINES AND MINERALS

**SECONDLY:**

PLAN 821 1014

THE CORNER CUTOFF AT THE INTERSECTION OF PERKINS STREET AND MANNING AVENUE  
FORMING A PART OF LOT 17, BLOCK 32, PLAN \_\_\_\_\_  
CONTAINING 0.001 HECTARES (0.002 ACRES)  
EXCEPTING THEREOUT ALL MINES AND MINERALS

Received first reading this 13<sup>th</sup> day of February, 2023

  
Brent Feyter, Mayor  
(Seal)

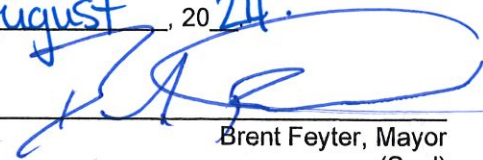
  
Anthony Burdett, CAO

Approved this 12 day of July, 2024

  
Minister of Transportation  
and Economic Corridors

Received second reading this 26th day of August, 2024

Received third reading and finally passed this 26th day of August, 2024.

  
Brent Feyter, Mayor  
(Seal)

  
Anthony Burdett, CAO

# SKETCH PLAN SHOWING AREA REQUIRED FOR ROAD CLOSURE

PLAN 1327 J.K.

BOYLE AVENUE

BLOCK 1

LOT 1R

1MR  
PLAN 821 1014

24.38

LOT 3

LOT 4

BLOCK 32

PLAN 811 0869

LOT 5

LOT 2  
BLOCK 42  
PLAN 821 1014

PERKINS STREET  
PLAN 1327 J.K.

178.85

174.05

AREA =  
0.442 ha  
(1.09 Ac.)

R/W PLAN 1327 J.K.

LOT 6

R/W PLAN R.W. 390

MANNING AVENUE  
PLAN 821 1014

MANNING AVENUE

AREA REQUIRED FROM PLAN 821 1014 = 0.001 ha  
AREA REQUIRED FROM PLAN 1327 J.K. = 0.441 ha  
TOTAL = 0.442 ha



**Council Resolutions  
Regular Council Meeting**

**Agenda Number:** H.1.  
**Resolution Number** R.2024.172  
**Title:** Bylaw 1969: Perkins Street Road Closure (2nd & 3rd reading)  
**Date:** Monday, August 26, 2024



---

**Moved by:** Councillor Fox

**That Bylaw 1969, being a Bylaw in the Town of Fort Macleod in the Province of Alberta to close the road to public travel and create a title to and dispose of the following described highways subject to rights of access granted by other legislation:**

**Firstly:**

**Plan 1327JK**

**All that portion of Perkins St. and corner cutoff**

**Forming a part of Lot 17, Block 32, Plan \_\_\_\_\_**

**Containing 0.441 Hectares (1.09 Acres)**

**Excepting thereout all mines and minerals**

**Secondly:**

**Plan 821 1014**

**The corner cutoff at the intersection of Perkins Street and Manning Avenue**

**Forming a part of Lot 17, Block 32, Plan \_\_\_\_\_**

**Containing 0.001 Hectares (0.002 Acres)**

**Excepting thereout all mines and minerals;**

**Hereby given second reading.**

**CARRIED**

**Council Resolutions  
Regular Council Meeting**

**Agenda Number:** H.1.  
**Resolution Number** R.2024.173  
**Title:** Bylaw 1969: Perkins Street Road Closure (2nd & 3rd reading)  
**Date:** Monday, August 26, 2024



---

**Moved by:** Councillor Fox

**That Bylaw 1969, being a Bylaw in the Town of Fort Macleod in the Province of Alberta to close the road to public travel and create a title to and dispose of the following described highways subject to rights of access granted by other legislation:**

**Firstly:**

**Plan 1327JK**

**All that portion of Perkins St. and corner cutoff**

**Forming a part of Lot 17, Block 32, Plan \_\_\_\_\_**

**Containing 0.441 Hectares (1.09 Acres)**

**Excepting thereout all mines and minerals**

**Secondly:**

**Plan 821 1014**

**The corner cutoff at the intersection of Perkins Street and Manning Avenue**

**Forming a part of Lot 17, Block 32, Plan \_\_\_\_\_**

**Containing 0.001 Hectares (0.002 Acres)**

**Excepting thereout all mines and minerals**

**Hereby given third reading, and finally declared passed.**

**CARRIED**





---

## **Bylaw 2005: Non-Residential Tax Incentives**

### **RECOMMENDATIONS:**

That Council gives first reading to Bylaw 2005 Non-Residential Tax Incentives, and a public hearing to be scheduled for August 25, 2025, at 7:00 pm.

### **DETAILS:**

Council and Administration have reviewed the current non-residential tax incentive bylaw and discussed the overall program, its effectiveness and the practical challenges of the administration of the bylaw. Amendments have been made to the following (highlighted in the attachment):

- 5.2 now reads “non-refundable” application fee,
- 5.3 previous wording has been replaced,
- 5.4 wording has been updated with more details on timing, and
- 6.2 Council only reviews the report and not the application.

### **PURPOSE:**

Every three years, Council reviews this bylaw to ensure the tax incentive program continues and to address any practical matters within the administration of the bylaw.

### **ANALYSIS & OPTIONS:** None.

### **FINANCIAL IMPLICATIONS:**

- No financial changes were made to the bylaw.

### **COUNCIL STRATEGIC PLAN:**

This submission is GROWING Fort Macleod. (Supporting priorities such as Residential Housing, Infrastructure, or Business Growth)

### **APPLICABLE LEGISLATION:**

*Municipal Government Act*

### **ATTACHMENTS:**

Bylaw 2005 – Non-Residential Tax Incentive Bylaw

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**PREPARED BY:** Kris Holbeck, Director of Finance

**APPROVED BY:** Anthony Burdett, CAO

**TOWN OF FORT MACLEOD  
PROVINCE OF ALBERTA  
BYLAW NO. 2005**

**A BYLAW OF THE TOWN OF FORT MACLEOD IN THE PROVINCE OF ALBERTA,  
TO ESTABLISH NON-RESIDENTIAL TAX INCENTIVES**

WHEREAS the Town of Fort Macleod considers it desirable to encourage the development of existing and new Business properties for the general benefit of the Town;

AND WHEREAS pursuant to Section 364.2 of the *Municipal Government Act*, RSA 2000, c M-26, Council may pass a Non-Residential Tax Incentives bylaw to encourage development and revitalization of non-residential properties for the general benefit of the Town;

AND WHEREAS the Town of Fort Macleod is responsible for carrying out measures that will develop and maintain a viable community pursuant to Section 3(c) of the *Municipal Government Act*, which includes measures to improve the long-term economic outlook for the Town,

NOW THEREFORE, the Council of the Town of Fort Macleod, in the Province of Alberta, duly assembled, enacts as follows:

**1 Short Title**

1.1 This Bylaw may be referred to as the "Non-Residential Tax Incentives Bylaw".

**2 Definitions**

2.1 In this Bylaw, unless the context otherwise requires:

- a) "Act" means the *Municipal Government Act*, RSA 2000, c M-26, as amended from time to time;
- b) "Administration" means the administrative and operational arm of the Town comprised of the various departments and business units and including all employees who operate under the leadership and supervision of the CAO;
- c) "Applicant" means a person who applies for an Exemption;
- d) "Application Fee" means the fee established by this Bylaw to be paid at the time an application is submitted pursuant to this Non-Residential Tax Incentives Bylaw;
- e) "Assessed Person" means an assessed person as that term is defined under Section 284(1) of the Act;
- f) "Business" means commerce for purposes of the production, storage, buying or selling of goods and services;

- g) “Chief Administrative Officer” or “CAO” means the chief administrative officer as appointed by Council, including the CAO’s delegate;
- h) “Complete Application” means an application submitted pursuant to this Non-Residential Tax Incentives Bylaw that includes the Application Fee and the application requirements for Non-Residential Tax Incentives and the application form for Non-Residential Tax Incentives as set out in Appendices “A” and “B”, respectively, attached hereto;
- i) “Council” means all the councillors of the Town including the chief elected official for the Town;
- j) “Exemption” means an exemption from taxation for Non-residential Property as provided for in Part 10, Division 2 of the Act. For purposes of clarity, the exemption from taxation applies only to taxes imposed by the Town under Part 10, Division 2 of the Act and not any Provincial requisitions;
- k) “Expansion” means development that adds to an existing Structure to increase the Structure’s physical space for purposes of facilitating the Business within that Structure, or to replace an existing Structure for purposes of facilitating the Business within that Structure;
- l) “New Construction” means the construction of a new Structure for the purpose of establishing a Business within that Structure;
- m) “Non-residential Property” means non-residential as defined in the Act in respect of property;
- n) “Qualifying Property” means a Structure that is the subject of the New Construction or an Expansion;
- o) “Structure” means a structure as that term is defined in s 284(1)(u) of the Act that is Non-residential Property;
- p) “Non-Residential Tax Incentive Agreement” means a written agreement setting out the terms and conditions for an Exemption for the Qualifying Property; and
- q) “Town” means the Town of Fort Macleod in the Province of Alberta.

### **3 Purpose**

- 3.1 The purpose of this Non-Residential Tax Incentives Bylaw is to allow Non-Residential Tax Incentives for Exemptions from taxation under Part 10, Division 2 of the Act for Qualifying Properties in the Town that meet the requirements of this Non-Residential Tax Incentives Bylaw.
- 3.2 Non-Residential Tax Incentives under this Non-Residential Tax Incentives Bylaw will not be granted in respect of Non-residential property taxes imposed on land under Part 10, Division 2 of the Act.

## **4 Criteria for an Exemption**

- 4.1 In order to apply for an Exemption, an Applicant must meet the following criteria:
  - 4.1.1 the Applicant must be the Assessed Person for the Qualifying Property that is the subject of the application; and
  - 4.1.2 the Applicant must have no outstanding monies owing to the Town.
- 4.2 In order to qualify for an Exemption, the Qualifying Property must meet the following criteria:
  - 4.2.1 the Qualifying Property must be located within the geographical boundaries of the Town;
  - 4.2.2 the development of the Qualifying Property must qualify as New Construction or an Expansion;
  - 4.2.3 All required Town development approvals with respect to the development of the Qualifying Property must have been issued;
  - 4.2.4 Eligibility for a Non-Residential Tax Incentive pursuant to this Bylaw requires the following criteria:
    - 4.2.4.1 \$50,000 minimum construction costs for the Qualifying Property from the previous year resulting from New Construction or an Expansion; and
    - 4.2.4.2 A building/development permit has been obtained and executed by the Town of Fort Macleod.
  - 4.2.5 The Applicant must submit a Complete Application in accordance with the terms of this Bylaw.
  - 4.2.6 With respect to a Qualifying Property, only one agreement per three-year period is allowed.
  - 4.2.7 A financial summary, copies of paid invoices or receipts in relation to the development showing the location of the expansion.

## **5 Application for an Exemption**

- 5.1 Applicants must submit a Complete Application to the CAO.
- 5.2 The non-refundable Application Fee is \$100.00 DOLLARS.
- 5.3 The deadline for submitting a Complete application for an Exemption to be granted in the same tax year is March 31<sup>st</sup> of the given year. Any Complete application received after March 31<sup>st</sup> of the given year will be considered for an Exemption for the following tax year.

5.4 Complete Applications should be submitted in the year following substantial completion of the Construction/Expansion. This means the following year's assessment will show the increased assessment including the Construction/Expansion and is the tax year to submit the Complete application in.

5.5 Applications for past years' Expansion or New Construction will not be eligible in accordance with section 5.3.

5.6 Complete Applications may be considered and approved in accordance with the requirements of this Non-Residential Tax Incentives Bylaw before construction on the Qualifying Property is complete, however, the Exemption will not apply until all construction on the Qualifying Property is complete and the development is inspected and approved for occupancy.

5.7 Notwithstanding the Complete Application requirements set out in this Bylaw, the CAO may require any additional information that, in the discretion of the CAO, is necessary to complete the application.

5.8 The CAO will advise Applicants in writing if their application is accepted for consideration. Applications accepted for consideration shall become the property of the Town and may not be returned.

5.9 The CAO has the discretion to reject applications that are incomplete or illegible.

5.10 Applicants whose applications are returned as incomplete or illegible may resubmit an application provided the application is resubmitted by the deadline provided in section 5.3 of this Bylaw.

5.11 The CAO will advise Applicants in writing with reasons if their application is rejected.

## **6 Consideration of Applications**

6.1 Administration shall review the Complete Application to determine if it meets the criteria and requirements for an Exemption and provide a written report with recommendations to Council.

6.2 Council shall review Administration's report and may:

6.2.1 pass a resolution directing Administration to enter into a Non-Residential Tax Incentive Agreement; or

6.2.2 pass a resolution refusing the Complete Application.



6.3 A resolution directing Administration to enter into a Non-Residential Tax Incentive Agreement must include:

6.3.1 the three taxation years to which the Exemption applies;

6.3.2 the dollar value of the Exemption for the Qualifying Property for each of the three years, whether based upon New Construction or an Expansion in accordance with the following:

6.3.2.1 In the first taxation year identified in the Non-Residential Tax Incentive Agreement, the Qualifying Property shall receive a 100% Exemption on the incremental increase in the assessed value of the Qualifying Property between the taxation year immediately prior to the commencement of the New Construction or Expansion and the first taxation year identified in the Non-Residential Tax Incentive Agreement;

6.3.2.2 In the second taxation year identified in the Non-Residential Tax Incentive Agreement, the Qualifying Property shall receive a 75% Exemption on the incremental increase in the assessed value of the Qualifying Property, such increase as calculated in the first taxation year of the Non-Residential Tax Incentive Agreement;

6.3.2.3 In the third taxation year identified in the Non-Residential Tax Incentive Agreement, the Qualifying Property shall receive a 50% Exemption on the incremental increase in the assessed value of the Qualifying Property, such increase as calculated in the first taxation year of the Non-Residential Tax Incentive Agreement.

6.4 A Non-Residential Tax Incentive Agreement shall be honoured notwithstanding this bylaw being amended or repealed subsequent to entering into such agreement.

6.5 Administration shall provide written notice of a refusal to an Applicant which must include the resolution passed under section 6.2.2.

6.6 Administration shall provide written notice of a refusal to an Applicant which must include the resolution passed under section 6.2.2.

## **7 Non-Residential Tax Incentive Agreement**

7.1 Where Council has passed a resolution approving an Exemption, Administration shall draft a Non-Residential Tax Incentive Agreement in accordance with the resolution of Council.

7.2 A Non-Residential Tax Incentive Agreement must outline:

- 7.2.1 the taxation years to which the Exemption applies, which must not include any taxation year earlier than the taxation year in which the Exemption is granted;
- 7.2.2 the extent of the Exemption for each taxation year to which the Exemption applies;
- 7.2.3 a deadline for submission of proof that the Qualifying Property has been approved for occupancy;
- 7.2.4 any criteria in section 4 which formed the basis of granting the Exemption and the taxation year or years to which the criteria applies all of which are deemed to be a condition or conditions of the Non-Residential Tax Incentive Agreement the breach of which will result in the cancellation of the Exemption for the taxation year or years to which the criteria applies;
- 7.2.5 In the event of a cancellation pursuant to section 8.1 of this Bylaw, any monies owed to the Town shall be immediately paid by the Applicant; and
- 7.2.6 any other conditions Administration deems necessary and the taxation year(s) to which the condition applies.

7.3 Non-Residential Tax Incentive Agreements shall be executed by the chief elected official or their delegate and the CAO.

**8 Cancellation of Non-Residential Tax Incentive Agreements**

8.1 If at any time after an Exemption is granted, Administration determines that the Applicant or their application:

- 8.1.1 did not meet or ceased to meet any of the applicable criteria in section 4 which formed the basis of granting the Exemption;
- 8.1.2 Tax arrears are owing with respect to the Qualifying Property; or
- 8.1.3 that there was a breach of any condition of the Non-Residential Tax Incentive Agreement,

Administration shall make a recommendation to Council and Council may, by resolution, cancel the Exemption for the taxation year or years in which the criterion was not met or to which the condition applies.

8.2 A resolution passed by Council pursuant to section 8.1 must include reasons and identify the taxation year or years to which the cancellation applies.

- 8.3 Administration shall provide written notice of a cancellation to an Applicant which must include the resolution passed under section 8.1.

## **9 Review of Decision**

- 9.1 Where an application has been rejected by Administration on the basis that it is incomplete, Applicants may apply to Council within 15 business days of receiving notice of the refusal to review the decision to reject the application.
- 9.2 Applicants may apply to Council within 15 business days of receiving a Non-Residential Tax Incentive Agreement to review the Non-Residential Tax Incentive Agreement on the limited issue of whether the Non-Residential Tax Incentive Agreement follows the direction of Council. Council may revise the Non-Residential Tax Incentive Agreement or provide direction to Administration to revise the Non-Residential Tax Incentive Agreement in accordance with Council's initial resolution.
- 9.3 Applicants may apply to Council within 15 business days of receiving a notice of cancellation to review the cancellation and Council may uphold or revoke the cancellation.
- 9.4 Applications for judicial review of a decision pursuant to this Non-Residential Tax Incentives Bylaw must be filed with the Court of Queen's Bench and served not more than sixty (60) days after the date of decision.

## **10 Severability**

- 10.1 If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of this Bylaw is deemed valid.

## 11 Enactment

11.1 This Bylaw shall come into force and take effect upon receiving third reading.

11.2 This Bylaw repeals and replaces Bylaw No. 1960 and all amendments hereto.

READ a First time this \_\_\_\_ day of \_\_\_\_\_ 2025.

READ a Second time this \_\_\_\_ day of \_\_\_\_\_ 2025.

READ a Third time this \_\_\_\_ day of \_\_\_\_\_ 2025.

SIGNED AND PASSED this \_\_\_\_ day of \_\_\_\_\_ 2025.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER

**Appendix “A”**  
**Application Requirements for Non-Residential Tax Incentives**  
**Pursuant to the Non-Residential Tax Incentives Bylaw No. 2005**

1. All applications for an Exemption under to the Non-Residential Tax Incentives Bylaw must include the following information:
  - a) a signed and dated application form:
  - b) the **non-refundable** Application Fee:
  - c) if the Applicant is not an individual, an agent authorization form or directors' resolution:
  - d) if the Applicant is a corporation, a corporate registry record of the Applicant dated within 60 days of the date of the application:
  - e) a land titles certificate for the lands on which the Qualifying Property is located dated within 60 days of the date of the application:
  - f) copies of all building/development permits issued with respect to the development of the Qualifying Property:
  - g) a description of the Business conducted or to be conducted in the Qualifying Property:
  - h) an indication of whether the development is New Construction or an Expansion:
  - i) an estimate of when the Qualifying Property will be approved for occupancy after completion of the New Construction or Expansion:
  - j) an explanation of how the application meets the criteria for an Exemption; and
  - k) With regards to Expansions the following additional information:
    - i. photographs of the Qualifying Property before the Expansion; and
    - ii. a financial summary and copies of receipts or paid invoices in relation to the development showing the location of the Expansion. (Minimum of \$50,000.00)
2. Applicants may provide any other material, including additional print, visual or audio-visual material, which the Applicant believes will support their application.

**NOTE: Applications and material provided may be included in reports to Council and the Council agenda packages that are available to the public.**

**All Qualifying Properties may be subject to inspection by Town staff to ensure the validity of the application.**



**Appendix “B”**  
**Application Form for Non-Residential Non-Residential Tax Incentives**  
*Pursuant to the Non-Residential Tax Incentives Bylaw No. 2005*

**Applicant Information:**

Applicant Name:	
Registered Corporate Name, If Different:	
Legal Description of Assessed Property:	
Mailing Address of Assessed Property:	
Corporate Registry Office Address of Applicant:	

**Agent Information:**

Name of Authorized Agent for Applicant:	
Mailing Address for Agent:	
Email Address for Agent:	
Telephone Number for Agent:	

Note:

**Complete applications must be received by March 31<sup>st</sup> of the year when the requested Exemption is to commence.**

Applications and materials may be included in reports to Council and Council agenda packages. All Qualifying Properties may be subject to inspection by the Town Administration to ensure the validity of the application.

Personal Information required by Town of Fort Macleod application forms is collected under authority of sections 33(a) and (c) of the Alberta Freedom of Information and Protection of Privacy (FOIP) Act. Your personal information will be used to process your application(s). Please be advised that your name, address and details related to your application may be included on reports that are available to the public as required or allowed by legislation. If you have any questions, please contact the Town's FOIP Head at 780-553-4425 or l.gillingham@fortmacleod.com.

Provide, or append, a brief description of the Business:

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The Applicant is applying for a three-year Non-Residential Tax Incentive for: (choose applicable)

☐ New Construction

☐ Expansion

Describe, or append, an explanation of why you are seeking an Exemption and how you meet the criteria for one of the Non-Residential Tax Incentive programs listed above:

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What date is the subject property expected to be approved for occupancy:

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Indicate if the application includes the following:

☐ Building/Development Permits (required)

☐ Application Fee (required)

☐ Tax Assessment Notices (required)

☐ Land Titles Certificate (required)

☐ Agent Authorization Form/Directors' Resolution (if applicable)

☐ Photos (if applicable)

☐ Financial Summary and Receipts/ Invoices (if applicable)

☐ Other materials (optional)

☐ Corporate Registry Record (if applicable)

\_\_\_\_\_  
Date of the Application

\_\_\_\_\_  
Signature of Applicant (or Applicant's Agent)

\_\_\_\_\_  
Print Name of Applicant (or Applicant's Agent)

**FOR OFFICE USE ONLY**

\_\_\_\_\_  
**DATE APPLICATION WAS RECEIVED**

\_\_\_\_\_  
**NAME OF RECIPIENT**



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# **Bylaw 2006: Multi-Unit Residential Tax Incentives**

## **RECOMMENDATIONS:**

That Council gives first reading to Bylaw 2006 Multi-Unit Residential Tax Incentives, and schedule a public hearing for August 25, 2025, at 7:00 pm.

## **DETAILS:**

Council and Administration have reviewed the current multi-unit residential tax incentive bylaw and discussed the overall program, its effectiveness and the practical challenges of the administration of the bylaw. Amendments have been made to the following (highlighted in the attachment):

- 3.1.12 & 4.2.2 now reads “*Residential Multi-Unit 1: R-MU1 or Residential Multi-Unit 2: R-MU2*” to reflect to Land Use Bylaw changes,
- 5.2 now reads “non-refundable” application fee,
- 5.3 previous wording has been replaced,
- 5.4 wording has been updated with more details on timing, and
- 6.2 Council only reviews the report and not the application.

## **PURPOSE:**

Every three years, Council reviews this bylaw to ensure the tax incentive program continues and to address any practical matters within the administration of the bylaw.

## **ANALYSIS & OPTIONS:** None.

## **FINANCIAL IMPLICATIONS:**

- No financial changes were made to the bylaw.

## **COUNCIL STRATEGIC PLAN:**

This submission is GROWING Fort Macleod. (Supporting priorities such as Residential Housing, Infrastructure, or Business Growth)

## **APPLICABLE LEGISLATION:**

*Municipal Government Act*

## **ATTACHMENTS:**

Bylaw 2006 Multi-Unit Residential Tax Incentive Bylaw

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**PREPARED BY:** Kris Holbeck, Director of Finance

**APPROVED BY:** Anthony Burdett, CAO

**TOWN OF FORT MACLEOD  
PROVINCE OF ALBERTA  
BYLAW NO. 2006**

**A BYLAW OF THE TOWN OF FORT MACLEOD IN THE PROVINCE OF ALBERTA,  
TO ESTABLISH A RESIDENTIAL MULTI-UNIT TAX INCENTIVE.**

**WHEREAS** pursuant to the provision of Section 364.2 of the *Municipal Government Act*, RSA 2000, Chapter M-26, Council may by bylaw cancel, reduce, refund, or defer taxes it is considered equitable to do so, or phase-in increases or decreases from the preparation of a new assessment;

**WHEREAS** pursuant to the provision of Section 364.2 of the *Municipal Government Act*, RSA 2000, Chapter M-26, and amendments thereto, the Council of the Town of Fort Macleod deems it equitable to provide for a Bylaw to implement "Residential Multi-Unit Tax Incentive";

**NOW, THEREFORE**, be it resolved that the Council of the Town of Fort Macleod, in the Province of Alberta, duly enacts as follows:

**1. SHORT TITLE:**

1.1. This Bylaw may be referred to as the "Residential Multi-Unit Tax Incentive Bylaw."

**2. PURPOSE:**

2.1. The purpose of this Residential Multi-Unit Tax Incentive Bylaw is to;

2.1.1. Allow tax incentives for Exemptions from taxation under Part 10, Division 2 of the *Municipal Government Act* for Qualifying Properties in the Town of Fort Macleod that meet the requirements of this Residential Multi-Unit Tax Incentive Bylaw.

2.1.2. Establish an incentive program to develop Residential Multi-Unit dwellings and create a positive environment for residential construction.

**3. DEFINITIONS**

3.1. In this Bylaw, unless the context otherwise requires:

3.1.1. "Act" means the *Municipal Government Act*, RSA 2000, Chapter M-26, as amended from time to time;

3.1.2. "Administration" means the administrative and operational arm of the Town comprised of the various departments and business units and including all employees who operate under the leadership and supervision of the CAO;

3.1.3. "Applicant" means a person who applies for an Exemption or their Agent as authorized by the land owner through an agent authorization or director's resolution;

3.1.4. "Application Fee" means the fee established by this Bylaw to be paid at the time an application is submitted pursuant to this Bylaw;

- 3.1.5. “Assessed Person” means an assessed person as that term is defined under Section 284(1)(a) of the Act;
- 3.1.6. “Chief Administrative Officer” or “CAO” means the chief administrative officer as appointed by Council, including the CAO’s delegate;
- 3.1.7. “Complete Application” means an application submitted pursuant to this Residential Multi-Unit Tax Incentive Bylaw that includes the Application Fee and the Application Form as set out in Schedule “A” attached hereto;
- 3.1.8. “Council” means all the councillors of the Town, including the Chief Elected Official for the Town;
- 3.1.9. “Dwellings or Units” means self-contained living premises with cooking, eating, living, sleeping and sanitary facilities for domestic use for one or more individuals but does not include travel trailers, motor homes, recreational vehicles, or other mobile units, hotel, motel, dormitory, boarding house, or similar accommodation, as defined in the Town of Fort Macleod Land Use Bylaw;
- 3.1.10. “Exemption” is an exemption from taxation for Residential Multi-Unit Residential Property as provided in Part 10, Division 2 of the Act. For purposes of clarity, the exemption from taxation applies only to taxes imposed by the Town under Part 10, Division 2 of the Act and not any Provincial requisitions;
- 3.1.11. “Expansion” means development that adds to an existing Structure to increase the Structure’s physical space;
- 3.1.12. “Residential Multi-Unit” as per this Bylaw, means a property that is located in the Town of Fort Macleod, has four (4) or more units and is zoned “Residential Multi-Unit 1: R-MU1 or Residential Multi-Unit 2: R-MU2” under the Land Use Bylaw;
- 3.1.13. “New Construction” means the construction of a new Structure to establish a Residential Multi-Unit building as defined within the Town of Fort Macleod’s Land Use Bylaw;
- 3.1.14. “Qualifying Property” means a Structure that is the subject of the New Construction or an Expansion;
- 3.1.15. “Structure” means a structure as that term is defined in s 284(1)(u) of the Act;
- 3.1.16. “Tax Incentive Agreement” means a written agreement setting out the terms and conditions for an Exemption for the Qualifying Property; and
- 3.1.17. “Town” means the Town of Fort Macleod in the Province of Alberta.

#### **4. CRITERIA FOR EXEMPTION:**

- 4.1. Eligibility for a Residential Multi-Unit Tax Incentive under this Bylaw requires the following criteria:



- 4.1.1. \$400,000.00 increase in the assessed value of the Qualifying Property from the previous year resulting from New Construction or an Expansion; and
- 4.1.2. Minimum of four (4) units or dwellings.
- 4.2. To qualify for an Exemption, the Qualifying Property must meet the following criteria:
  - 4.2.1. The Qualifying Property must be located within the geographical boundaries of the Town;
  - 4.2.2. The Qualifying Property must be zoned “Residential Multi-Unit 1: R-MU1 or Residential Multi-Unit 2: R-MU2” as per the Town of Fort Macleod Land Use Bylaw;
  - 4.2.3. The development of the Qualifying Property must qualify as New Construction or Expansion;
  - 4.2.4. All required Town development approvals concerning the development of the Qualifying Property must have been issued.
- 4.3. Concerning the Qualifying Property, only one agreement per four-year period is allowed.
- 4.4. Tax exemptions apply to the municipal portion of property taxes only.
- 4.5. To apply for an Exemption, an Applicant must meet the following criteria:
  - 4.5.1. The Applicant must be the Assessed Person for the Qualifying Property that is the subject of the application; and
  - 4.5.2. The Applicant must have no outstanding monies owing to the Town of Fort Macleod; and
  - 4.5.3. The Applicant must submit a Complete Application in accordance with the terms of this Bylaw.

## 5. APPLICATION FOR AN EXEMPTION:

- 5.1. Applicants must submit a Complete Application to the CAO or delegate. The application form is attached in “Schedule A.”
- 5.2. The non-refundable Application Fee is \$100.00.
- 5.3. The deadline for submitting a Complete application for an Exemption to be granted in the same tax year is March 31<sup>st</sup> of the given year. Any Complete application received after March 31<sup>st</sup> of the given year will be considered for an Exemption for the following tax year.
- 5.4. Complete Applications should be submitted in the year following substantial completion of the Construction/Expansion. This means the following year’s assessment will show the increased assessment including the Construction/Expansion and is the tax year to submit the Complete application in.

- 5.5.** Applications for past years' Expansion or New Construction will not be eligible in accordance with section 5.3.
- 5.6.** Complete Applications may be considered and approved in accordance with the criteria of this Residential Multi-Unit Tax Incentive Bylaw before construction on the Qualifying Property is complete. However, the Exemption will not apply until all construction on the Qualifying Property is complete and the development is inspected and approved for occupancy.
- 5.7.** Notwithstanding the Complete Application requirements set out in this Bylaw, the CAO may require any additional information that, at the discretion of the CAO, is necessary to complete the application.
- 5.8.** The CAO or designate will advise Applicants in writing if their application is accepted for consideration. Applications accepted for consideration shall become the property of the Town and may not be returned.
- 5.9.** The CAO has the discretion to reject applications that are incomplete or illegible.
- 5.10.** Applicants whose applications are returned as incomplete or illegible may resubmit an application provided the application is resubmitted by the deadline provided in section 5.3 of this Bylaw.
- 5.11.** The CAO will advise Applicants in writing with reasons if their application is rejected.

## **6. CONSIDERATIONS OF APPLICATIONS**

- 6.1.** Administration shall review the Complete Application to determine if it meets the criteria and requirements for an Exemption and provides a written report with recommendations to Council.
- 6.2. Council shall review Administration's report and may:**
- 6.2.1.** Pass a resolution directing Administration to enter into a Residential Multi-Unit Tax Incentive Agreement; or
  - 6.2.2.** Pass a resolution refusing the Complete Application.
- 6.3.** A resolution directing Administration to enter into a Residential Multi-Unit Tax Incentive Agreement must include the following:
- 6.3.1.** The taxation years to which the Exemption applies;
  - 6.3.2.** The legal land description; and
  - 6.3.3.** Property owner's name.
- 6.4.** A Residential Multi-Unit Tax Agreement shall be honoured notwithstanding this Bylaw being amended or repealed after entering into such an agreement.

- 6.5.** A resolution passed under section 6.2.2. refusing an application must include the reason(s) for refusal.
- 6.6.** Administration shall provide written notice of a refusal to an Applicant, including the resolution passed under section 6.2.2.

## **7. TAX INCENTIVE AGREEMENT**

- 7.1.** Where Council has passed a resolution approving an Exemption, Administration shall draft a Tax Incentive Agreement in accordance with the resolution of Council.
- 7.2.** A Tax Incentive Agreement must outline the following:
- 7.2.1.** The taxation years to which the Exemption applies, which must not include any taxation year earlier than the taxation year in which the Exemption is granted;
  - 7.2.2.** The extent of the Exemption for each taxation year to which the Exemption applies;
    - 7.2.2.1.** First Year - 100% Property Tax Exemption
    - 7.2.2.2.** Second Year- 75% Property Tax Exemption
    - 7.2.2.3.** Third Year- 50% Property Tax Exemption
    - 7.2.2.4.** Fourth Year- 25% Property Tax Exemption
  - 7.2.3.** A deadline for submission of proof that the Qualifying Property has been approved for occupancy.
  - 7.2.4.** Any criteria in section 4 which formed the basis of granting the Exemption and taxation year or years to which the requirements apply, all of which are deemed to be a condition or conditions of the Residential Multi-Unit Tax Incentive Agreement. The breach of which will result in the cancellation of the Exemption for the taxation year or years to which the criteria applies;
  - 7.2.5.** In the event of a cancellation pursuant to Section 8 of this Bylaw, any monies owed to the Town shall be immediately paid by the applicant; and
  - 7.2.6.** Any other conditions Administration deems necessary and the taxation years(s) to which the condition applies. Residential Multi-Unit Tax Incentive Agreements shall be executed by the chief elected officer, their delegate, and the CAO.

## **8. CANCELLATION OF TAX INCENTIVE AGREEMENT:**

- 8.1.** If at any time after an Exemption is granted, Administration determines that the Applicant or their application:
- 8.1.1.** Did not meet or ceased to meet any of the applicable criteria in Section 4, which formed the basis of granting the Exemption;

**8.1.2.** Tax arrears are owing with respect to the Qualifying Property; or

**8.1.3.** That there was a breach of any condition of the Residential Multi-Unit Tax Incentive Agreement,

**8.1.4.** Administration shall recommend to Council, and Council may, by resolution, cancel the Exemption for the taxation year or years in which the criterion was not met or to which the condition applies.

**8.2.** A resolution passed by Council pursuant to section 8.1 must include reasons and identify the taxation year or years to which the cancellation applies.

**8.3.** Administration shall provide written notice of cancellation to an Applicant, including the resolution passed under section 8.1.

## **9. REVIEW OF DECISION:**

**9.1.** Where Administration has rejected an Application on the basis that it needs to be completed, Applicants may apply to Council within 15 business days of receiving notice of the refusal to review the decision to reject the application.

**9.2.** Applicants may apply to Council within 15 business days of receiving a Residential Multi-Unit Tax Incentive Agreement to review the Agreement on the limited issues of whether it follows the direction of Council. Council may revise the Residential Multi-Unit Tax Incentive Agreement or provide direction to Administration to revise the Tax Incentive Agreement in accordance with Council's initial resolution.

**9.3.** Applicants may apply to Council within 15 business days of receiving a notice of cancellation to review the cancellation, and Council may uphold or revoke the cancellation.

## **10. REVIEW OF BYLAW:**

**10.1.** This bylaw shall be reviewed by Council in a public Council meeting at least every second year from the date of passing of the bylaw for the purpose of assessing whether to amend or repeal the bylaw.

## **11. SEVERABILITY:**

**11.1.** If any portion of this Bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed, and the remainder of this Bylaw is deemed valid.

## 12. ENACTMENT:

**12.1.** This Bylaw repeals and replaces Bylaw No. 1962 and all amendments hereto.

**12.2.** This Bylaw shall come into force and take effect upon receiving the third reading.

READ a **first** time this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

READ a **second** time this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

READ a **third** time and finally PASSED this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

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**Mayor** – Brent Feyter

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**Chief Administrative Officer** – Anthony Burdett



**SCHEDULE “A”**  
**Application Form for Residential Multi-Unit Tax Incentive**  
*Pursuant to the Residential Multi-Unit Tax Incentive Bylaw No. 2006*

**Applicant & Authorized Agent Information:**

Applicant Name:	
Mailing Address:	
Authorized Agent Name: (If applicable)	
Authorized Agent Address: (if different from above)	
Email Address:	
Phone Number:	
Registered Corporate Name (If applicable):	
Corporate Registry Office Address of Applicant:	

The Applicant is applying for a four-year tax incentive for:

☐ New Construction      ☐ Expansion

**Qualifying Property Information:**

Physical address of Assessed Property:	
Legal Description of Assessed Property:	
Property Tax Roll number:	
Development Permit number:	
Assessed property value of previous year:	
Assessed property value of current year:	
Type and number of units or dwellings being built:	

Date construction will be completed:	
Date Qualifying Property is expected to be approved for occupancy:	

Describe, or append, an explanation of your Exemption and how you meet the criteria for the tax incentive programs listed above:

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Indicate if the application includes the following:

- ☐ Application Fee (\$100.00 required)      ☐ Agent Authorization Form/Directors' Resolution (if applicable)  
☐ Photos (optional)      ☐ Other materials (optional)

\_\_\_\_\_  
Date of the Application

\_\_\_\_\_  
Signature of Applicant (or Applicant's Agent)

\_\_\_\_\_  
Print Name of Applicant (or Applicant's Agent)

---

**FOR OFFICE USE ONLY**

\_\_\_\_\_  
**DATE THE APPLICATION WAS RECEIVED**

\_\_\_\_\_  
**NAME OF RECIPIENT**

Note:

**Complete applications must be received by March 31<sup>st</sup> of the year when the requested Exemption is to commence.**

Applications and materials may be included in reports to Council and Council agenda packages. All Qualifying Properties may be subject to inspection by the Town Administration to ensure the validity of the application.

Personal Information required by the Town of Fort Macleod application forms is collected under the authority of sections 33(a) and (c) of the Alberta Freedom of Information and Protection of Privacy (FOIP) Act. Your personal information will be used to process your application(s). Please be advised that your name, address and details related to your application may be included in reports that are available to the public as required or allowed by legislation. If you have any questions, please get in touch with the Town's FOIP Head at Liisa Gillingham, Director of Community and Protective Services @ 403 553-4425.



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## **2025 Non-Residential Tax Incentives**

### **RECOMMENDATIONS:**

That Council approves Administration entering into a tax incentive agreement with the following property owner for the 2025/2026/2027 cycle:

1. Matbar Industries Inc. for 848 - 8<sup>th</sup> Street (Roll #3006300).

### **DETAILS:**

Council passed the tax incentive bylaw in 2022 to encourage the development of existing and new business properties for the general benefit of the Town. This application falls under this bylaw.

### **PURPOSE:**

The property owner has submitted a completed tax incentive application for a non-residential construction project that shows on their 2025 combined assessment and taxation notices and has met the criteria set forth in the current tax incentive bylaw.

### **ANALYSIS & OPTIONS:** None.

### **FINANCIAL IMPLICATIONS:**

- If approved, the initial 2025 incentive amount will be recorded through the non-residential tax incentive expense. The amount budgeted covers the approved non-residential tax incentives to date and this new application.

### **COUNCIL STRATEGIC PLAN:**

This submission is GROWING Fort Macleod. (Supporting priorities such as Residential Housing, Infrastructure, or Business Growth)

### **APPLICABLE LEGISLATION:**

Bylaw 1960 – Non-Residential Tax Incentive Bylaw

### **ATTACHMENTS:**

None.

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**PREPARED BY:** Kris Holbeck, Director of Finance

**APPROVED BY:** Anthony Burdett, CAO



## **Wilderness Park Paving Information**

### **RECOMMENDATION:**

Should there be no objection that Council accepts the data gathering as information.

### **BACKGROUND:**

A donation from Scougall Motors has been presented to the Town with a project to pave the parking lot and a pathway loop in the Wilderness Park over the existing pathway. Council asked that the Administration carry out consultation and due diligence with public engagement and consult with town committees.

### **DETAILS:**

The administration has created a survey for public opinion and has reached out to committees to look at advice on how to proceed. An open house is being planned for the evening of July 23, 2025 for more public consultation.

Items contained in this package are for information on the current engagement. A summary slide deck has been included as well as all original and backup materials.

Current Bylaw – no objections to paving

Public Survey – majority for paving

Committee Advisement

- Environment Committee – against paving
- Diversity and Inclusion Committee – for paving

Open House – to be determined

### **FINANCIAL IMPLICATIONS:**

Scougall Motors Donation

Future maintenance

### **COUNCIL STRATEGIC PLAN:**

*How is this submission supporting Council's Strategic Plan, Vision, and Mission?*

*Vision: A vibrant, growing community full of opportunity.*

*Mission: To provide high-quality service in an efficient and responsible manner.*

-This submission is making Fort Macleod more VIBRANT. (Supporting priorities such as Arts & Culture, History & Heritage, Environment, or Town Appearance.)

- This submission is building COMMUNITY in Fort Macleod. (Supporting priorities such as Safe Community, Social Responsibility, and Recreational Opportunities.)

- This submission is improving SERVICE in Fort Macleod. (Supporting priorities such as Public Engagement and Relationships.)

### **APPLICABLE LEGISLATION:**

Bylaw 1775, 2013 Parks Bylaw

Pathway Masterplan, *draft*

**ATTACHMENTS:**

Wilderness Park Paving Summary 20250708

Bylaw 1775

EC 7 July 25 Wilderness Park Letter (Environment Committee)

Pathway Support Letter (Diversity and Inclusion Committee)

Data\_All\_20250703 (survey results)

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**PREPARED BY:** Brennan Orr, Director of Operations

**APPROVED BY:** Anthony Burdett, CAO



## TOWN OF FORT MACLEOD ENVIRONMENT COMMITTEE

July 7, 2025

The Town of Fort Macleod  
Fort Macleod, Alberta  
T0L 0Z0

**Attention: Brennan Orr, Director of Operations**

Dear Sir:

Re: Response to Town Regarding the Donation to Improve Pathway and Parking Lot at Wilderness Park

As per your request, please consider this letter the Committee's response to the referenced matter.

On June 25, 2025, the Environment Committee met with a majority of members in attendance. Below are the points that came from that discussion.

1. The Committee fully supports the use of the donation to makes improvements in the park.
2. The Committee is concerned that asphalt paving has been proposed for the main pathway and the parking lot. In our opinion, asphalt is a last choice for use in the area due to:
  - a. The possible environmental impact of a petroleum-based product in a flood zone (contaminated runoff). While the committee acknowledges that flood control is in place, the possibility of a damaging flood is always present.
  - b. The potential for breakage and subsequent need for repairs
  - c. Asphalt is not a native product and as such does not fit the definition of a wilderness park.
  - d. The potential of users on wheels going excessive speeds and either having accidents or causing accidents to users.
  - e. The potential dangers of having sharp edges to the pathway.
  - f. Asphalt is not conducive to the movement of animals in the park.
3. There are other products that are more conducive to the nature of the park with the ability to provide accessibility for users. This does require research to confirm those products that are available, and the costs involved. A couple of committee members are currently looking into alternatives and we will share this information when ready.

4. One product that is readily available and native to the area is gravel. The pathways were originally developed using fine gravel well packed. Possibly upgrades to that systems would be a decent choice.
5. The Committee feels that in addition to pathway and parking lot upgrades, the monies might be better spent on repairs and upgrades to the benches, signage, and the playground. Perhaps a picnic shelter could be installed in a prime location with a citation acknowledging the donor. Other additions could include additional signage and plantings to emphasize and share information on the nature of the wildlife corridor.

In conclusion, more time and research is required in order to use the donation in the best way possible for both the users and for the benefit of the park itself. Please note that it is possible that not all respondents to the survey sent out on this topic were aware that the location of the paving refers to the park pathway (despite the title of the survey) and not to additional pathway paving on the south side of the river.

If you have any comments, questions, or concerns, we will be pleased to respond. We look forward to participating in ensuring that the Wilderness Park continues to be a wonderful asset to the Town and to its citizens.

Sincerely,

Susan Glover

on behalf of the members of the Environment Committee

# BY-LAW 1775

## OF THE TOWN OF FORT MACLEOD

Being a By-Law of the Town of Fort Macleod for the regulation of Parks.

WHEREAS, the Municipal Government Act, chapter M26 RSA 2000, as amended, provides a Council may pass by-laws for the regulation and controlling of Parks.

NOW THEREFORE, the council of the Town of Fort Macleod, duly assembled, enacts as follows:

- 1) **This By-Law shall be known as the "Parks Bylaw".**
- 2) **Definitions**
  - a) "Council" means, the Council of the Town.
  - b) "Wilderness Park Committee" means, a committee appointed by Council to make recommendations on the development, operations and regulations of and for the park.
  - c) "Facility" means, any man made structure in the park including but not limited to fences, signs, trails, roads, benches, buildings, utility structures, playground apparatus, etc..
  - d) "Highway" means as is defined by the "Traffic Safety Act"
  - e) "Manager" means, the Municipal Manager of the Town as appointed by Council.
  - f) "Off Highway Vehicle" is as defined in the "Traffic Safety Act and its Regulations"
  - g) "Park" when used as a noun means all park spaces as designated in Municipal Zoning within the Town of Fort MacLeod limit.
  - h) "Park" when used as a verb means the same as defined by the "Traffic Safety Act"
  - i) "River Valley Wilderness Park" means the area as defined by Appendix A and all of the facilities therein also defined in this appendix and forthwith also subject to the bylaw as a "Park"
  - j) "Peace Officer" means any Bylaw Officer as appointed by the Town; Community Peace Officer; or member of the Police Service of Jurisdiction
  - k) "Town Vehicle" means any vehicle utilized by any Town Employee or Contractor who is in service of the Town
  - l) "Vehicle" means the same as defined in the "Traffic Safety Act"

### RIVER VALLEY WILDERNESS PARK

- 3)
  - a) Council may establish a Committee to provide community input for the management and operations of the Park.
  - b) For management purposes, the park is divided into the following four areas:  

<b>Area 1:</b>	North East of River & Hwy 811
<b>Area 2:</b>	North West of River & Hwy 811
<b>Area 3:</b>	South Side Of River
<b>Area 4:</b>	West of Area 2, Natural Area

  
as identified on Appendix "A" of this By-Law.
  - c) Area 4 is designated as a Natural Area. Accordingly, no development of any kind is to be undertaken in this area, including trails, paths, etc..
- 4)
  - a) The Manager or his designate may close the park or portions of the park for such hours as he may deem appropriate where in his opinion it is necessary due to flooding, vandalism, maintenance activities, etc.

### FENCES

- 5)
  - a) No person shall damage or cause to be damaged any fence any park.
  - b) No person shall open or close any gate in any fence unless so authorized by the Manager.

### SIGNS

- 6)
  - a) The Manager is authorized to place signage in any park as is deemed appropriate.
  - b) No person shall disobey a directive sign placed in any park.
  - c) No person shall damage or cause to be damaged any sign in any park.

### DAMAGE

- 7) No person shall damage, destroy or remove:
- a) A structure, fixture, sign or other facility in any park;
  - b) Vegetation, soil, sand, gravel, wood or any other material located in any park.

#### **WASTE DEPOSIT**

- 8)
  - a) No person shall deposit any waste of any nature or kind in any park except in the waste receptacles provided.
  - b) Depositing household waste in the waste receptacles is prohibited.

#### **PARK USE**

- 9) No person shall engage in an activity in any park which may:

- a) Injure any other person using any park;
- b) Damage any park;
- c) Be incompatible with other common uses in the park.

- 10) No person shall, in any park, engage in:

- a) Archery;
- b) The discharge of firearms;
- c) The use of a slingshot;
- d) The shooting of a projectile of any nature.

- 10.1) Archery is permitted at an area designed specifically for archery

#### **CAMPING**

- 11) No person shall camp or erect a shelter of any kind in any park unless camping is designated.

#### **VEHICLES**

- 12)
  - a) No person shall operate a vehicle in any park, except on a roadway provided for such use.
  - b) No person shall park a vehicle in any park except in an area designated for such use.
  - c) No person shall operate an off highway vehicle in any park.
  - d) No person shall operate a horse drawn vehicle in any park except on a roadway provided for such use.
  - e) No person shall operate a vehicle in the park in excess of 30 kilometers per hour as posted or at such lesser speed as otherwise posted inside the River Valley Wilderness Park.
  - f) The Manager may authorize an employee or agent of the Town to operate a Town Vehicle as is necessary.

#### **FIRES**

- 13) No person shall start or maintain a fire in any park without authorization or unless it is in a camping area where it is designated for fire pit usage.

#### **ANIMALS**

- 14)
  - a) No person shall permit an animal owned or controlled by him to be in any park unsupervised.
  - b) Horses are allowed only in those areas of the park indicated on appendix "B" of this By-Law, "Equestrian Use Areas" of the River Valley Wilderness Park.
  - c) Horses shall not be allowed on upgraded trails anywhere within Park.
  - d) For maintenance purposes only, the Manager may authorize the maintenance person to "ride fence".

#### **SALE OF GOODS AND SERVICES AND ADVERTISING**

- 15)
  - a) No person shall make available for sale goods or services in any park unless authorized to do so by the Manager.
  - b) No person shall advertise or publicize within any park.
  - c) Use of the Park for commercial equestrian purposes (trail rides, horse drawn vehicles, etc.) must be covered by an agreement with the Town for the River Valley Wilderness Park



### PARKS HOURS

- 16) a) No person shall be in a Town Park after the hours of 11:00 p.m. until 5:00 a.m. of the following day.
- b) Section 16 shall not apply where camping is permitted; or a permit has been taken out to allow for an event as per the Town's Events Bylaw.


### ENFORCEMENT

- 17) a) Any Peace Officer who finds any person in contravention of this bylaw may take all reasonable steps to prevent the continuance of the violation.
- b) No person shall interfere with; provide false information to; or fail to comply with the request of a Peace Officer while enforcing this bylaw.

### PENALTY PROVISIONS

- 18) a) A person who contravenes sections 5 to 15 a provision of this By-Law is guilty of an offence and upon summary conviction is liable to a fine not less than two hundred and fifty dollars (\$250.00) and not exceeding two thousand five hundred (\$2,500.00) dollars and or 6 months in prison.
- b) A person who contravenes section 16(b) of this bylaw is guilty of an offence and upon summary conviction is liable to a fine of not less than five hundred dollars (\$500.00) and not exceeding two thousand five hundred (\$2,500.00) dollars and or 6 months in prison.
- 19) This bylaw repeals bylaw 1546 River Valley Park Bylaw
- 20) This By-Law comes into force on the date of third and final reading thereof.

READ A FIRST TIME THIS 15<sup>TH</sup> DAY OF OCTOBER 2013 A.D.

Previous Mayor: Shawn Patience  
MAYOR  
  
MUNICIPAL MANAGER

READ A SECOND TIME THIS 12 DAY OF November 2013 A.D.

  
MAYOR  
  
MUNICIPAL MANAGER

READ A THIRD TIME AND FINALLY DECLARED PASSED BY COUNCIL THIS 12 DAY OF November 2013 A.D.

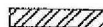
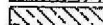

  
MAYOR  
  
MUNICIPAL MANAGER

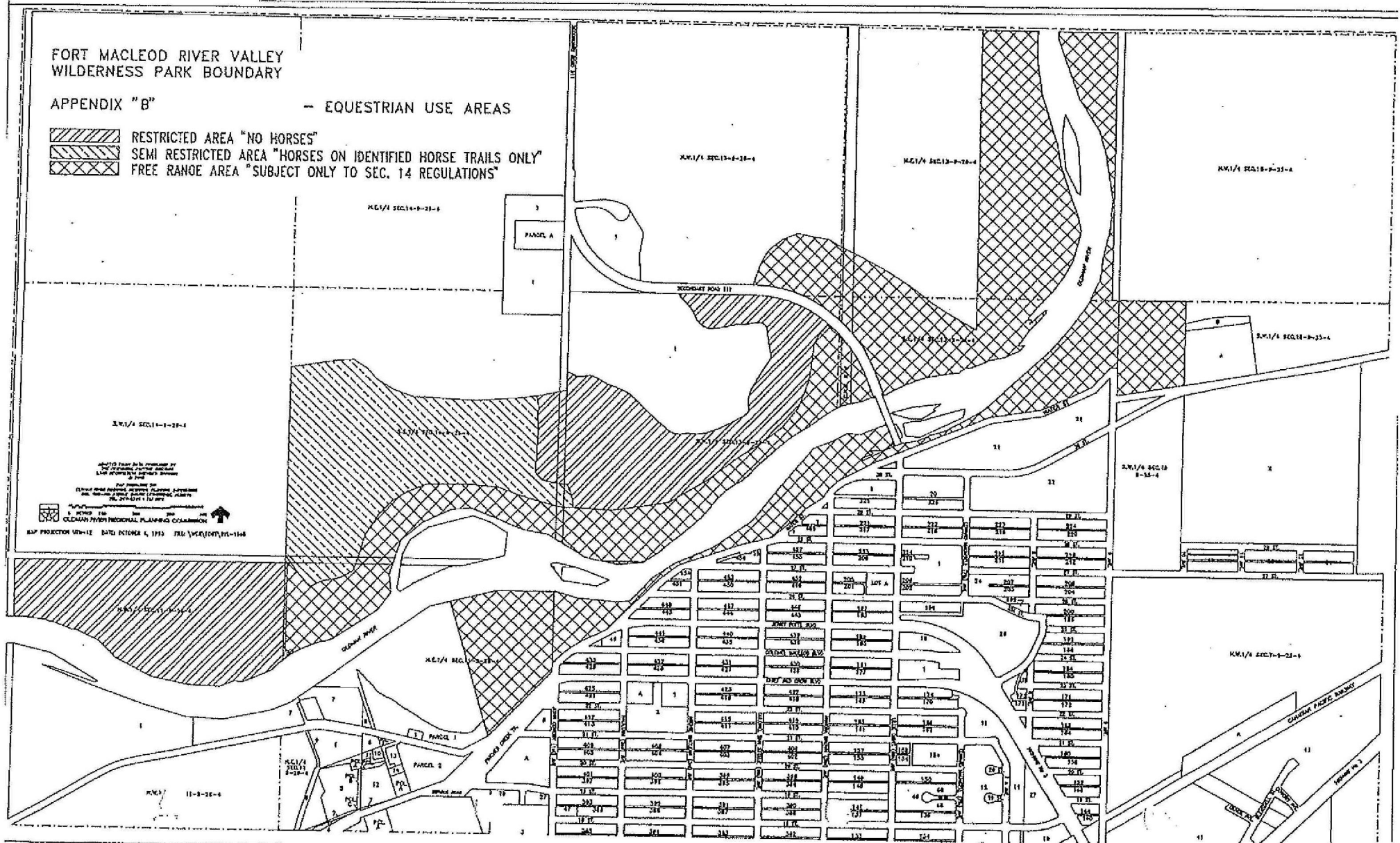


FORT MACLEOD RIVER VALLEY  
WILDERNESS PARK BOUNDARY

APPENDIX "B"


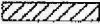
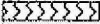

- EQUESTRIAN USE AREAS

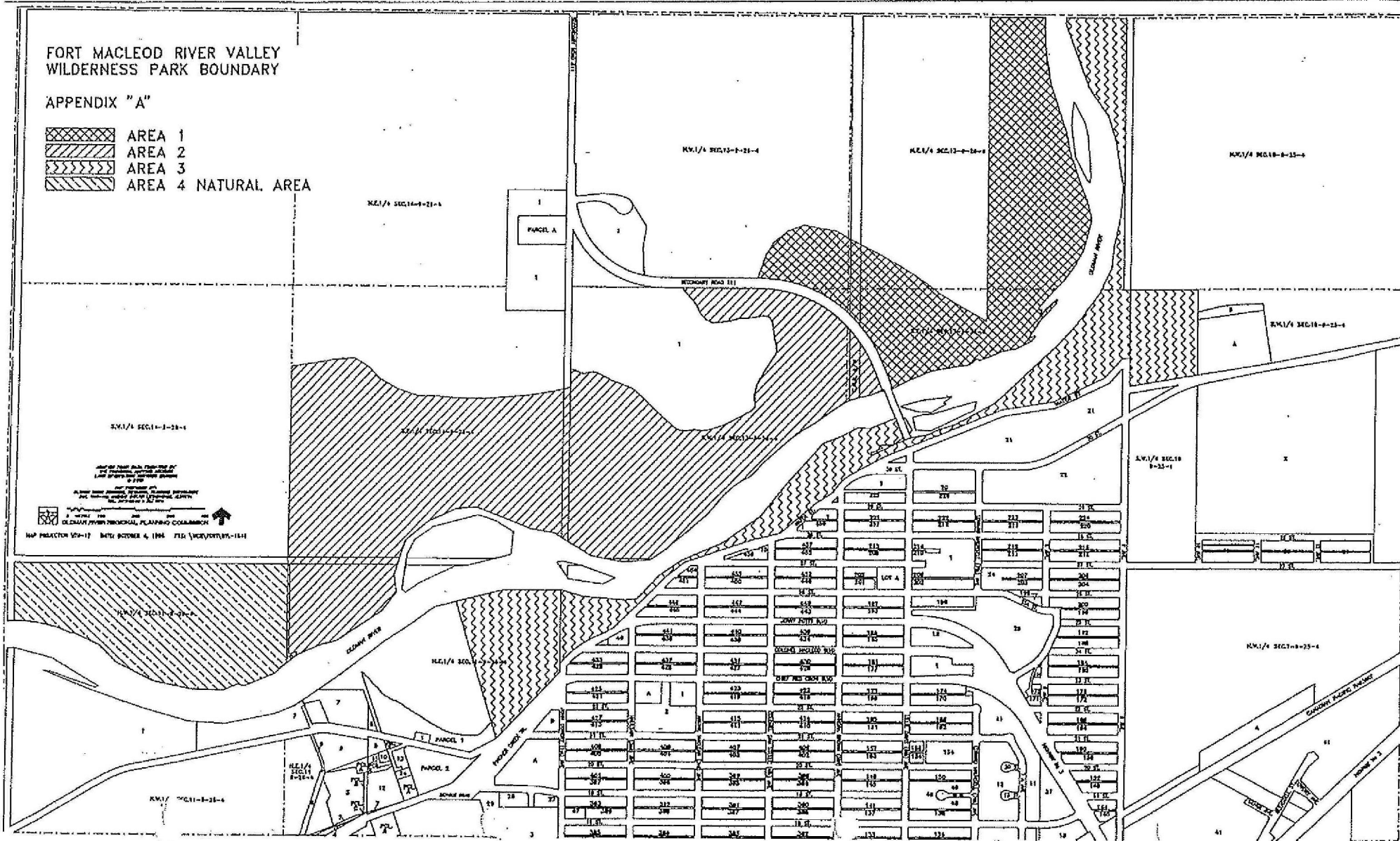
-  RESTRICTED AREA "NO HORSES"
-  SEMI RESTRICTED AREA "HORSES ON IDENTIFIED HORSE TRAILS ONLY"
-  FREE RANGE AREA "SUBJECT ONLY TO SEC. 14 REGULATIONS"



FORT MACLEOD RIVER VALLEY  
WILDERNESS PARK BOUNDARY

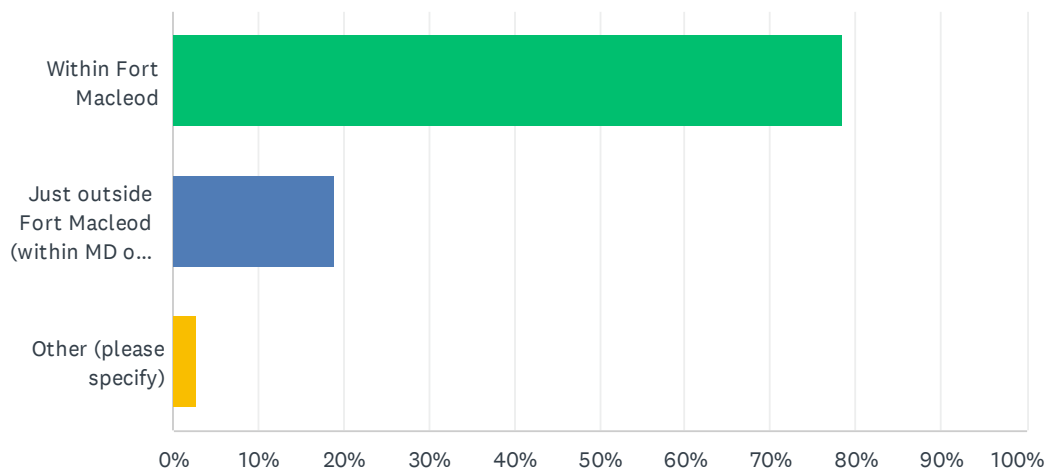
APPENDIX "A"

-  AREA 1
-  AREA 2
-  AREA 3
-  AREA 4 NATURAL AREA



## Q1 Where do you live?

Answered: 412 Skipped: 0

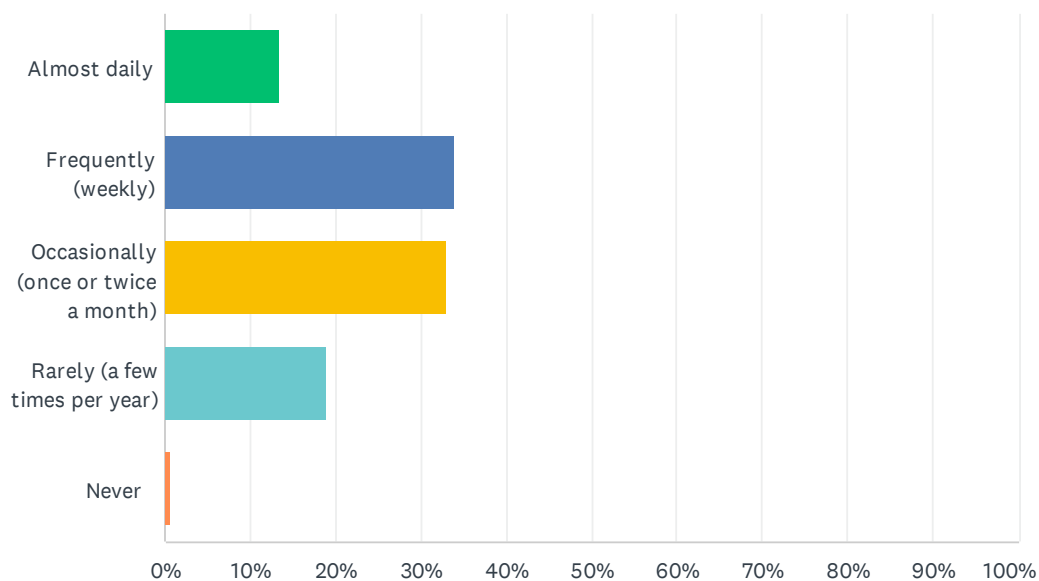


ANSWER CHOICES	RESPONSES	
Within Fort Macleod	78.40%	323
Just outside Fort Macleod (within MD of Willow Creek)	18.93%	78
Other (please specify)	2.67%	11
TOTAL		412

#	OTHER (PLEASE SPECIFY)	DATE
1	lethbridge	7/3/2025 11:30 AM
2	Camrose, FM is home though	6/28/2025 9:39 AM
3	Calgary	6/25/2025 7:19 PM
4	Pincher Creek	6/25/2025 7:17 PM
5	.	6/18/2025 12:43 PM
6	Lethbridge	6/17/2025 9:53 AM
7	Blood reserve (FM is hometown)	6/17/2025 8:51 AM
8	Lethbridge but visit often	6/16/2025 7:08 PM
9	Lethbridge	6/16/2025 2:03 PM
10	Alberta but moving back to Fort Macleod	6/16/2025 12:48 PM
11	New Brunswick	6/16/2025 10:17 AM

## Q2 How often do you visit the River Valley Wilderness Park?

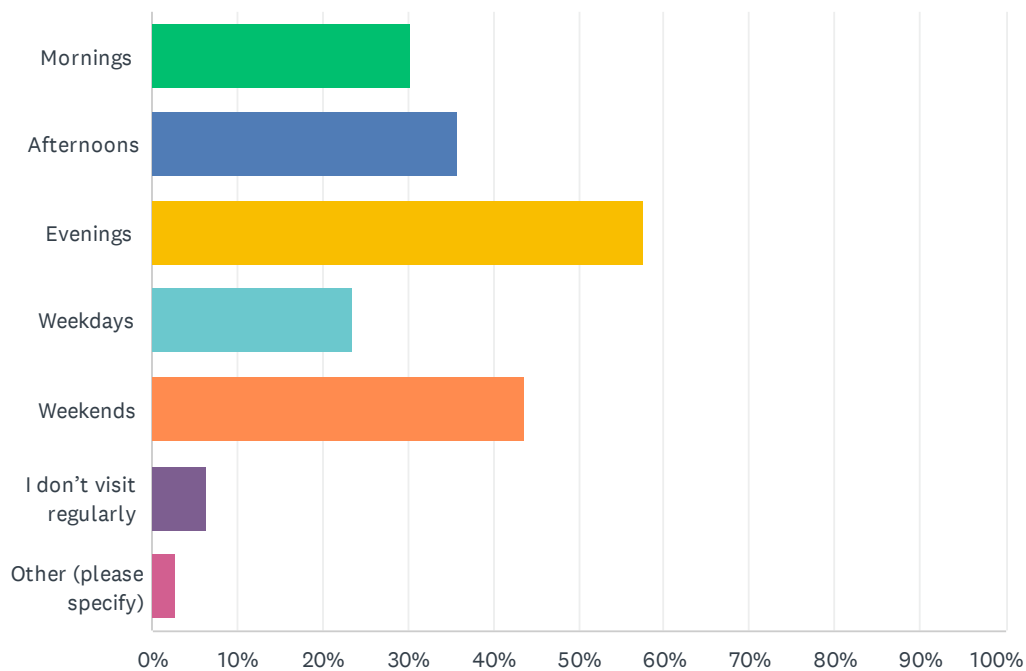
Answered: 411 Skipped: 1



ANSWER CHOICES	RESPONSES	
Almost daily	13.38%	55
Frequently (weekly)	33.82%	139
Occasionally (once or twice a month)	33.09%	136
Rarely (a few times per year)	18.98%	78
Never	0.73%	3
TOTAL		411

## Q3 When do you typically visit the River Valley Wilderness Park?

Answered: 412 Skipped: 0



ANSWER CHOICES	RESPONSES	
Mornings	30.34%	125
Afternoons	35.92%	148
Evenings	57.52%	237
Weekdays	23.54%	97
Weekends	43.69%	180
I don't visit regularly	6.31%	26
Other (please specify)	2.67%	11
Total Respondents: 412		

#	OTHER (PLEASE SPECIFY)	DATE
1	Late morning to mid afternoon	6/26/2025 4:55 PM
2	Whenever available	6/25/2025 6:51 PM
3	It varies	6/18/2025 2:13 AM
4	Mostly spring and fall	6/17/2025 10:54 AM
5	No specific time	6/17/2025 9:53 AM
6	Randomly but frequently.	6/17/2025 9:30 AM
7	Only on occasion to walk my dogs but usually on the water treatment side	6/17/2025 8:51 AM

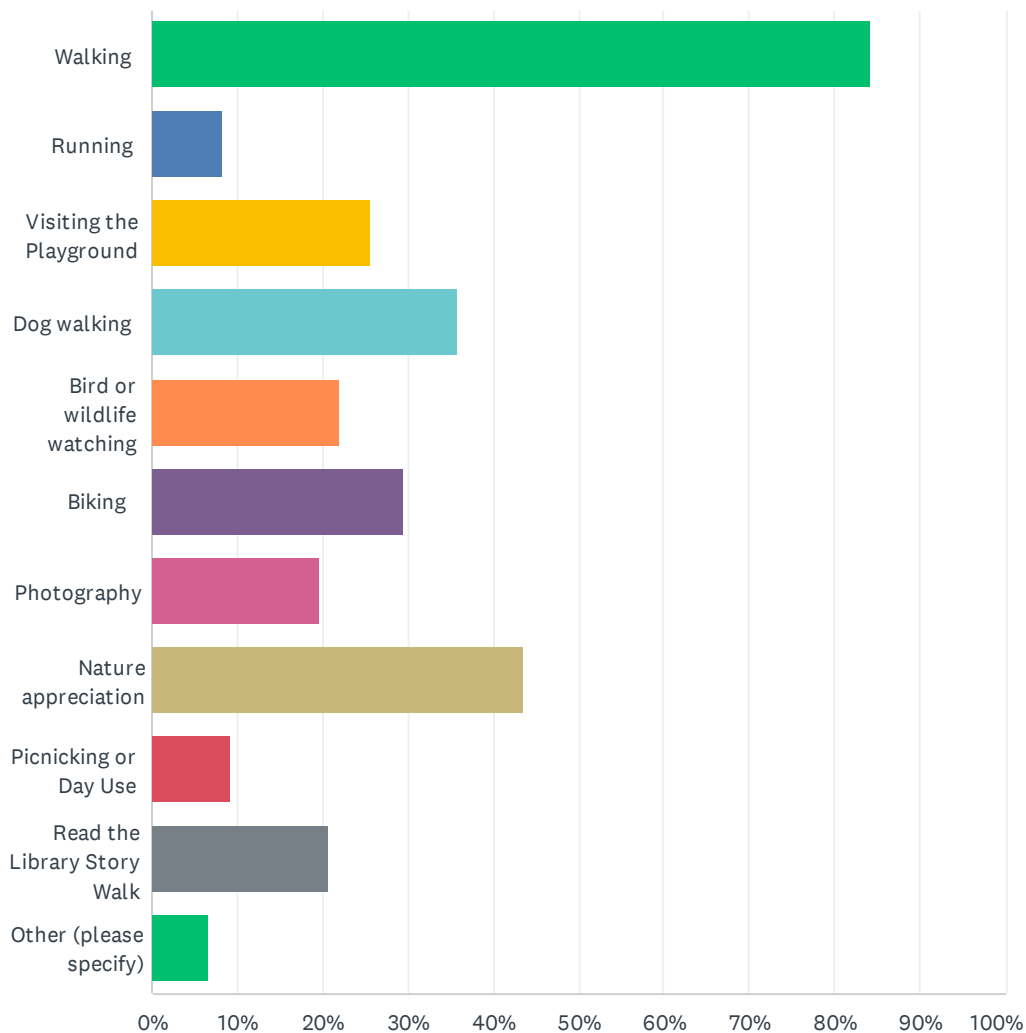


## River Valley Wilderness Park

8	random times	6/16/2025 9:18 PM
9	I'm	6/16/2025 8:27 PM
10	But due too recent events I won't be going there much anymore. My daughter and I were almost hit head on by a speeding blue dodge truck with a lifter kit. Cause me to go in the ditch into a tree. A shinny black comaro with all tinted windows spun it's tires and shot rocks at us. I took a few to my head and back and so did my daughter . Speed is an issue.	6/16/2025 12:57 PM
11	I	6/16/2025 10:24 AM

## Q4 What do you usually do when you visit the River Valley Wilderness Park? (Select all that apply)

Answered: 410 Skipped: 2



## River Valley Wilderness Park

ANSWER CHOICES	RESPONSES	
Walking	84.15%	345
Running	8.29%	34
Visiting the Playground	25.61%	105
Dog walking	35.85%	147
Bird or wildlife watching	21.95%	90
Biking	29.51%	121
Photography	19.51%	80
Nature appreciation	43.41%	178
Picnicking or Day Use	9.27%	38
Read the Library Story Walk	20.73%	85
Other (please specify)	6.59%	27
Total Respondents: 410		

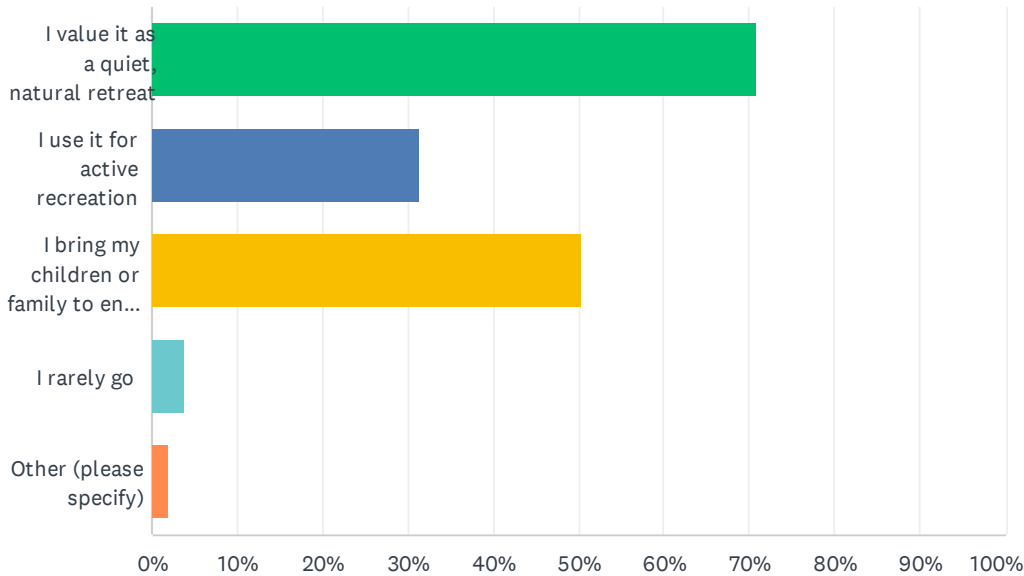
#	OTHER (PLEASE SPECIFY)	DATE
1	Our favorite spot to visit with my granddaughter is the small beach by the river and the turtle pondis	6/29/2025 2:05 PM
2	Pick up litter and deposit in garbage cans where possible.	6/23/2025 10:13 AM
3	Horse back riding	6/18/2025 11:46 PM
4	Saskatoon picking!	6/18/2025 12:21 AM
5	Ride my horse with other riders	6/17/2025 6:50 PM
6	Enjoy the water/banks in summer	6/17/2025 6:17 PM
7	Driving the road alongside the river	6/17/2025 11:04 AM
8	Photography	6/17/2025 10:54 AM
9	Mental Health	6/17/2025 10:11 AM
10	access fishing points	6/17/2025 9:53 AM
11	Just to sit and listen to the river run	6/17/2025 9:15 AM
12	Horse back riding	6/17/2025 8:21 AM
13	fishing	6/17/2025 7:31 AM
14	Equestrian	6/16/2025 10:17 PM
15	Ride horses	6/16/2025 10:06 PM
16	Grandkids love catching crayfish and having my hatch open to eat lunch down by the river. h	6/16/2025 9:59 PM
17	Horseback riding	6/16/2025 7:41 PM
18	There's a playground?	6/16/2025 7:03 PM
19	Drive threw	6/16/2025 6:44 PM
20	Or swim in river	6/16/2025 5:40 PM
21	Probably run for my life.	6/16/2025 4:13 PM

## River Valley Wilderness Park

22	Going for a drive through	6/16/2025 3:44 PM
23	Really appreciate stroller friendly paths	6/16/2025 2:16 PM
24	Take dogs or ourselves to swim in the river	6/16/2025 1:00 PM
25	Fishing	6/16/2025 12:57 PM
26	Fishing	6/16/2025 12:38 PM
27	Check the pond for turtles, otters, ducks	6/16/2025 11:35 AM

## Q5 How do you see yourself in the park environment?

Answered: 412 Skipped: 0



ANSWER CHOICES	RESPONSES	
I value it as a quiet, natural retreat	70.87%	292
I use it for active recreation	31.31%	129
I bring my children or family to enjoy the space	50.24%	207
I rarely go	3.88%	16
Other (please specify)	1.94%	8
Total Respondents: 412		

#	OTHER (PLEASE SPECIFY)	DATE
1	Safe bicycle riding	6/23/2025 10:13 AM
2	View wildlife	6/21/2025 7:33 AM
3	I am a graphic designer and I value the photos I am able to take down there. It's also inspiration for a lot of my paintings.	6/19/2025 1:51 PM
4	A treasured place to protect as native preservation area for enviro education	6/18/2025 8:33 AM
5	No specific use or purpose	6/17/2025 9:53 AM
6	My 3 dogs are my children	6/17/2025 8:51 AM
7	Enjoy nature and the beauty it presents before it is destroyed	6/16/2025 7:45 PM
8	Have never been	6/16/2025 4:13 PM



## Q6 What would make you visit the River Valley Wilderness Park more often?

Answered: 270    Skipped: 142

#	RESPONSES	DATE
1	improved toilet present is ghastly	7/3/2025 11:30 AM
2	Keep the paths clear of debris	7/2/2025 5:16 PM
3	A pedestrian walkway on the bridge	6/30/2025 3:39 PM
4	Nicer walking paths	6/30/2025 9:32 AM
5	I would ride my trike there if I had a paved trail to use	6/29/2025 2:05 PM
6	I will always go. Additional space in the play area. Currently it's a one family at a time kinda situation.	6/28/2025 9:03 PM
7	Paved walkway	6/28/2025 12:16 PM
8	If people weren't walking dogs off leash and there was better enforcement	6/28/2025 9:44 AM
9	Paved trails	6/28/2025 9:39 AM
10	More/ varied trails	6/28/2025 9:12 AM
11	N/A	6/27/2025 7:38 PM
12	A paved walking path	6/27/2025 2:10 PM
13	Park more suitable for young children	6/27/2025 2:09 PM
14	More accessible pathways, washroom facilities	6/27/2025 10:41 AM
15	A bigger park for the kids to play	6/26/2025 7:25 PM
16	Trail maintenance and a walking lane over the Mackenzie Bridge	6/26/2025 4:55 PM
17	Some maintenance of existing paths and talc by the town would be much appreciated. Fencing, existing paths, shrubbery need a close look at.	6/26/2025 2:56 PM
18	Having more time on my end.	6/26/2025 11:15 AM
19	Trash bins	6/26/2025 6:40 AM
20	More wildflowers. If path is paved. Additional of benches to rest.	6/25/2025 9:36 PM
21	longer trails	6/25/2025 9:24 PM
22	Leaving it as is	6/25/2025 8:43 PM
23	More information on its features	6/25/2025 8:39 PM
24	A nice washroom	6/25/2025 7:17 PM
25	Less bumpy paths for stroller	6/25/2025 6:51 PM
26	Stories raplaced more often. A few more garbage cans along the pathways	6/25/2025 6:30 PM
27	Pathways	6/25/2025 6:15 PM
28	I visit often	6/25/2025 5:31 PM
29	N/A	6/24/2025 6:10 PM
30	better picnic area/shelter, better washroom facilities, upgraded park for the kiddos, more maintenance of the gravel roads and pathways	6/24/2025 3:11 PM

## River Valley Wilderness Park

31	Nothing necessary. We love it just the way it is!	6/24/2025 12:05 PM
32	Easier access from the town to the park for those without a vehicle	6/24/2025 11:21 AM
33	Bridge open to pedestrians	6/23/2025 6:44 PM
34	Not expansion and paving, leave it as natural as possible!	6/23/2025 10:13 AM
35	Easier to walk there from town	6/22/2025 6:09 PM
36	Paved path way, improve signage for side of park where dogs are to be leashed and pick up dog poop	6/22/2025 10:23 AM
37	Better condition of paths/roads	6/21/2025 9:17 PM
38	Paved trails	6/21/2025 5:02 PM
39	Longer trail	6/21/2025 4:06 PM
40	Can't think of anything.	6/21/2025 10:53 AM
41	Less litter, rehab of human impact of old vehicle trails, understand ecological and cultural of riparian and cultural role of cottonwood forest flood plain	6/21/2025 7:33 AM
42	If the right side of the bridge was also like the left side, where you actually had real walking pass for off-leash dogs, because even though it says to go very slow, a lot of people use that area for the river. And it's very dangerous, I've almost been hit, and my dog has almost been hit because people drive. Incessantly	6/20/2025 8:48 PM
43	Easier access from town. Don't like to drive to go for a walk.	6/20/2025 5:54 PM
44	No gravel at the park. Wide chips or rubber mat would make that park way better!	6/20/2025 4:49 PM
45	Paved paths	6/20/2025 3:53 PM
46	Nothing stops me from going now!	6/20/2025 10:34 AM
47	Paved walk ways	6/20/2025 8:47 AM
48	Maybe some picnic tables spaced out for privacy.	6/19/2025 5:46 PM
49	Special events held there. I like the interactive plaque	6/19/2025 3:55 PM
50	If dogs were kept on leashes	6/19/2025 3:44 PM
51	More places to sit along paths and paved walking paths(I have an elderly chihuahua)	6/19/2025 1:51 PM
52	Designated time when horses, bikes & motorized vehicles are not in the park, cluttering the paths.	6/19/2025 11:08 AM
53	Less traffic flying in and out of the park. I don't mind the traffic as long as they're respectful to people walking or driving very slow.	6/19/2025 9:25 AM
54	More trails	6/18/2025 11:46 PM
55	Pave parking lot and some of the trails. The south side of river has a beautiful paved pathway. Often we go for a bike ride. Or take dogs for a walk.	6/18/2025 10:47 PM
56	Extended pathways	6/18/2025 7:15 PM
57	More trails for biking and walking	6/18/2025 6:42 PM
58	Paved paths for wheelchair accessibility	6/18/2025 5:14 PM
59	More trails	6/18/2025 5:05 PM
60	Some paved paths.	6/18/2025 3:55 PM
61	Other things for kids to do deeper into the path. A proper sheltered picnic area would also be lovely. We don't normally enjoy picnicking but we would definitely take advantage of a picnicking area if it was available.	6/18/2025 3:42 PM
62	Security	6/18/2025 1:05 PM

## River Valley Wilderness Park

63	If you could access the park from the town without walking across the bridge. The park isn't accessible if you're walking. This has halted me plenty of times as I'm uncomfortable walking along the bridge.	6/18/2025 12:53 PM
64	Time	6/18/2025 12:47 PM
65	Less vehicles and 4x4s	6/18/2025 12:46 PM
66	Paved parking lot	6/18/2025 11:06 AM
67	Having more personal time	6/18/2025 8:33 AM
68	Nothing comes to mind	6/18/2025 6:40 AM
69	Off leash area with river access, like popson park in lethbridge.	6/18/2025 2:13 AM
70	Nicer pathways	6/18/2025 1:57 AM
71	More free time	6/18/2025 12:21 AM
72	Keeping it natural	6/17/2025 11:41 PM
73	Better upkeep on the roads and facilities down there. Example, picnic tables, park.	6/17/2025 10:11 PM
74	If I had a better bike for gravel trails, so a paved bath would be niceo a pV	6/17/2025 9:23 PM
75	Just more things to do	6/17/2025 8:27 PM
76	Playground , paved trails	6/17/2025 7:51 PM
77	Yes	6/17/2025 7:45 PM
78	New Paths	6/17/2025 7:37 PM
79	I am happy way it is 😊	6/17/2025 7:31 PM
80	Better signage on the horse trails	6/17/2025 6:50 PM
81	Comfortable beach access	6/17/2025 6:17 PM
82	Easier access to the water/sandy area	6/17/2025 6:17 PM
83	Better trails	6/17/2025 5:53 PM
84	Safe walking over the bridge	6/17/2025 4:54 PM
85	more trails	6/17/2025 4:23 PM
86	A bathroom	6/17/2025 3:44 PM
87	A paved pathway	6/17/2025 3:34 PM
88	Paved trails!	6/17/2025 2:15 PM
89	I would visit more if it was tidied up a bit! If there were any way to get rid of some of those bushes, do it! i would love it if they added a new concrete or blacktop parking lot. I would visit daily.	6/17/2025 2:12 PM
90	If the kids would stop riding their dirtbikes along the walking path, it would be safer to take my grandkids walking.	6/17/2025 1:51 PM
91	I like it the way it is.	6/17/2025 1:49 PM
92	Well maintained trails	6/17/2025 1:48 PM
93	Paved bike trails	6/17/2025 1:24 PM
94	More amenities- washroom, water fill up, picnic table, more established beach	6/17/2025 12:16 PM
95	If the paths were paved like the one on river street.	6/17/2025 11:42 AM
96	More trails	6/17/2025 11:27 AM
97	Maps of pathway	6/17/2025 11:04 AM

## River Valley Wilderness Park

98	Nice river access with somewhere to swim.	6/17/2025 10:25 AM
99	Keep the paths natural, work any infrastructure into the landscape to minimize impact.	6/17/2025 10:11 AM
100	Clean up bush, more trails, more benches	6/17/2025 10:04 AM
101	Nothing. I go when I am in town or if I am going fishing	6/17/2025 9:53 AM
102	Have a beach with good sand on the north east side towards girl guides. Also a spot to get on and off rafts almost like a dock by the green bridge for floating.	6/17/2025 9:52 AM
103	Pavement	6/17/2025 9:44 AM
104	Cleaned up, meaning the deadfall or more importantly the flood debris. This is in fact a safety concern for fires	6/17/2025 9:39 AM
105	Longer trails for running	6/17/2025 9:37 AM
106	Trail maintenance.	6/17/2025 9:30 AM
107	Sandy beaches	6/17/2025 9:18 AM
108	It's beautiful the way it is! We love it.	6/17/2025 9:17 AM
109	More of a sandy area- picnic tables	6/17/2025 9:15 AM
110	Nice pathways	6/17/2025 9:09 AM
111	Biking trails	6/17/2025 9:08 AM
112	More trail systems and places to go , bigger loop trails , possibility to link into other trail systems and provide a long-walking loop (like from green bridge to hwy2 bridge and through/along/adjacent fish&game park) , free roam for dogs but honour system and privilege only to those who can abide and take full responsibility for their dogs (ie do your work so you raise good friendly dogs and not bad abused, neglected and mistreated aggressive dogs)	6/17/2025 8:51 AM
113	Additional paths that are not paved.	6/17/2025 8:31 AM
114	Paved paths	6/17/2025 7:58 AM
115	Paved trails	6/17/2025 7:38 AM
116	not paving paths bad idea, especially existing paths	6/17/2025 7:31 AM
117	I like the park the way it is. Do not pave the paths.	6/17/2025 7:23 AM
118	More trails	6/17/2025 7:21 AM
119	Expand more gravel trails on the other side of the road. The offleash area isn't living up to its potential. If it was a little more developed it would expand the usable length of the park	6/17/2025 7:18 AM
120	If it is off leash for dogs	6/17/2025 6:53 AM
121	Regular maintenance of existing trails	6/17/2025 6:45 AM
122	More time in my day	6/17/2025 6:29 AM
123	Less people	6/17/2025 5:33 AM
124	Paved paths	6/17/2025 5:13 AM
125	Less concerns of bears / safety	6/16/2025 11:42 PM
126	No changes necessary	6/16/2025 10:58 PM
127	More developed trails.	6/16/2025 10:45 PM
128	Paved paths	6/16/2025 10:25 PM
129	Paved pathways	6/16/2025 10:24 PM
130	Little better maintaining of road and road rightly.	6/16/2025 10:23 PM
131	Teenagers not destroying it, leaving their garbage everywhere there, them driving in river and polluting it. Wrecking the ground	6/16/2025 10:18 PM

## River Valley Wilderness Park

132	To have a building with toulets	6/16/2025 10:17 PM
133	Nothing we like our few evening drives a week looking for wildlife	6/16/2025 10:15 PM
134	N/a	6/16/2025 10:15 PM
135	If i had more free time	6/16/2025 10:06 PM
136	I don't think I can come more than daily! But another fenced is specified off leash dog area would be fun	6/16/2025 10:01 PM
137	More picnic tables and fire pits along the river	6/16/2025 9:59 PM
138	Not much more it's a free time thing	6/16/2025 9:59 PM
139	Maintained paths	6/16/2025 9:46 PM
140	Cleaned up	6/16/2025 9:42 PM
141	Pavement trails, more trails	6/16/2025 9:36 PM
142	Nothing	6/16/2025 9:32 PM
143	I just need to make the time to go.	6/16/2025 9:19 PM
144	less vehicular traffic	6/16/2025 9:18 PM
145	If there was a paved path thru it to bike with my family	6/16/2025 9:05 PM
146	River	6/16/2025 9:02 PM
147	A walking bridge or a walkway built onto the green bridge to cross easier without worrying about traffic.	6/16/2025 9:00 PM
148	More easy river access for disabled residents.	6/16/2025 8:49 PM
149	I'm happy with the way it is. Maybe some garbage cans on the Girl Scout side	6/16/2025 8:47 PM
150	If it was well maintained	6/16/2025 8:40 PM
151	It's just somewhere that I don't feel safe by myself.	6/16/2025 8:37 PM
152	Nothing	6/16/2025 8:27 PM
153	Off leash for dogs. The off leash area across the road is not very nice for walking	6/16/2025 8:22 PM
154	Nothing. I love it the way it is	6/16/2025 8:21 PM
155	Not sure, if bear are down there I don't go but that is their habitat i	6/16/2025 8:18 PM
156	N/a	6/16/2025 8:13 PM
157	Larger playground	6/16/2025 8:03 PM
158	I like the paved trail idea and to make it more aytractive	6/16/2025 7:58 PM
159	Paved pathways! This would have allowed us to utilize the paths so much more with a young family as well as a parent in a wheelchair. More accessibility equals more use!!	6/16/2025 7:51 PM
160	More benches, better walking trails.	6/16/2025 7:45 PM
161	A spot that visitors can add perennials	6/16/2025 7:45 PM
162	I go frequently. Beautiful place!	6/16/2025 7:44 PM
163	A pub	6/16/2025 7:41 PM
164	More horseback riding paths and biking paths	6/16/2025 7:41 PM
165	Paved trail	6/16/2025 7:40 PM
166	Horse riding loop around outside edge	6/16/2025 7:38 PM
167	More maintenance and maybe if they monitored it for wildlife more often because it's scary to go and find out yourself	6/16/2025 7:34 PM

## River Valley Wilderness Park

168	Paved trails.	6/16/2025 7:32 PM
169	If I could walk there. There is no safe way to cross the bridge by walking or biking with kids. We would use it much more if you could get there easily and safely without having to drive.	6/16/2025 7:32 PM
170	Having the trail be a paved path	6/16/2025 7:24 PM
171	Retirement	6/16/2025 7:24 PM
172	Pedestrian crossing along green bridge, you can't walk safely to wilderness park or allow children to get there safely alone.	6/16/2025 7:19 PM
173	If there were a garbage near the river so that people would stop leaving used feminine hygiene products on the gravel beach	6/16/2025 7:17 PM
174	Well tended paths, places to sit, shelter if weather requires it	6/16/2025 7:17 PM
175	The bathrooms that are on the trails that are unusable being removed, paper trail maps for visitors and more police activity. Paved Trail would be a bonus so I don't have to carry my baby all throughout.	6/16/2025 7:17 PM
176	Less bears and cougars	6/16/2025 7:16 PM
177	Trails fixed, not paved.	6/16/2025 7:16 PM
178	Maintenance to the pathways.	6/16/2025 7:15 PM
179	Fewer off-leash dogs and some of the gravel paths are becoming overgrown with weeds	6/16/2025 7:15 PM
180	Pavement making it easier for strollers	6/16/2025 7:13 PM
181	a paved path	6/16/2025 7:10 PM
182	Designated parking lot, paved trails, benches or designated picnic table spots	6/16/2025 7:08 PM
183	I already visit every day	6/16/2025 7:08 PM
184	Benches on trails walk	6/16/2025 7:04 PM
185	Not sure. We have experienced several overdosed people laying in the paths, and i'm a little scared of possible wildlife.	6/16/2025 7:03 PM
186	Nice walking/running trails	6/16/2025 6:58 PM
187	More access for strollers and wheelchairs	6/16/2025 6:45 PM
188	sometimes I don't feel safe down there	6/16/2025 6:43 PM
189	Improved trails	6/16/2025 6:36 PM
190	More paths	6/16/2025 6:35 PM
191	I'm not sure	6/16/2025 6:33 PM
192	expansion	6/16/2025 6:31 PM
193	A paved pathway.	6/16/2025 6:28 PM
194	Better in and out roads. They are narrow and don't allow for a drive all the way through. Roads end then you back track. So much room to build a big circle for traffic.	6/16/2025 6:27 PM
195	Better maintenance on pathways and trails	6/16/2025 6:19 PM
196	More wildflowers. Less garbage. Trails that are accessible for the elderly.	6/16/2025 6:18 PM
197	Longer trails, more km	6/16/2025 6:17 PM
198	Nothing, I like it the way it is.	6/16/2025 6:15 PM
199	Paved parking	6/16/2025 6:13 PM
200	Leaving it as it is	6/16/2025 6:13 PM
201	I would like more accessibility for the parking area and along the paths.	6/16/2025 6:12 PM



## River Valley Wilderness Park

202	Better park. Paved walkway as I have small children in a stroller	6/16/2025 6:11 PM
203	More dog restrictions. Absolutely no off leash or at all. Menace to wildlife.	6/16/2025 6:11 PM
204	Paved would be amazing!	6/16/2025 6:08 PM
205	A paved path! Much easier to walk with a stroller	6/16/2025 6:07 PM
206	r activities for kids/families to do, maybe a gazebo or locations to sit and spend an afternoon on as a family, more walking trails.	6/16/2025 6:07 PM
207	More paved trail	6/16/2025 6:06 PM
208	Paving would be nice for biking 😊	6/16/2025 6:05 PM
209	If the path was paved I would appreciate that	6/16/2025 6:05 PM
210	Drier trails	6/16/2025 6:04 PM
211	Paved pathways	6/16/2025 6:03 PM
212	Paved paths	6/16/2025 5:44 PM
213	Safe path to walk across the river	6/16/2025 5:42 PM
214	Time to do so	6/16/2025 5:40 PM
215	Paved walking paths	6/16/2025 5:25 PM
216	Paved paths and more benches/picnic tables! The metal ones are great	6/16/2025 5:25 PM
217	Paved trails	6/16/2025 5:23 PM
218	N/A	6/16/2025 5:06 PM
219	Paved trails. In the winter we avoid the area because the pathways get wet and mucky with snow.	6/16/2025 4:58 PM
220	Wider path	6/16/2025 4:37 PM
221	Better playground. Paved trails. A concession or store.	6/16/2025 4:27 PM
222	A new playground. The current one is made of old wood that leaves slivers.	6/16/2025 4:17 PM
223	Have no desire to visit it.	6/16/2025 4:13 PM
224	Trails extended west	6/16/2025 4:00 PM
225	More pathes	6/16/2025 3:54 PM
226	Bathrooms,garbage,mountain bike trails	6/16/2025 3:41 PM
227	If it continues to remain natural. Increased path systems to extend the area. Do NOT ruin the natural integrity by paving the natural paths.	6/16/2025 3:41 PM
228	Have a path to the river.	6/16/2025 3:33 PM
229	Paved and varying trails	6/16/2025 3:25 PM
230	Extending the park. More trails.	6/16/2025 3:23 PM
231	A nice bathroom	6/16/2025 2:45 PM
232	Additioanl activities for families/children to do in rover valley	6/16/2025 2:29 PM
233	Proper washroom facilities and proper picnic area	6/16/2025 2:28 PM
234	Not much we use it alot. Benches are old and rusty but otherwise well maintenance	6/16/2025 2:20 PM
235	Shade cover with tables under to eat and relax. Easier river access for supervised children	6/16/2025 2:16 PM
236	Retirement	6/16/2025 2:07 PM
237	A washroom	6/16/2025 2:03 PM
238	Longer trails to walk on	6/16/2025 2:00 PM

## River Valley Wilderness Park

239	More Pathways	6/16/2025 1:58 PM
240	Fix the bridge, People picked up the dog poop, If people didn't throw the garbage on the ground. don't pave the gravel path otherwise it's a city park not a wilderness park.	6/16/2025 1:53 PM
241	My family loves it the way it is	6/16/2025 1:44 PM
242	Paved walk ways	6/16/2025 1:42 PM
243	I used to go walk in the morning at the park but one morning as I was walking there was a man along the trail who had set up a tent and I was very uncomfortable with him being there. Making sure there are no people setting up camps would be a good start.	6/16/2025 1:41 PM
244	Mountain bike trails or course	6/16/2025 1:38 PM
245	Paved path to push a wheelchair	6/16/2025 1:36 PM
246	Pedestrian Bridge	6/16/2025 1:31 PM
247	Paved	6/16/2025 1:28 PM
248	Would love to see more paths added	6/16/2025 1:14 PM
249	More pathways, paved pathways	6/16/2025 1:06 PM
250	A bench or two at the very end across from Justin VanHerks home	6/16/2025 1:03 PM
251	More access to the river. Better driving as people drive so fast in there I would be nice if the roads were wider or more pull off spots,	6/16/2025 1:00 PM
252	If it was a bit more busy- worried about wildlife also if it was wheel chair friendly	6/16/2025 1:00 PM
253	Speed limits enforced and no drugs or alcohol	6/16/2025 12:57 PM
254	If the vehicles driving through were monitored more...some of them speed through and since the road is so narrow, there are so many close collisions with other vehicles and pedestrians.	6/16/2025 12:53 PM
255	I go everyday now, but trail maintenance would be on my list. Maybe a couple more garbage cans and free dog disposal bags would help those who don't clean up after their pets.	6/16/2025 12:51 PM
256	Enforcement of vehicles on road.	6/16/2025 12:50 PM
257	Paved pathways	6/16/2025 12:48 PM
258	Better access along the river	6/16/2025 12:38 PM
259	If it was all paved. Way too dusty 24/7.	6/16/2025 12:38 PM
260	Equestrian marked trails	6/16/2025 12:36 PM
261	Clean up the dead trees and branches	6/16/2025 12:36 PM
262	More story variety, additional garbages for dog waste	6/16/2025 12:35 PM
263	Less off lease dogs	6/16/2025 12:35 PM
264	NA	6/16/2025 12:23 PM
265	Better washroom facilities	6/16/2025 12:21 PM
266	Paved Pathways	6/16/2025 12:19 PM
267	paved pathway	6/16/2025 12:12 PM
268	Nothing, it's perfect	6/16/2025 11:35 AM
269	Paved paths, a safer way to walk across the bridge and down the road.	6/16/2025 10:24 AM
270	Visiting more often	6/16/2025 10:17 AM

## Q7 What are your priorities in the River Valley Wilderness Park?

Answered: 275   Skipped: 137

#	RESPONSES	DATE
1	peace	7/3/2025 11:30 AM
2	Keeping it natural	7/3/2025 8:26 AM
3	Like to walk and enjoy the surroundings	7/2/2025 5:16 PM
4	mental & physical health	7/2/2025 10:30 AM
5	Repair the fences, extend the paths further, don't pave it.	6/30/2025 3:39 PM
6	Nicer washroom facility	6/30/2025 9:32 AM
7	Keep it natural, protect the wildlife and stop the parties and destruction by vehicles	6/29/2025 2:05 PM
8	Care of natural habitat.	6/28/2025 9:03 PM
9	Scenery	6/28/2025 12:16 PM
10	Spending time with nature	6/28/2025 9:44 AM
11	Being in nature	6/28/2025 9:39 AM
12	Quiet reflection and a place to appreciate the beauty of nature and Fort Macleod as it's steward	6/28/2025 9:12 AM
13	Peace or nature observation	6/27/2025 7:38 PM
14	Walking, nature,	6/27/2025 2:09 PM
15	Remaining environmentally undisturbed	6/27/2025 10:41 AM
16	To keep the trails comfortably walkable/runnable.	6/27/2025 6:55 AM
17	Keep it as it is	6/26/2025 7:25 PM
18	Preserving the natural space that it has always been.	6/26/2025 2:56 PM
19	Clean facilities, clean park	6/26/2025 11:15 AM
20	Kept nature intact, shut down the 4x4 trails	6/26/2025 6:40 AM
21	Cleanliness	6/25/2025 9:36 PM
22	exercise and being in nature	6/25/2025 9:24 PM
23	Leave it wild it's wilderness	6/25/2025 8:43 PM
24	Keeping it natural	6/25/2025 8:39 PM
25	Enjoying Nature, watching wildlife, playground	6/25/2025 7:17 PM
26	Stroller walk with children	6/25/2025 6:51 PM
27	Walking dog and reading story	6/25/2025 6:30 PM
28	Keeping it a place to get away from the town	6/25/2025 6:21 PM
29	Pathways	6/25/2025 6:15 PM
30	Biodiversity	6/25/2025 5:31 PM
31	To be safe	6/25/2025 4:14 PM
32	Minimize disruption to the natural space.	6/24/2025 6:10 PM

## River Valley Wilderness Park

33	better walking paths, and washrooms	6/24/2025 3:11 PM
34	Ensuring the wildlife remain undisturbed, better bathroom access, and more accessible trails	6/24/2025 11:21 AM
35	Wild flowers	6/23/2025 6:44 PM
36	safety, with increased motorized travel noted. Need to post "no motorized vehicles " we were almost run off path by electric scooter travelling at high speed!	6/23/2025 10:13 AM
37	Enjoying nature	6/22/2025 6:51 PM
38	good walking path	6/22/2025 3:31 PM
39	Clean and accessible patk	6/22/2025 10:23 AM
40	Keep it natural and garbage free.	6/21/2025 5:02 PM
41	Pave parking lot & walking path	6/21/2025 4:06 PM
42	Like storyboards, the pathways, playground, being able to get out of the wind for a bit.	6/21/2025 10:53 AM
43	Preservation and conservation. Role as ecological oasis in heavily developed area.	6/21/2025 7:33 AM
44	A calm e nvironment to unwind	6/20/2025 8:48 PM
45	Nice family walks. Enjoy nature. We like the natural environment but the paths can be treacherous in winter and hard to push strollers.	6/20/2025 5:54 PM
46	More accessible access to the park from town (path along the road/ bridge as well as access/path a long hwy 811 as many residents walk along the narrow shoulders and there is not great foot access to the park from either direction.	6/20/2025 4:49 PM
47	Peace and Quiet, nature and beauty	6/20/2025 3:53 PM
48	Enjoying nature	6/20/2025 10:34 AM
49	Accessibility everyone deserves the opportunity to use this beautiful space	6/20/2025 10:06 AM
50	Smooth walking and peace and quiet	6/20/2025 8:47 AM
51	To leave it cleaner then when we arrived.	6/19/2025 5:46 PM
52	Keep it clean and keep the paths maintained	6/19/2025 3:55 PM
53	A place to slow down and enjoy the wildlife and natural beauty	6/19/2025 3:44 PM
54	A balance of preservation as well as ways to view what we are preserving with more accessible areas.	6/19/2025 1:51 PM
55	Enjoying the quietness, stillness & beauty of God's creation.	6/19/2025 11:08 AM
56	To be respectful to others walking and to the animals around me	6/19/2025 9:25 AM
57	Good footing	6/18/2025 11:46 PM
58	To not be in town	6/18/2025 10:24 PM
59	Recreation	6/18/2025 7:15 PM
60	Preservation, conservation and upkeep	6/18/2025 6:42 PM
61	Preservation while improving paths	6/18/2025 5:14 PM
62	Enjoy nature.	6/18/2025 3:55 PM
63	I think preserving nature while making it more accessible and enjoyable to all ages.	6/18/2025 3:42 PM
64	Leave it as it was when I entered	6/18/2025 1:05 PM
65	To see and enjoy nature.	6/18/2025 12:53 PM
66	Safety. Nature.	6/18/2025 12:47 PM
67	Leave a wilderness	6/18/2025 12:46 PM

## River Valley Wilderness Park

68	That it let be left as its wilderness natural state	6/18/2025 11:06 AM
69	Cleanliness, stong focus on nature.	6/18/2025 9:31 AM
70	Environmental awareness, education and preserving it as a native area	6/18/2025 8:33 AM
71	Natural beauty in a natural landscape	6/18/2025 6:40 AM
72	Having minimal impact on the environment and making smart and environmentally friendly approaches.	6/18/2025 2:13 AM
73	To enjoy the The nature	6/18/2025 1:57 AM
74	Nature.	6/18/2025 12:21 AM
75	Keeping it as natural as possible and nit disturb the wildlife	6/17/2025 11:41 PM
76	Keeping it clean, and natural.	6/17/2025 10:11 PM
77	To keep it natural and quiet. To have an accessible path for strollers and wheelchairs	6/17/2025 9:23 PM
78	To get fresh air and activity outside	6/17/2025 8:27 PM
79	Cleanliness	6/17/2025 7:45 PM
80	Walking	6/17/2025 7:37 PM
81	Peace full walk	6/17/2025 7:31 PM
82	Keep it wild. Protect the natural areas of native fescue grasses. We need more efforts to removal of noxious weeds. Particularly euphorbia or common spurgepave the	6/17/2025 6:50 PM
83	Relaxation	6/17/2025 6:17 PM
84	Walking, biking, enjoying the water.	6/17/2025 6:17 PM
85	Better trails	6/17/2025 5:53 PM
86	Quiet walks, enjoying nature	6/17/2025 4:54 PM
87	Exercise, enjoy nature and family time	6/17/2025 4:23 PM
88	Quiet area to walk I'm nature	6/17/2025 4:19 PM
89	A bathroom	6/17/2025 3:44 PM
90	A paved pathway!! It can still be natural and have a paved path.	6/17/2025 3:34 PM
91	nice paths for walking. Paving would be fantastic for strollers	6/17/2025 2:15 PM
92	Peace and quiet. Safety.	6/17/2025 2:12 PM
93	Safety first, preserve nature, no dirtbikes/bikes on the walking path, no littering	6/17/2025 1:51 PM
94	Appreciation of nature.	6/17/2025 1:49 PM
95	Cleanliness and maintenance, adding more trails and preserving the natural environment	6/17/2025 1:48 PM
96	More trails	6/17/2025 1:24 PM
97	Preserve wildlife while making the park safe for all	6/17/2025 12:16 PM
98	That it stays clean and comfortable for all citizens	6/17/2025 11:42 AM
99	Access to a variety of trails	6/17/2025 11:27 AM
100	Paved trails would make it much easier for the kids.	6/17/2025 10:54 AM
101	Enjoying nature.	6/17/2025 10:25 AM
102	Wildlife and nature preserve.	6/17/2025 10:11 AM
103	Exercise, nature , fresh air, great scenery	6/17/2025 10:04 AM
104	I think it could use some improvements from a beautification perspective and an accessibility perspective. My dad is handicapped and it would be nice for him to take his electric wheel	6/17/2025 9:53 AM

## River Valley Wilderness Park

chair safely in the park.

105	I really enjoy swimming and floating.	6/17/2025 9:52 AM
106	keep it natural and a place for people not to litter	6/17/2025 9:39 AM
107	More paths that are paved and marked with kms	6/17/2025 9:37 AM
108	Keeping it natural,	6/17/2025 9:30 AM
109	Improved signage about the trails and lengths of them. No off leash dogs.	6/17/2025 9:19 AM
110	Cooling off in the summer. Snowshoeing in winter	6/17/2025 9:18 AM
111	To see it stay as beautiful as it is. Path accessibility for everyone would be amazing, so everyone can enjoy it.	6/17/2025 9:17 AM
112	Safety, cleanliness- where the town is responsible for garbage collection daily, no fire pits allowed	6/17/2025 9:15 AM
113	Good kid friendly paths	6/17/2025 9:09 AM
114	Cleanliness, scenery, access	6/17/2025 9:09 AM
115	Safety , comfort , respect & equality for all (plants animals minerals then humans)	6/17/2025 8:51 AM
116	Keep it natural, it's a wilderness park.	6/17/2025 8:31 AM
117	Well maintained paths, actually whole park well maintained. Clean bathrooms	6/17/2025 8:04 AM
118	Appreciating wildlife	6/17/2025 7:54 AM
119	Paved trails	6/17/2025 7:38 AM
120	Being out to enjoy nature	6/17/2025 7:32 AM
121	fixing broken fences and benches, trim trees on road	6/17/2025 7:31 AM
122	Walking, enjoying nature.	6/17/2025 7:23 AM
123	More trails and maintenance of those trails	6/17/2025 7:21 AM
124	Enjoy nature, exercise, family time	6/17/2025 7:18 AM
125	To keep it nature central	6/17/2025 6:53 AM
126	More trails	6/17/2025 6:45 AM
127	It's natural state of existance....eg. WILDLIFE	6/17/2025 6:40 AM
128	Keep it naural, maintained bathroom	6/17/2025 6:29 AM
129	To connect with nature.	6/17/2025 5:33 AM
130	More accessible for seniors	6/17/2025 5:13 AM
131	Walk in open space	6/16/2025 11:42 PM
132	To keep it as natural as possible	6/16/2025 10:58 PM
133	keep it natural	6/16/2025 10:45 PM
134	Recreation	6/16/2025 10:24 PM
135	A place to view wildlife and enjoy the the park.	6/16/2025 10:23 PM
136	Keeping it clea, safe, natural	6/16/2025 10:18 PM
137	To see a path built closer along the river past the vehicle parking area further west and to see the cable barriers fixed up or removed	6/16/2025 10:17 PM
138	Keep it as natural as possible. It's nice to go down and enjoy the peace and quiet there with the birds singing	6/16/2025 10:15 PM
139	Family time/active time	6/16/2025 10:15 PM



## River Valley Wilderness Park

140	Safety and the natural beauty and surroundings	6/16/2025 10:06 PM
141	Walking my dog with a stroller - paved roads will be great! And doing off leash swimming in the river with my dog.	6/16/2025 10:01 PM
142	Quiet, nature	6/16/2025 9:59 PM
143	Leave the place clean the way you found it.	6/16/2025 9:59 PM
144	Paved paths would be lovely ..especially for pushing strollers	6/16/2025 9:56 PM
145	To be more taken care of	6/16/2025 9:42 PM
146	Walking	6/16/2025 9:36 PM
147	Mindfulness, unwinding, exercise	6/16/2025 9:32 PM
148	Keeping it a wilderness	6/16/2025 9:32 PM
149	joining with natural surrounds, connecting to nature	6/16/2025 9:18 PM
150	More walking paths	6/16/2025 9:10 PM
151	Accessibility for strollers and bike trailers and little kid bikes.	6/16/2025 9:05 PM
152	Walking with kids	6/16/2025 9:02 PM
153	Preserve Nature.	6/16/2025 9:00 PM
154	Keeping it there and available to all.	6/16/2025 8:49 PM
155	A nice quiet space	6/16/2025 8:47 PM
156	Kids story and new benches bathrooms	6/16/2025 8:40 PM
157	Enjoyment	6/16/2025 8:37 PM
158	Nothing	6/16/2025 8:27 PM
159	Decompress, walk quiet with dog	6/16/2025 8:22 PM
160	A walk in a loop. Not having to return back on same direction	6/16/2025 8:21 PM
161	Keep it in its natural setting	6/16/2025 8:21 PM
162	Cleanliness, & safety	6/16/2025 8:18 PM
163	I like it as it is. It is nature after all wouldn't want it too commercialized	6/16/2025 8:18 PM
164	Safety, good signage if wildlife spotted, ease of access with children and strollers	6/16/2025 8:13 PM
165	Clean paths, upkept playground	6/16/2025 8:03 PM
166	Safety accessibility	6/16/2025 7:58 PM
167	My priorities are improving access, creating a space that provides opportunity for people to experience nature in a close to urban/town setting, updating amenities (picnic tables, benches, signs, paved paths, picnic shelters, to allow for the growth in amenities our town needs.	6/16/2025 7:51 PM
168	Kept clean	6/16/2025 7:45 PM
169	Preserving nature in the ruff.	6/16/2025 7:45 PM
170	Like it just the way it is. Some paving wouldn't bother me but I don't need pavement.	6/16/2025 7:44 PM
171	Keeping it the way it is	6/16/2025 7:41 PM
172	Horseback riding and biking	6/16/2025 7:41 PM
173	Maintain the wilderness while offering a fun safe retreat for everyone	6/16/2025 7:40 PM
174	Nice natural walking area ... not paved	6/16/2025 7:38 PM
175	Clear path and safety!!	6/16/2025 7:34 PM
176	Enjoy nature but also be active	6/16/2025 7:32 PM

## River Valley Wilderness Park

177	Better wheelchair accessibility	6/16/2025 7:30 PM
178	Getting outside with my family and enjoying nature!	6/16/2025 7:24 PM
179	It is a great park. Keep the trails maintained. I don't spend a lot of time there at the moment. But I was there 3-5 times a week when our children were younger.	6/16/2025 7:24 PM
180	A good safe access for people to walk to wilderness park.	6/16/2025 7:19 PM
181	Nature and getting away from society for a short while	6/16/2025 7:17 PM
182	Accessibility	6/16/2025 7:17 PM
183	Feeling safe and secure while walking with my children. Many of the drug addicted population hang out around there and bother passerbys	6/16/2025 7:17 PM
184	None	6/16/2025 7:16 PM
185	Trails repaired and better signage for the plants.	6/16/2025 7:16 PM
186	Fitness	6/16/2025 7:15 PM
187	Leisure	6/16/2025 7:13 PM
188	a paved path	6/16/2025 7:10 PM
189	Clean washrooms, they should build a new washroom on east end of the park, like the one on the west	6/16/2025 7:08 PM
190	Walk and relax	6/16/2025 7:04 PM
191	Keeping it as natural as possible	6/16/2025 6:58 PM
192	Walking trails	6/16/2025 6:45 PM
193	Pavement will make certain people drive faster. Should be locked at night	6/16/2025 6:44 PM
194	Limit or monitor better vehicle traffic	6/16/2025 6:43 PM
195	Improve the trails but keep it as natural as possible	6/16/2025 6:36 PM
196	Enjoy it, only thing we have for a nature walk in the area	6/16/2025 6:35 PM
197	I wouldn't change too much really. Expanded a bit maybe but limited access to vehicles.	6/16/2025 6:33 PM
198	protection of wildlife animals and the park,nature appreciation	6/16/2025 6:31 PM
199	To enjoy nature.	6/16/2025 6:28 PM
200	A local get away. Quiet. No litter.	6/16/2025 6:27 PM
201	Keep it natural	6/16/2025 6:25 PM
202	Walking dogs safely	6/16/2025 6:19 PM
203	Natural space	6/16/2025 6:18 PM
204	Preserve the trees, flowers, grasses	6/16/2025 6:17 PM
205	To keep the park in the present state	6/16/2025 6:15 PM
206	To relax in peace and quiet	6/16/2025 6:13 PM
207	A quiet place to enjoy things.	6/16/2025 6:12 PM
208	Safety for me and my kids. Accessibility	6/16/2025 6:11 PM
209	Wildlife protection	6/16/2025 6:11 PM
210	Bathrooms	6/16/2025 6:08 PM
211	Love the playground!	6/16/2025 6:07 PM
212	More garbage bins, picnic tables, playground	6/16/2025 6:07 PM

## River Valley Wilderness Park

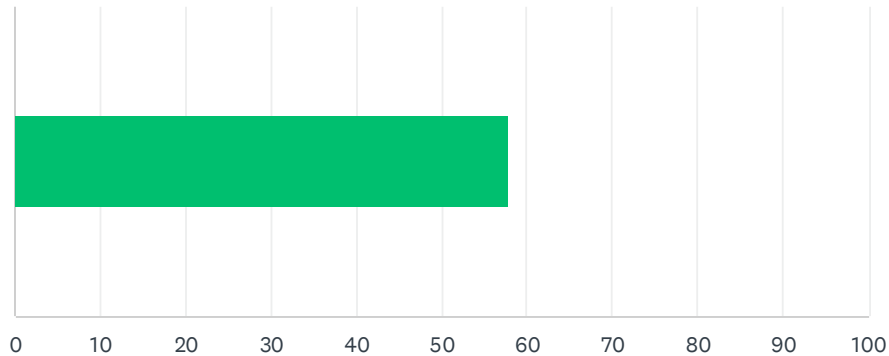
213	See nature	6/16/2025 6:06 PM
214	Quiet time nature	6/16/2025 6:05 PM
215	I only clicked on this survey to ensure that the off-leash dog park on the east side of hwy-811 remains as is. This is the place I value most highly as a fort Macleod resident. The west side is also awesome and I love sharing it with my family and appreciating the nature feel of it all	6/16/2025 6:05 PM
216	Walking and enjoying nature	6/16/2025 5:44 PM
217	Enjoy nature	6/16/2025 5:42 PM
218	Easy walking for strollers or small toddlers learning to walk	6/16/2025 5:41 PM
219	People respecting cleanliness when out	6/16/2025 5:40 PM
220	Enjoy time with family	6/16/2025 5:25 PM
221	Love the loop through the trees and bush	6/16/2025 5:23 PM
222	Retaining the quietness and natural beauty.	6/16/2025 5:06 PM
223	To preserve it. Keep it clean.	6/16/2025 4:58 PM
224	Visit the river, walk the dogs, enjoy the peace	6/16/2025 4:37 PM
225	Nature viewing and kids running off steam.	6/16/2025 4:27 PM
226	Safety	6/16/2025 4:17 PM
227	Staying away	6/16/2025 4:13 PM
228	Well marked trails.	6/16/2025 4:00 PM
229	More longer paths	6/16/2025 3:54 PM
230	Natural habitat	6/16/2025 3:41 PM
231	It is one of the few areas in our community with natural beauty and peacefulness	6/16/2025 3:41 PM
232	I have none	6/16/2025 3:33 PM
233	Walking	6/16/2025 3:25 PM
234	Cleanliness. Cleaning up after dogs. Natural state for wildlife.	6/16/2025 3:23 PM
235	River, good trails for stroller	6/16/2025 2:45 PM
236	Accessibility to it, not having to walk/bike on the highway to get there	6/16/2025 2:30 PM
237	hub for families to gather, enjoy activities and natural beauty.	6/16/2025 2:29 PM
238	Book walk is something we always come back for	6/16/2025 2:28 PM
239	Enjoying the space	6/16/2025 2:20 PM
240	Safe family outing	6/16/2025 2:16 PM
241	Nature	6/16/2025 2:07 PM
242	Keeping it clean and free from debris	6/16/2025 2:03 PM
243	More Pathways	6/16/2025 1:58 PM
244	Seeing wildlife, A quiet walk, I like the gravel trail	6/16/2025 1:53 PM
245	Safety	6/16/2025 1:45 PM
246	To relax and enjoy time in a non busy space.	6/16/2025 1:44 PM
247	Preserve its essence and the native species	6/16/2025 1:42 PM
248	To keep it as natural as possible, although the paved walk way would be better for people who need a smoother surface to walk on.	6/16/2025 1:41 PM
249	Keep natural	6/16/2025 1:38 PM

## River Valley Wilderness Park

250	Keep the natural setting but make some areas wheelchair friendly	6/16/2025 1:36 PM
251	Nice place to walk and enjoy nature	6/16/2025 1:14 PM
252	Enjoy nature, get out a for a bit. Let the kids explore in the trees.	6/16/2025 1:09 PM
253	Enjoying nature and exercise	6/16/2025 1:06 PM
254	Well groomed paths, litter control,	6/16/2025 1:03 PM
255	Maintaining the natural beauty.	6/16/2025 1:01 PM
256	Clean. Accessible	6/16/2025 1:00 PM
257	Walk enjoy nature	6/16/2025 1:00 PM
258	To leave it as it was when I got there. It's a beautiful place	6/16/2025 12:57 PM
259	Keep it wild, widen the roadway, patrol for drug use more.	6/16/2025 12:53 PM
260	Nature first. We like the gravel and although accessibility is limited I feel pavement takes away from nature. Wilderness parks shouldn'tbe paved..	6/16/2025 12:51 PM
261	Safety and serenity.	6/16/2025 12:50 PM
262	No partying	6/16/2025 12:48 PM
263	Keeping the natural habitat	6/16/2025 12:41 PM
264	Maintenance and limited vehicular use, cultural use with historical and ecological markers and story boards	6/16/2025 12:39 PM
265	Access for fishing	6/16/2025 12:38 PM
266	Less garbage and party animals.	6/16/2025 12:38 PM
267	Marked trails	6/16/2025 12:36 PM
268	Dog walking	6/16/2025 12:36 PM
269	Making memories with my family outside	6/16/2025 12:35 PM
270	Preserving the habitat as best as possible for those who live there.	6/16/2025 12:35 PM
271	Keep services and trails maintained.	6/16/2025 12:23 PM
272	To maintain the park as an environmental oasis for animals and people to use together	6/16/2025 12:21 PM
273	accessibility	6/16/2025 12:12 PM
274	Maybe just clearing downed trees.	6/16/2025 11:35 AM
275	Getting my kids out in nature and away from screens	6/16/2025 10:24 AM

## Q8 How important is improved accessibility at the River Valley Wilderness Park such as a section of paved trail and parking lot?

Answered: 412 Skipped: 0



ANSWER CHOICES	AVERAGE NUMBER	TOTAL NUMBER	RESPONSES
	58	23,824	412
Total Respondents: 412			

#		DATE
1	62	7/3/2025 11:30 AM
2	13	7/3/2025 8:26 AM
3	75	7/2/2025 10:29 PM
4	0	7/2/2025 5:16 PM
5	13	7/2/2025 10:30 AM
6	5	6/30/2025 3:39 PM
7	69	6/30/2025 9:32 AM
8	77	6/29/2025 2:05 PM
9	1	6/28/2025 9:03 PM
10	100	6/28/2025 12:16 PM
11	36	6/28/2025 9:44 AM
12	94	6/28/2025 9:39 AM
13	51	6/28/2025 9:12 AM
14	28	6/27/2025 7:38 PM
15	96	6/27/2025 2:10 PM
16	66	6/27/2025 2:09 PM
17	100	6/27/2025 1:32 PM
18	71	6/27/2025 10:41 AM
19	25	6/27/2025 6:55 AM

# River Valley Wilderness Park

20	16	6/26/2025 7:25 PM
21	15	6/26/2025 4:55 PM
22	0	6/26/2025 2:56 PM
23	81	6/26/2025 11:15 AM
24	8	6/26/2025 9:37 AM
25	47	6/26/2025 6:40 AM
26	93	6/25/2025 10:38 PM
27	46	6/25/2025 10:22 PM
28	100	6/25/2025 9:36 PM
29	40	6/25/2025 9:24 PM
30	0	6/25/2025 8:43 PM
31	7	6/25/2025 8:39 PM
32	49	6/25/2025 7:19 PM
33	75	6/25/2025 7:17 PM
34	100	6/25/2025 6:51 PM
35	44	6/25/2025 6:42 PM
36	10	6/25/2025 6:30 PM
37	52	6/25/2025 6:21 PM
38	73	6/25/2025 6:15 PM
39	17	6/25/2025 5:31 PM
40	54	6/25/2025 4:33 PM
41	100	6/25/2025 4:14 PM
42	97	6/25/2025 2:47 PM
43	8	6/25/2025 9:03 AM
44	55	6/24/2025 6:10 PM
45	14	6/24/2025 4:10 PM
46	48	6/24/2025 3:11 PM
47	50	6/24/2025 12:05 PM
48	99	6/24/2025 11:21 AM
49	17	6/23/2025 6:44 PM
50	48	6/23/2025 5:27 PM
51	0	6/23/2025 12:22 PM
52	0	6/23/2025 10:13 AM
53	0	6/22/2025 6:51 PM
54	49	6/22/2025 6:09 PM
55	51	6/22/2025 3:31 PM
56	100	6/22/2025 10:23 AM
57	58	6/21/2025 9:17 PM



# River Valley Wilderness Park

58	93	6/21/2025 5:02 PM
59	100	6/21/2025 4:06 PM
60	16	6/21/2025 10:53 AM
61	11	6/21/2025 7:33 AM
62	33	6/20/2025 10:37 PM
63	98	6/20/2025 8:48 PM
64	48	6/20/2025 5:54 PM
65	88	6/20/2025 4:49 PM
66	96	6/20/2025 3:53 PM
67	52	6/20/2025 12:17 PM
68	95	6/20/2025 12:03 PM
69	100	6/20/2025 11:03 AM
70	9	6/20/2025 10:34 AM
71	71	6/20/2025 10:06 AM
72	97	6/20/2025 8:47 AM
73	22	6/19/2025 5:46 PM
74	52	6/19/2025 3:55 PM
75	17	6/19/2025 3:44 PM
76	90	6/19/2025 1:51 PM
77	23	6/19/2025 11:08 AM
78	51	6/19/2025 9:25 AM
79	100	6/19/2025 8:35 AM
80	32	6/18/2025 11:46 PM
81	100	6/18/2025 10:47 PM
82	0	6/18/2025 10:24 PM
83	67	6/18/2025 10:22 PM
84	9	6/18/2025 7:15 PM
85	100	6/18/2025 6:42 PM
86	100	6/18/2025 5:14 PM
87	72	6/18/2025 5:05 PM
88	73	6/18/2025 3:55 PM
89	94	6/18/2025 3:42 PM
90	50	6/18/2025 2:37 PM
91	58	6/18/2025 2:36 PM
92	93	6/18/2025 1:05 PM
93	13	6/18/2025 12:53 PM
94	92	6/18/2025 12:47 PM
95	2	6/18/2025 12:46 PM

# River Valley Wilderness Park

96	5	6/18/2025 12:43 PM
97	13	6/18/2025 11:06 AM
98	46	6/18/2025 9:31 AM
99	47	6/18/2025 8:37 AM
100	71	6/18/2025 8:33 AM
101	7	6/18/2025 6:40 AM
102	67	6/18/2025 6:37 AM
103	100	6/18/2025 6:21 AM
104	95	6/18/2025 2:13 AM
105	87	6/18/2025 1:57 AM
106	31	6/18/2025 12:21 AM
107	1	6/17/2025 11:41 PM
108	29	6/17/2025 10:11 PM
109	0	6/17/2025 9:41 PM
110	100	6/17/2025 9:39 PM
111	100	6/17/2025 9:37 PM
112	62	6/17/2025 9:29 PM
113	100	6/17/2025 9:23 PM
114	93	6/17/2025 9:15 PM
115	100	6/17/2025 8:32 PM
116	67	6/17/2025 8:27 PM
117	92	6/17/2025 7:51 PM
118	94	6/17/2025 7:45 PM
119	74	6/17/2025 7:37 PM
120	48	6/17/2025 7:31 PM
121	19	6/17/2025 6:54 PM
122	9	6/17/2025 6:50 PM
123	74	6/17/2025 6:17 PM
124	100	6/17/2025 6:17 PM
125	100	6/17/2025 5:53 PM
126	52	6/17/2025 5:23 PM
127	15	6/17/2025 4:54 PM
128	100	6/17/2025 4:28 PM
129	74	6/17/2025 4:23 PM
130	13	6/17/2025 4:23 PM
131	54	6/17/2025 4:19 PM
132	64	6/17/2025 4:16 PM
133	53	6/17/2025 3:56 PM

# River Valley Wilderness Park

134	49	6/17/2025 3:44 PM
135	100	6/17/2025 3:34 PM
136	95	6/17/2025 2:15 PM
137	52	6/17/2025 2:15 PM
138	100	6/17/2025 2:15 PM
139	100	6/17/2025 2:12 PM
140	7	6/17/2025 1:51 PM
141	2	6/17/2025 1:49 PM
142	51	6/17/2025 1:48 PM
143	91	6/17/2025 1:24 PM
144	82	6/17/2025 12:16 PM
145	7	6/17/2025 12:12 PM
146	50	6/17/2025 11:42 AM
147	53	6/17/2025 11:27 AM
148	0	6/17/2025 11:18 AM
149	65	6/17/2025 11:04 AM
150	67	6/17/2025 10:54 AM
151	54	6/17/2025 10:50 AM
152	3	6/17/2025 10:25 AM
153	54	6/17/2025 10:25 AM
154	0	6/17/2025 10:11 AM
155	90	6/17/2025 10:04 AM
156	97	6/17/2025 9:53 AM
157	100	6/17/2025 9:52 AM
158	99	6/17/2025 9:44 AM
159	1	6/17/2025 9:39 AM
160	49	6/17/2025 9:37 AM
161	27	6/17/2025 9:30 AM
162	100	6/17/2025 9:27 AM
163	100	6/17/2025 9:19 AM
164	95	6/17/2025 9:18 AM
165	100	6/17/2025 9:17 AM
166	100	6/17/2025 9:15 AM
167	100	6/17/2025 9:09 AM
168	100	6/17/2025 9:09 AM
169	55	6/17/2025 9:08 AM
170	20	6/17/2025 8:51 AM
171	26	6/17/2025 8:47 AM

# River Valley Wilderness Park

172	34	6/17/2025 8:31 AM
173	52	6/17/2025 8:21 AM
174	0	6/17/2025 8:05 AM
175	100	6/17/2025 8:04 AM
176	100	6/17/2025 7:58 AM
177	48	6/17/2025 7:54 AM
178	55	6/17/2025 7:51 AM
179	100	6/17/2025 7:38 AM
180	100	6/17/2025 7:32 AM
181	0	6/17/2025 7:31 AM
182	5	6/17/2025 7:23 AM
183	64	6/17/2025 7:21 AM
184	51	6/17/2025 7:20 AM
185	8	6/17/2025 7:18 AM
186	68	6/17/2025 7:13 AM
187	52	6/17/2025 6:53 AM
188	16	6/17/2025 6:50 AM
189	11	6/17/2025 6:45 AM
190	8	6/17/2025 6:40 AM
191	49	6/17/2025 6:29 AM
192	0	6/17/2025 5:33 AM
193	92	6/17/2025 5:13 AM
194	100	6/17/2025 12:49 AM
195	47	6/16/2025 11:42 PM
196	97	6/16/2025 11:34 PM
197	0	6/16/2025 10:58 PM
198	0	6/16/2025 10:52 PM
199	77	6/16/2025 10:45 PM
200	100	6/16/2025 10:25 PM
201	100	6/16/2025 10:24 PM
202	92	6/16/2025 10:23 PM
203	0	6/16/2025 10:18 PM
204	51	6/16/2025 10:17 PM
205	0	6/16/2025 10:15 PM
206	4	6/16/2025 10:15 PM
207	68	6/16/2025 10:09 PM
208	2	6/16/2025 10:06 PM
209	71	6/16/2025 10:01 PM

# River Valley Wilderness Park

210	55	6/16/2025 9:59 PM
211	43	6/16/2025 9:59 PM
212	100	6/16/2025 9:56 PM
213	78	6/16/2025 9:52 PM
214	64	6/16/2025 9:46 PM
215	50	6/16/2025 9:42 PM
216	93	6/16/2025 9:42 PM
217	93	6/16/2025 9:36 PM
218	18	6/16/2025 9:32 PM
219	0	6/16/2025 9:32 PM
220	53	6/16/2025 9:19 PM
221	0	6/16/2025 9:18 PM
222	44	6/16/2025 9:10 PM
223	40	6/16/2025 9:10 PM
224	90	6/16/2025 9:09 PM
225	100	6/16/2025 9:05 PM
226	100	6/16/2025 9:02 PM
227	52	6/16/2025 9:00 PM
228	48	6/16/2025 8:50 PM
229	100	6/16/2025 8:49 PM
230	4	6/16/2025 8:47 PM
231	9	6/16/2025 8:40 PM
232	56	6/16/2025 8:37 PM
233	48	6/16/2025 8:33 PM
234	27	6/16/2025 8:27 PM
235	57	6/16/2025 8:22 PM
236	48	6/16/2025 8:21 PM
237	14	6/16/2025 8:21 PM
238	96	6/16/2025 8:18 PM
239	13	6/16/2025 8:18 PM
240	98	6/16/2025 8:13 PM
241	13	6/16/2025 8:12 PM
242	65	6/16/2025 8:03 PM
243	100	6/16/2025 7:58 PM
244	100	6/16/2025 7:51 PM
245	88	6/16/2025 7:45 PM
246	45	6/16/2025 7:45 PM
247	0	6/16/2025 7:44 PM

# River Valley Wilderness Park

248	53	6/16/2025 7:41 PM
249	54	6/16/2025 7:41 PM
250	91	6/16/2025 7:40 PM
251	0	6/16/2025 7:38 PM
252	100	6/16/2025 7:34 PM
253	87	6/16/2025 7:32 PM
254	100	6/16/2025 7:32 PM
255	96	6/16/2025 7:30 PM
256	100	6/16/2025 7:29 PM
257	100	6/16/2025 7:24 PM
258	56	6/16/2025 7:24 PM
259	56	6/16/2025 7:20 PM
260	1	6/16/2025 7:19 PM
261	49	6/16/2025 7:17 PM
262	100	6/16/2025 7:17 PM
263	90	6/16/2025 7:17 PM
264	54	6/16/2025 7:16 PM
265	47	6/16/2025 7:16 PM
266	100	6/16/2025 7:15 PM
267	73	6/16/2025 7:15 PM
268	47	6/16/2025 7:13 PM
269	9	6/16/2025 7:12 PM
270	100	6/16/2025 7:10 PM
271	94	6/16/2025 7:10 PM
272	51	6/16/2025 7:09 PM
273	62	6/16/2025 7:08 PM
274	100	6/16/2025 7:08 PM
275	5	6/16/2025 7:08 PM
276	100	6/16/2025 7:07 PM
277	70	6/16/2025 7:05 PM
278	10	6/16/2025 7:04 PM
279	73	6/16/2025 7:03 PM
280	100	6/16/2025 6:58 PM
281	95	6/16/2025 6:57 PM
282	100	6/16/2025 6:55 PM
283	100	6/16/2025 6:45 PM
284	2	6/16/2025 6:44 PM
285	49	6/16/2025 6:43 PM



# River Valley Wilderness Park

286	100	6/16/2025 6:36 PM
287	41	6/16/2025 6:35 PM
288	82	6/16/2025 6:33 PM
289	0	6/16/2025 6:31 PM
290	100	6/16/2025 6:28 PM
291	56	6/16/2025 6:27 PM
292	8	6/16/2025 6:25 PM
293	11	6/16/2025 6:21 PM
294	51	6/16/2025 6:19 PM
295	67	6/16/2025 6:19 PM
296	91	6/16/2025 6:18 PM
297	48	6/16/2025 6:17 PM
298	0	6/16/2025 6:15 PM
299	100	6/16/2025 6:13 PM
300	100	6/16/2025 6:13 PM
301	1	6/16/2025 6:13 PM
302	8	6/16/2025 6:13 PM
303	100	6/16/2025 6:12 PM
304	60	6/16/2025 6:11 PM
305	0	6/16/2025 6:11 PM
306	100	6/16/2025 6:08 PM
307	100	6/16/2025 6:08 PM
308	54	6/16/2025 6:08 PM
309	0	6/16/2025 6:07 PM
310	100	6/16/2025 6:07 PM
311	37	6/16/2025 6:07 PM
312	100	6/16/2025 6:06 PM
313	93	6/16/2025 6:05 PM
314	28	6/16/2025 6:05 PM
315	100	6/16/2025 6:04 PM
316	80	6/16/2025 6:03 PM
317	54	6/16/2025 6:02 PM
318	100	6/16/2025 6:01 PM
319	47	6/16/2025 5:57 PM
320	79	6/16/2025 5:44 PM
321	74	6/16/2025 5:42 PM
322	100	6/16/2025 5:41 PM
323	54	6/16/2025 5:40 PM

# River Valley Wilderness Park

324	0	6/16/2025 5:39 PM
325	83	6/16/2025 5:25 PM
326	100	6/16/2025 5:25 PM
327	100	6/16/2025 5:23 PM
328	55	6/16/2025 5:18 PM
329	67	6/16/2025 5:06 PM
330	9	6/16/2025 4:58 PM
331	100	6/16/2025 4:37 PM
332	100	6/16/2025 4:27 PM
333	65	6/16/2025 4:17 PM
334	14	6/16/2025 4:13 PM
335	92	6/16/2025 4:00 PM
336	49	6/16/2025 3:54 PM
337	46	6/16/2025 3:44 PM
338	0	6/16/2025 3:41 PM
339	0	6/16/2025 3:41 PM
340	20	6/16/2025 3:33 PM
341	7	6/16/2025 3:28 PM
342	100	6/16/2025 3:25 PM
343	62	6/16/2025 3:23 PM
344	55	6/16/2025 2:54 PM
345	59	6/16/2025 2:45 PM
346	0	6/16/2025 2:30 PM
347	96	6/16/2025 2:29 PM
348	71	6/16/2025 2:28 PM
349	50	6/16/2025 2:23 PM
350	64	6/16/2025 2:22 PM
351	60	6/16/2025 2:21 PM
352	100	6/16/2025 2:20 PM
353	100	6/16/2025 2:16 PM
354	50	6/16/2025 2:07 PM
355	100	6/16/2025 2:05 PM
356	100	6/16/2025 2:03 PM
357	100	6/16/2025 2:00 PM
358	13	6/16/2025 1:59 PM
359	0	6/16/2025 1:58 PM
360	0	6/16/2025 1:53 PM
361	77	6/16/2025 1:47 PM

# River Valley Wilderness Park

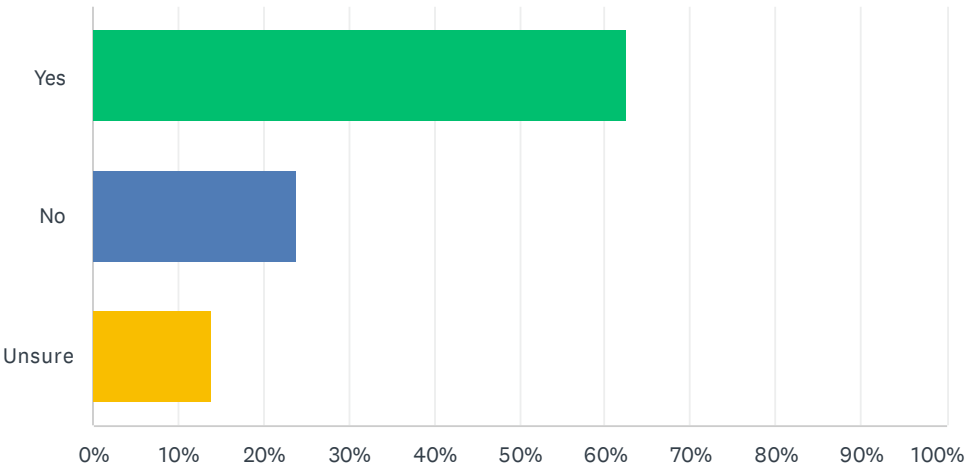
362	65	6/16/2025 1:45 PM
363	0	6/16/2025 1:44 PM
364	85	6/16/2025 1:42 PM
365	51	6/16/2025 1:42 PM
366	79	6/16/2025 1:41 PM
367	62	6/16/2025 1:38 PM
368	0	6/16/2025 1:38 PM
369	58	6/16/2025 1:37 PM
370	99	6/16/2025 1:36 PM
371	64	6/16/2025 1:31 PM
372	55	6/16/2025 1:30 PM
373	41	6/16/2025 1:28 PM
374	55	6/16/2025 1:18 PM
375	67	6/16/2025 1:15 PM
376	0	6/16/2025 1:14 PM
377	100	6/16/2025 1:10 PM
378	46	6/16/2025 1:09 PM
379	67	6/16/2025 1:06 PM
380	59	6/16/2025 1:03 PM
381	61	6/16/2025 1:01 PM
382	86	6/16/2025 1:00 PM
383	100	6/16/2025 1:00 PM
384	92	6/16/2025 12:59 PM
385	89	6/16/2025 12:57 PM
386	27	6/16/2025 12:56 PM
387	92	6/16/2025 12:53 PM
388	97	6/16/2025 12:53 PM
389	17	6/16/2025 12:51 PM
390	17	6/16/2025 12:50 PM
391	76	6/16/2025 12:48 PM
392	100	6/16/2025 12:43 PM
393	38	6/16/2025 12:41 PM
394	55	6/16/2025 12:40 PM
395	77	6/16/2025 12:39 PM
396	20	6/16/2025 12:38 PM
397	100	6/16/2025 12:38 PM
398	54	6/16/2025 12:37 PM
399	84	6/16/2025 12:37 PM

# River Valley Wilderness Park

400	48	6/16/2025 12:36 PM
401	52	6/16/2025 12:36 PM
402	8	6/16/2025 12:36 PM
403	68	6/16/2025 12:35 PM
404	52	6/16/2025 12:35 PM
405	100	6/16/2025 12:32 PM
406	100	6/16/2025 12:23 PM
407	65	6/16/2025 12:21 PM
408	100	6/16/2025 12:19 PM
409	100	6/16/2025 12:12 PM
410	2	6/16/2025 11:35 AM
411	100	6/16/2025 10:24 AM
412	91	6/16/2025 10:17 AM

Q9 Would you like to see the parking lot and one existing trail loop paved at the River Valley Wilderness Park?

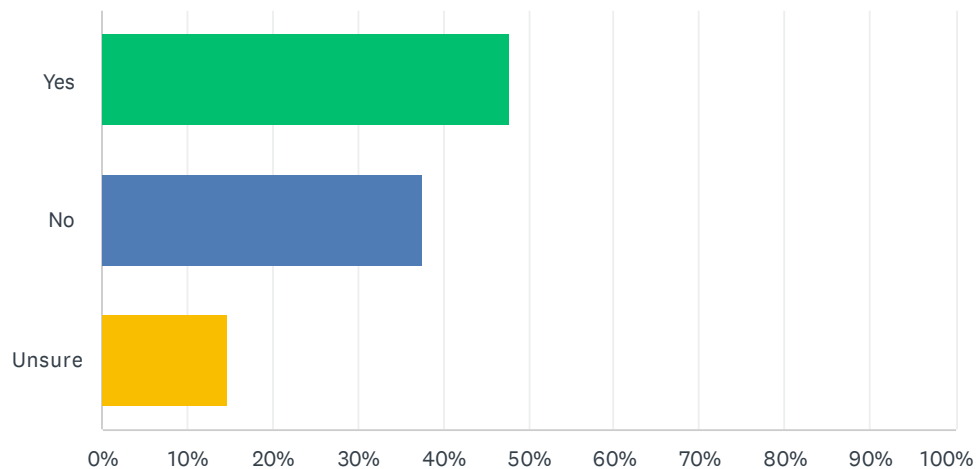
Answered: 412 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	62.38%	257
No	23.79%	98
Unsure	13.83%	57
TOTAL		412

## Q10 Would you use the River Valley Wilderness Park more if the parking lot and a portion of the existing trail loop were paved?

Answered: 410 Skipped: 2



ANSWER CHOICES	RESPONSES	
Yes	47.80%	196
No	37.56%	154
Unsure	14.63%	60
TOTAL		410



# Q11 Do you have any other comments or suggestions specifically for the River Valley Wilderness Park?

Answered: 192   Skipped: 220

#	RESPONSES	DATE
1	park benches are torture racks	7/3/2025 11:30 AM
2	i think it could be worth paving a path, but paving a parking lot is unnecessary. ( in my opinion)	7/2/2025 10:30 AM
3	Keep the paver away!!!	6/30/2025 3:39 PM
4	It's a beautiful park	6/30/2025 9:32 AM
5	There are persons that are abusing and destroying the beauty and vegetation of the park by driving there vehicles off the roads. Barriers have been removed to do this. They need to be replaced and improved. I have taken pictures of the destruction and will be submitting them to the town	6/29/2025 2:05 PM
6	Signage for kids to learn about the plants and animals.	6/28/2025 9:03 PM
7	Public washrooms	6/28/2025 12:16 PM
8	Far too many people bring dogs to the wilderness park side and it ruins the experience for others. There needs to be better guidance on what each side of the park can be used for	6/28/2025 9:44 AM
9	How about an access path so walkers/and bikers do not have to be on the road to enter the park	6/28/2025 9:12 AM
10	N/A	6/27/2025 7:38 PM
11	Asphalt oaving has a huge carbon footprint, need to use some other form of packed surface that still allows for wheelchairs, strollers but not motorized scooters or bikes	6/27/2025 10:41 AM
12	Thanks for asking for input!	6/27/2025 6:55 AM
13	Do not need to pave in the park, but need access to walk to park instead of "driving to walk" somewhere	6/26/2025 4:55 PM
14	I witness e-bikes and e-scooters on your south paved pathway speeding. If the paths on the north side are paved that speeding will continue. On the north side there are turns and blind corners and eventually somebody or many people will get hurt. It's a nature park!!!! Always has been and should stay that way!!! I don't know why this survey is even up. If more paved paths are required, they should be on the south extending from the paths that are there.	6/26/2025 2:56 PM
15	The RVWP trail should connect to the fish and game loop over the river.	6/26/2025 11:15 AM
16	Please don't wreck the natural beauty	6/25/2025 8:43 PM
17	Paving would partially destroy what is a natural area	6/25/2025 8:39 PM
18	Very nice park, paths could be less bumpy	6/25/2025 6:51 PM
19	You guys are doing a great job.	6/25/2025 6:15 PM
20	Update the signs so they are not using racist language like "the Indians" to describe plants. Could add Blackfoot language and knowledge into signs about plants. Could create art or sculpture in a few places. Please don't pave it.	6/25/2025 5:31 PM
21	Quit wasting tax dollars	6/25/2025 9:03 AM
22	The cable and posts need better maintenance to keep vehicles in designated areas.	6/24/2025 6:10 PM
23	more trash cans, better facilities	6/24/2025 3:11 PM
24	Pedestrian access to walkover bridge. The value is in not increasing the use to continue the	6/23/2025 10:13 AM

## River Valley Wilderness Park

opportunity to encounter wildlife, birds watching, increased litter. We are very appreciative of this space in this busy world. The self monitoring of dog dropping by providing bags and garbage cans are needed on the trail on north side of river and also on the town side.

25	Paved paths would lead to lots more biking and the use of scooters, will take away from the current peace and tranquility	6/22/2025 6:51 PM
26	paths need to be upgraded with undergrowth removed 7 new gravel or limestone	6/22/2025 3:31 PM
27	Improved signage for dog owners to leas and pick up dog poop	6/22/2025 10:23 AM
28	There needs to be more garbage cans on the other side across the road going towards the girl guide camp. Possibly an out house on that side too.	6/21/2025 5:02 PM
29	I prefer crushed gravel for pathway. Maybe pave entrance to parking lot to fix the huge hole. Paved pathways are more slippery than crushed gravel. I was able to take stroller/wagon along gravel pathways when kids were young. Maybe try and clear out some of the deadwood throughout park.	6/21/2025 10:53 AM
30	The presence of moose is a treasure. The habitat needs to be understood and protected. The chg to residential zoning will have a significant impact. Need to appreciate and understand the ecological role of this area.	6/21/2025 7:33 AM
31	Please put lights in at the dog park. So we can actually access it longer, especially in the wintertime. You do have all of those.Solar panels there, why not use them	6/20/2025 8:48 PM
32	The playground is not very small kid friendly. Also wood chip base for playground would be fantastic! Another further out loop going west would be a nice addition. The 811 can be a bit dangerous to walk along. The green bridge is one thing but the road needs shoulders or a sidewalk beside hwy for the part thats in town limits.	6/20/2025 5:54 PM
33	The paved trail would be a great place for kids and seniors to walk and bike on	6/20/2025 4:49 PM
34	Regular surveillance to keep the troublemakers out	6/20/2025 3:53 PM
35	No, I enjoy going to the park for evening walks.	6/20/2025 10:34 AM
36	No	6/20/2025 8:47 AM
37	I think paving would be a huge mistake. People are already doing burnouts and everything else. I have talked to people In wheelchairs and with children, the park as is is already more accessible than our sidewalks and access to businesses.	6/19/2025 3:44 PM
38	More benches along walking trails, access to the water from the loop trail for swimming would be nice.	6/19/2025 1:51 PM
39	Keep the horses, bikes & motorized vehicles off the walking paths.	6/19/2025 11:08 AM
40	Keep the rat racers out. Maybe plant more trees	6/19/2025 9:25 AM
41	We are so lucky to have the wilderness park that is so close to town. Great for a bike ride, horse rides, bike rides. Or bike rides. There is a few people that abuse the trails, speeding in trails and one day someone will be seriously hurt. Then people that run over the fence poles or cut cables. Thanks for keeping this open. So nice to c the diffent birds and deer on the trails.	6/18/2025 10:47 PM
42	My dad used to walk through the park every weekend and it would mean the world to give him that ability again	6/18/2025 5:14 PM
43	More trash cans	6/18/2025 1:05 PM
44	There should be a pedestrian walk next to the bridge to allow easier access. And maybe increase the width of the road that takes you deeper into the park, as most people are unable to get over to allow cars to pass.	6/18/2025 12:53 PM
45	Leave it alone	6/18/2025 12:46 PM
46	Leave the park as a wilderness area to be enjoyed by everyone	6/18/2025 11:06 AM
47	Cameras installed to monitor wildlife and vandals, increased use of the park will mean more garbage so it will required increased maintenance	6/18/2025 8:33 AM
48	Leave it as is.. no further development	6/18/2025 6:40 AM

## River Valley Wilderness Park

49	Paving the parking lot would've fine but I like the trails as they are.	6/18/2025 12:21 AM
50	Concerns that pavement will be easily destroyed in a flood	6/17/2025 11:41 PM
51	I think a paved path to the park and picnic table would be great. Other than that I think the natural state of our wilderness park is what makes it so beautiful.	6/17/2025 10:11 PM
52	I think a paved walking around along hwy 811 would be utilized a lot more. There are always people walking and running up the road to the hill and that would make it much safer.	6/17/2025 9:41 PM
53	The money that was donated should go towards what it was intended for. Paving	6/17/2025 9:39 PM
54	I feel that the large amount of \$\$ being donated should be used for what it was donated for, not what ever the town decides	6/17/2025 9:37 PM
55	I think it is great the way it is except for the gravel crossing, hard on roller blades	6/17/2025 7:31 PM
56	Afraid there are plans to limit access to horses and riders	6/17/2025 6:50 PM
57	Pathway to the bridge would be really nice. Bathroom/outhouse would be nice if possible.	6/17/2025 6:17 PM
58	Skip paving the parking lot and pave multiple trails	6/17/2025 5:53 PM
59	No	6/17/2025 4:54 PM
60	Parking lot would be for out of town people. If they aren't paying and covering cost I don't think a paved parking lot is important !	6/17/2025 4:23 PM
61	That is a flood zone that is why they aren't paved as previous council just did gravel as it costs less then re paving . . .	6/17/2025 4:23 PM
62	Access to go down to river with stroller	6/17/2025 4:19 PM
63	Do the new loop and a bathroom not the parking lot.	6/17/2025 3:44 PM
64	New parking lot, if there was a new playground that would also make it amazing!	6/17/2025 2:12 PM
65	I think paving would invite more people to bike on the walking paths and that is not good. The road doesn't need paving either, it's nature, keep it natural.	6/17/2025 1:51 PM
66	It is a beautiful place the way it is. If paths were paved I would be concerned about ice. Gravel is safer for winter walks.	6/17/2025 1:49 PM
67	No	6/17/2025 1:24 PM
68	Don't pave the trails keep horses out maintain the trails as they are	6/17/2025 12:12 PM
69	Definitely need trail extension to make it more versatile.	6/17/2025 11:27 AM
70	Loved the natural look without the fallen trees and brush cleared.	6/17/2025 10:54 AM
71	Work at keeping the wilderness in the wilderness park	6/17/2025 10:11 AM
72	Planting some new flora and fauna	6/17/2025 10:04 AM
73	I think we do need the beach. And maybe a better little swimming hole that is safe for people and children! Beautiful river could be amazing for all.	6/17/2025 9:52 AM
74	Should be patrolled by police more. The beech close to the girl guide camp is heavily populated and poorly cared for especially in the summer months. At any given time open liquor tickets could be handed out or even littering. Its actually getting very dangerous for people to walk bare foot in this area because of the broken glass. If you could keep the people who abuse it away that would be amazing! Also as mentioned the deadfall is a real problem. Ask the fire chief his opinion on how successful they would be if a fire were to start in this area. The trails do not have to be paved but if they could have more maintenance more regularly the trails would be more enjoyable. Or make more gravel trails rather than putting the cost into paving them.	6/17/2025 9:39 AM
75	Is there a way to extend a running path all the way to the river instead of running on the road? Would be nice to see a 10km loop because now running on the road to the end and through the wilderness park back to the parking lot is only about 4.65km and maybe a beach section at the end.	6/17/2025 9:37 AM

## River Valley Wilderness Park

76	I believe crushed limestone would be the best medium to use on the trails. It provides great traction, doesn't shift and lasts a long time.	6/17/2025 9:30 AM
77	Paving a path won't take away from the park's natural feel. Communities like Lethbridge have paved trails through river valleys and nature areas without harming the environment. A paved path makes the park more accessible for people using wheelchairs, strollers, or walkers. Allowing the real gems of our community to be utilized by everyone. Better signage such as a big, clear map of the trails would also improve the experience. Please do not allow off leash dogs in the Park.	6/17/2025 9:19 AM
78	Garbage cans. Sandy beaches	6/17/2025 9:18 AM
79	No, this is such a great thing!	6/17/2025 9:17 AM
80	Would be great to have additional options- near the river itself, for children to play in the sand, places to sit and enjoy what most people take for granted - this is in our own backyard - we are very lucky to have it	6/17/2025 9:15 AM
81	I suggest that they add speed bumps and increase the bylaw officers attendance due to people speeding and littering	6/17/2025 9:08 AM
82	You won't find paradise by paving a parking lot , but if you instead sought to increase ways of reconnecting / integrating yourself with nature & the natural process of things you would find more balance and harmony within as without	6/17/2025 8:51 AM
83	Paving is so expensive put that money into expanding trail system and improving what's there. Keep the park as natural as possible. Do not pave, improve path where necessary. Close roads or paths to bike and vehicle traffic if too muddy to avoid damaging paths. Pave parking lot if necessary.	6/17/2025 8:31 AM
84	Garbage can on the road near the pull in area near the foot bridge. People tend to throw a lot of trash there (even thought there is a garbage can near the foot bridge)	6/17/2025 7:54 AM
85	paving paths will cause bikes to race thru there, terrible idea, enough paved paths on south side,	6/17/2025 7:31 AM
86	Clean up the areas around the benches	6/17/2025 7:23 AM
87	Expand more gravel trails on the east side of the 811.	6/17/2025 7:18 AM
88	Leave it natural!	6/17/2025 6:45 AM
89	The Wilderness Park, should stay as natural as possible	6/17/2025 6:40 AM
90	If the parking lot and trails get paved. Please re-name the park.	6/17/2025 5:33 AM
91	Maybe some wildlife fencing to keep bears out	6/16/2025 11:42 PM
92	Fix the existing fences to keep people from driving off road down there	6/16/2025 10:58 PM
93	Keep up the good work. The Wilderness Valley is a real asset for the Town.	6/16/2025 10:45 PM
94	Make a longer path	6/16/2025 10:25 PM
95	Thanks for the opportunity to share my opinion	6/16/2025 10:24 PM
96	clear the brush back from the road and install more barriers to stop off roading.	6/16/2025 10:23 PM
97	Leave it natural, do not pave anything. That ruins it natural hexistance	6/16/2025 10:18 PM
98	To have trail maintenance done by trimming trees back for easier walking	6/16/2025 10:17 PM
99	N/a	6/16/2025 10:15 PM
100	Keep it in its natural beauty	6/16/2025 10:06 PM
101	I value accessibility but I recall seeing somewhere that paving was not a good option due to flooding risk	6/16/2025 9:59 PM
102	Love the idea	6/16/2025 9:59 PM
103	Extended paths (more of them)	6/16/2025 9:46 PM

## River Valley Wilderness Park

104	Make the park great again	6/16/2025 9:42 PM
105	Well kept gravel trails are accessible. I've pushed many a stroller along the main trails. Well kept is the key not more pavement.	6/16/2025 9:32 PM
106	The nature is there and I'm not convinced paving trails or improving the parking lot to entice more visitors is a smart way to apply funds.	6/16/2025 9:19 PM
107	Why is this even coming up? Why is paving viewed as an improvement, is it just because somebody with connections is willing to throw money at it? ?	6/16/2025 9:18 PM
108	I don't think the parking lot needs paved. I'd rather more paths around town would be paved. How about a bike path to the Buffalo Jump through the River bottom?	6/16/2025 9:10 PM
109	No	6/16/2025 8:27 PM
110	With regards to paving, if it was going to improve accessibility for persons with disabilities, I would support it. I'm not sure how difficult it is to navigate the gravel and crushed limestone pathway.	6/16/2025 8:22 PM
111	Paving would be wonderful for us moms with strollers 🙄	6/16/2025 8:13 PM
112	I don't feel the parking lot needs paving but a paved loop sounds nice	6/16/2025 7:58 PM
113	Pave more than one path. Update other amenities, build a picnic shelter, there so much potential with out over developing, it's just gone by the way side.	6/16/2025 7:51 PM
114	If a pathway gets paved can there be some type of obstacles to keep the power bikes and scooters from going to fast please.	6/16/2025 7:44 PM
115	Would like to see longer and more horse friendly trails added	6/16/2025 7:41 PM
116	Garbage cans.	6/16/2025 7:32 PM
117	We love wilderness park, but walking on the highway to get there isn't ideal.	6/16/2025 7:32 PM
118	A paved path would be amazing, for people who enjoy skateboarding, scootering and rollerblading.	6/16/2025 7:24 PM
119	Paving a portion would be great for our seniors in wheel chairs and walkers. What would happen to the paving in the event of a flood?	6/16/2025 7:24 PM
120	Unfortunately will not be going more regardless of paving. There is no safe access across green bridge	6/16/2025 7:19 PM
121	Water access at the calm spot would be a bonus as the girl guides side by the bridge is quite steep to get down, and deep water with children.	6/16/2025 7:17 PM
122	No	6/16/2025 7:16 PM
123	Contact property owner on west end and see if a trail to the old dam site could be made	6/16/2025 7:16 PM
124	Not at this time	6/16/2025 7:15 PM
125	No	6/16/2025 7:13 PM
126	Save the money and use for building a cover for the pool	6/16/2025 7:04 PM
127	Can we use put more garbage locations at the end of the trails. Too much garbage and dog poop is often left behind.	6/16/2025 6:45 PM
128	Pave all the potholes in town. Every intersection.!!	6/16/2025 6:44 PM
129	Somehow have security cameras. There are people that drive recklessly in the area And also have campfires along the river and don't clean up after themselves	6/16/2025 6:43 PM
130	It is a wonderful park for our area and I think we should take advantage of Scougall's generous offer.	6/16/2025 6:36 PM
131	Create connecting paths to the other parking lot through the gates and places to stop and go on trails from there.	6/16/2025 6:35 PM
132	I enjoy the park as is, but expanding somewhat is certainly an option I believe. That said, I	6/16/2025 6:33 PM

## River Valley Wilderness Park

wouldn't want it expanded for other activities such as camping etc. Keeping it accessible and quiet with minimal impact on the environment would be ideal I believe.

133	more garbage bins please	6/16/2025 6:31 PM
134	Paving isn't the issue. It is more roadways. Idk how far back the wilderness park goes but it would be nice if it went in a circle. Especially for those that can't access the trails.	6/16/2025 6:27 PM
135	I commend Scougal's for giving the money, but think it is not necessary to pave the parking lot.	6/16/2025 6:15 PM
136	No	6/16/2025 6:13 PM
137	Please don't fix what ain't broke. Please don't citify wilderness park. Leave it as us the birds, wildlife, plant life ...it's all so beautiful. Pansies that can't walk on gravel can walk on the other paved paths.	6/16/2025 6:13 PM
138	Please leave our wild spaces wild - we don't need more pavement.	6/16/2025 6:13 PM
139	I particularly enjoy the professionalism of the director of operations	6/16/2025 6:12 PM
140	I personally saw an irresponsible dog owner leave their dogs off leash and end up harassing a moose. This could be fated to the moose. Gravel is fine. Do not make it more likely to be used in an off leash way	6/16/2025 6:11 PM
141	Love this idea!	6/16/2025 6:08 PM
142	Definitely need space for a bathroom along the way that is actually open an accessible	6/16/2025 6:08 PM
143	A little walking path from the Green Bridge to the entry so you don't have to walk on the dangerous road	6/16/2025 6:07 PM
144	For us personally a paved area wouldn't increase our use, but more places to sit as a family would as we could go have a picnic and have a table/seating. Which then having the paved road would be better as I could bring my dad who is mobility impaired down there with us.	6/16/2025 6:07 PM
145	Seed wild flowers along trail	6/16/2025 6:06 PM
146	I love fort Macleod. It was always a pass through town as a kid, but since moving here in 2019 I have fallen in love with how the town treats residents and provides opportunities, keep up the excellent work folks	6/16/2025 6:05 PM
147	None	6/16/2025 5:42 PM
148	It's a great part of Fort Macleod 😊	6/16/2025 5:40 PM
149	Love our wilderness park and can't wait to see more people in it!	6/16/2025 5:25 PM
150	Would be nice if this was more accessible to moms with strollers and people in wheelchairs chairs. I am concerned about young people using bikes and going very fast through the park	6/16/2025 5:23 PM
151	I'd love to see it paved, unless you'd have to widen the road and disturb the trees at all. Then, it's not worth it.	6/16/2025 5:18 PM
152	Paved parking lot and some section of trail might be nice, but running/walking on asphalt is a lot harder in the body than doing so on packed dirt or gravel	6/16/2025 5:06 PM
153	The only other suggestion is more garbage cans and dog poop bag stations maybe half way through for those that forget.	6/16/2025 4:58 PM
154	Improvements are nice, but also love it as it is.	6/16/2025 4:37 PM
155	Make it more FUN! Example: a little mini train or an actual attraction	6/16/2025 4:27 PM
156	A new playground	6/16/2025 4:17 PM
157	Not a fan of things I might encounter such as bugs, snakes etc	6/16/2025 4:13 PM
158	Garbage cans along the way if trail gets extended	6/16/2025 4:00 PM
159	Expand trails to the east going down to the children's dam to the rivers edge.	6/16/2025 3:54 PM
160	Bathrooms, garbages, off path mountain bike trails	6/16/2025 3:41 PM



## River Valley Wilderness Park

161	It is most important to maintain the natural integrity of the park.	6/16/2025 3:41 PM
162	Maybe have a day use area with a camp stove.	6/16/2025 3:33 PM
163	Appreciate the doggie bags and garbage containers.	6/16/2025 3:23 PM
164	Paths along the highway for safer access to get to the Wilderness Park. The paved paths along the south side of the river provide ample opportunity for people wanting paved trails.	6/16/2025 2:30 PM
165	Ad an irrigated grass area that could be used for sport activities. clean up some dead fall and look at adding more natural to habitat trees.	6/16/2025 2:29 PM
166	Keep the playground gravel contained and add more seating around the playground	6/16/2025 2:28 PM
167	Walking bridge across the river	6/16/2025 2:22 PM
168	Thank you for investing in our community	6/16/2025 2:20 PM
169	A walking bridge over the river would be cool	6/16/2025 2:16 PM
170	I think more pathways and longer routes are more important than paving.	6/16/2025 1:58 PM
171	I would hate to see the wilderness Park paved that would be the worst experience we like having the wilderness Park as a wilderness park we already have the park along the river paved. We don't need more paved.	6/16/2025 1:53 PM
172	I think instead of paving the parking lot, pave more paths. Then I'd use it WAY more.	6/16/2025 1:42 PM
173	As I said it would be nice to see it patrolled so there are no unwanted guests camping in the park.	6/16/2025 1:41 PM
174	Need more garbage containers and outhouses	6/16/2025 1:38 PM
175	Pipe dream for down the road...make a safe way to walk to the wilderness park from town. Getting there with a stroller or wheelchair crossing the bridge can be a little sketchy, especially when buses or big trucks are crossing	6/16/2025 1:36 PM
176	I feel the pavement would destroy the nature feel and would deteriorate quickly and make more issues with accessibility with cracks tripping hazards	6/16/2025 1:14 PM
177	More garbage cans, bylaw officer driving up road during the day as well. I have seen lots of off roading.	6/16/2025 1:06 PM
178	I think the road should be wider , I find it unsafe and barely any room to pass vehicles, also more access to the river at more locations would be nice	6/16/2025 1:00 PM
179	Last year there were MANY wasp nest which made it nearly impossible to be outside is there something that could be done to control the wasps	6/16/2025 1:00 PM
180	It needs to be part of rcmp and citizens patrol for checks	6/16/2025 12:57 PM
181	I would use the park less if it was paved. It's a wilderness parks after all, you forget you're in town when you go there.	6/16/2025 12:51 PM
182	Paving the road is NOT a good idea as it will bring more inappropriate vehicle traffic.	6/16/2025 12:50 PM
183	Please keep the storywalk up my family enjoy it very much.	6/16/2025 12:41 PM
184	Need to allow for foot and bike traffic across the bridge	6/16/2025 12:39 PM
185	There needs to be more control over the people that are disrespecting the park ie: garbage, empty bottles etc.	6/16/2025 12:38 PM
186	Don't pave, takes away from the nature of the park	6/16/2025 12:36 PM
187	We don't have an issue with the parking or the trails, we just love the story time and it doesn't seem to change very often.	6/16/2025 12:35 PM
188	The park is great. We really love it.	6/16/2025 12:23 PM
189	Using a more environmentally friendly substance rather than asphalt	6/16/2025 12:21 PM
190	Please pave the pathway here!	6/16/2025 12:19 PM

## River Valley Wilderness Park

191	I prefer walking on the crushed gravel, as the asphalt impacts the joints, in my opinion. I'd love to see a log of sorts in the pond to give the turtles an opportunity to show off! Like in Lethbridge at the Elizabeth hall wetlands. I love the park as is! Oh but if you could eliminate the snakes that would be super;) )	6/16/2025 11:35 AM
192	A safer way to get to the park with little children and without having to drive from town is really important.	6/16/2025 10:24 AM

# WILDERNESS PARK



# AGENDA

1. Scougall Motors Donation
2. Fort Macleod Bylaw
3. Public Opinion Survey
4. Committee Advisement
5. Open House - upcoming

# 1. SCOUGALL MOTORS DONATION



# SCOUGALL MOTORS DONATION

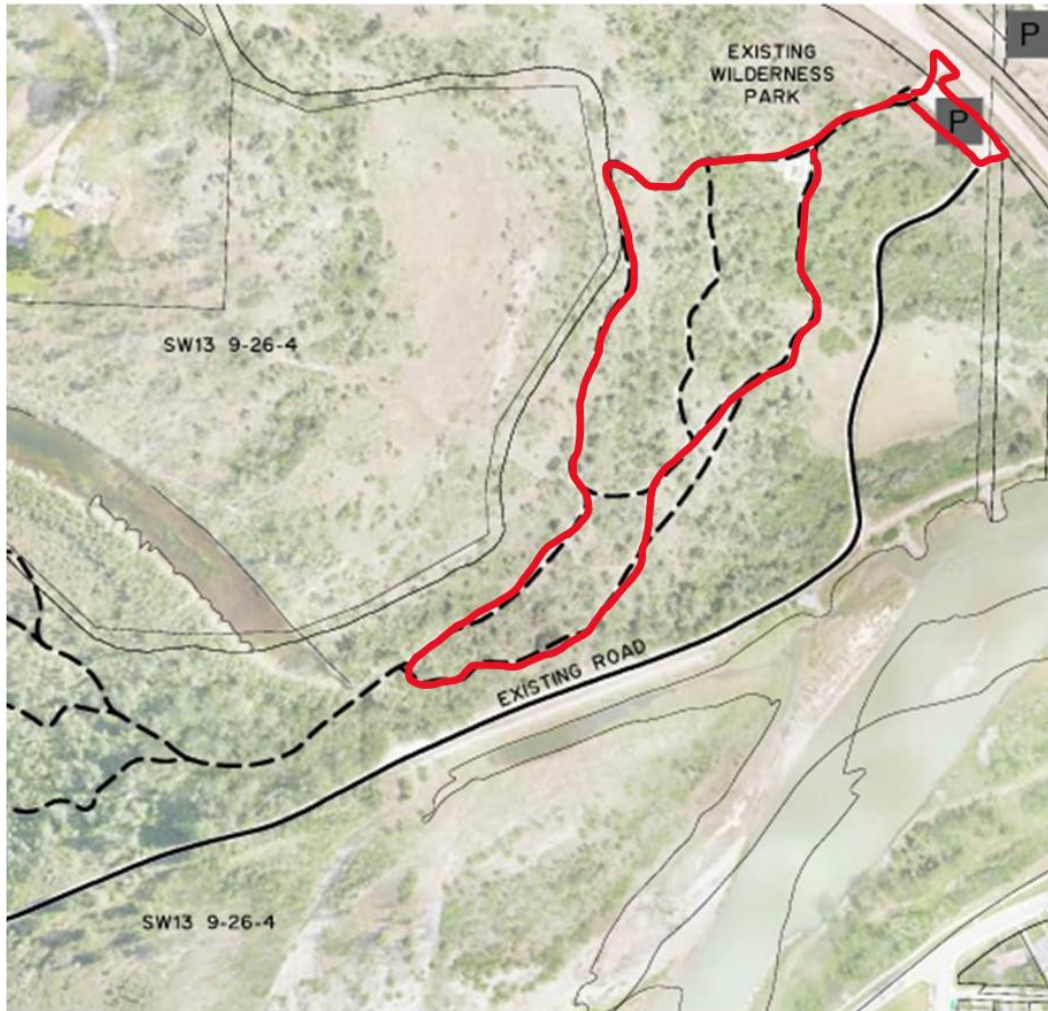
## **Scougall Motors Approached the Town**

- Scougall Motors Representatives approached the town with a donation
- Wanted to support the successful pathway projects in our community
- Presented the idea of a paved parking lot and pathway at the Wilderness Park
  - Support reduction of foot traffic over the bridge
  - Support the accessibility of the park and pathways

## **Town**

- Town administration reviewed development guiding documentation and presented a potential option of a 1km loop
- Worked out a communication schedule and plan to get engagement:
  - Public Survey
  - Committee Advisement
  - Open House
  - Council Recommendation and Motion





### Scougall's 100 Year, 1km Loop

Pathways	Wilderness Park - Rout to Bridge	Wilderness Park - Parking lot
Distance (ft)	3280	
Width (6.56ft / 2m)	6.56	
Total Area	21516.8	14246
60mm type 3 asphalt (ft2)	1.95	1.95
75mm Type 3 asphalt (ft2)		2.51
Total Cost of Asphalt	\$ 41,957.76	\$ 35,757.46
Mobilization/traffic control	\$ 2,900.00	\$ 2,900.00
Base Prep (FT2) Total Area	21516.8	14246
Base Prep (Price per ft2)	1.19	1.19
Base Prep	\$ 25,604.99	\$ 16,952.74
<b>Total</b>	<b>\$ 70,462.75</b>	<b>\$ 55,610.20</b>

**Total Project Cost \$ 126,072.95**

\* base costing from 2024 pathway projects, finalized quotes have not been gathered

## 2. FORT MACLEOD BYLAW



# TOWN OF FORT MACLEOD GUIDING DOCUMENTATION

## **Bylaw 1775, 2013 Parks Bylaw**

- Bylaw defines the areas encompassing the park:
  - Area 1: Northeast of the River & Hwy 811
  - Area 2: Northwest of the River & Hwy 811
  - Area 3: South side of the River
  - Area 4: West of Area 2, Natural Area
- Define the use outlining fences, signs, and park use
- Development is discussed as a note for Area 4
  - *“Area 4 is designated as a Natural Area. Accordingly, no development of any kind is to be undertaken in this area, including trails, paths, etc..”*



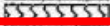

## **Pathway Masterplan**

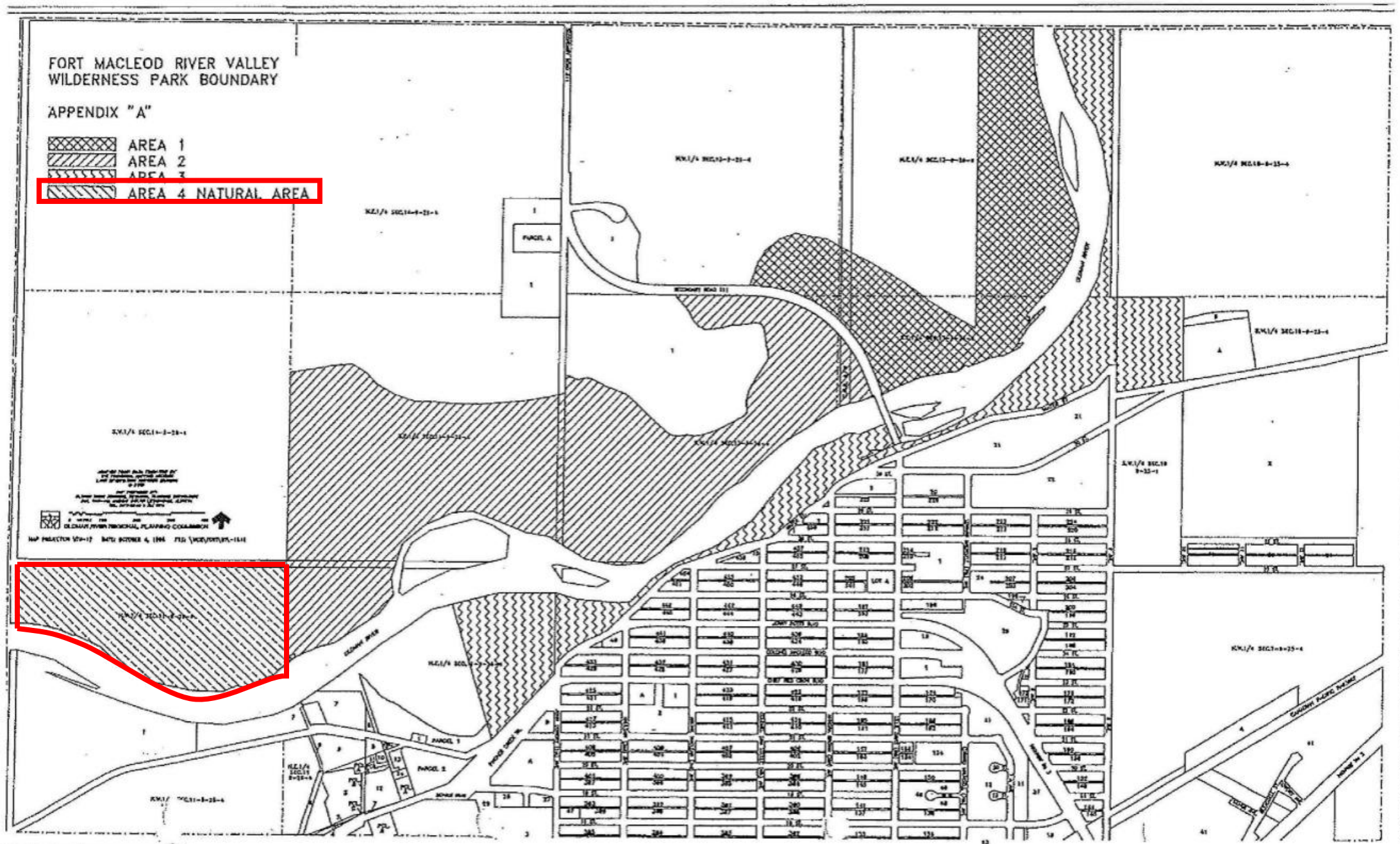
- Pathway Masterplan was developed in accordance with the Bylaw
- No pathways or development in Area 4
- Paving in the Wilderness Park was not in the plan



FORT MACLEOD RIVER VALLEY  
WILDERNESS PARK BOUNDARY

APPENDIX "A"

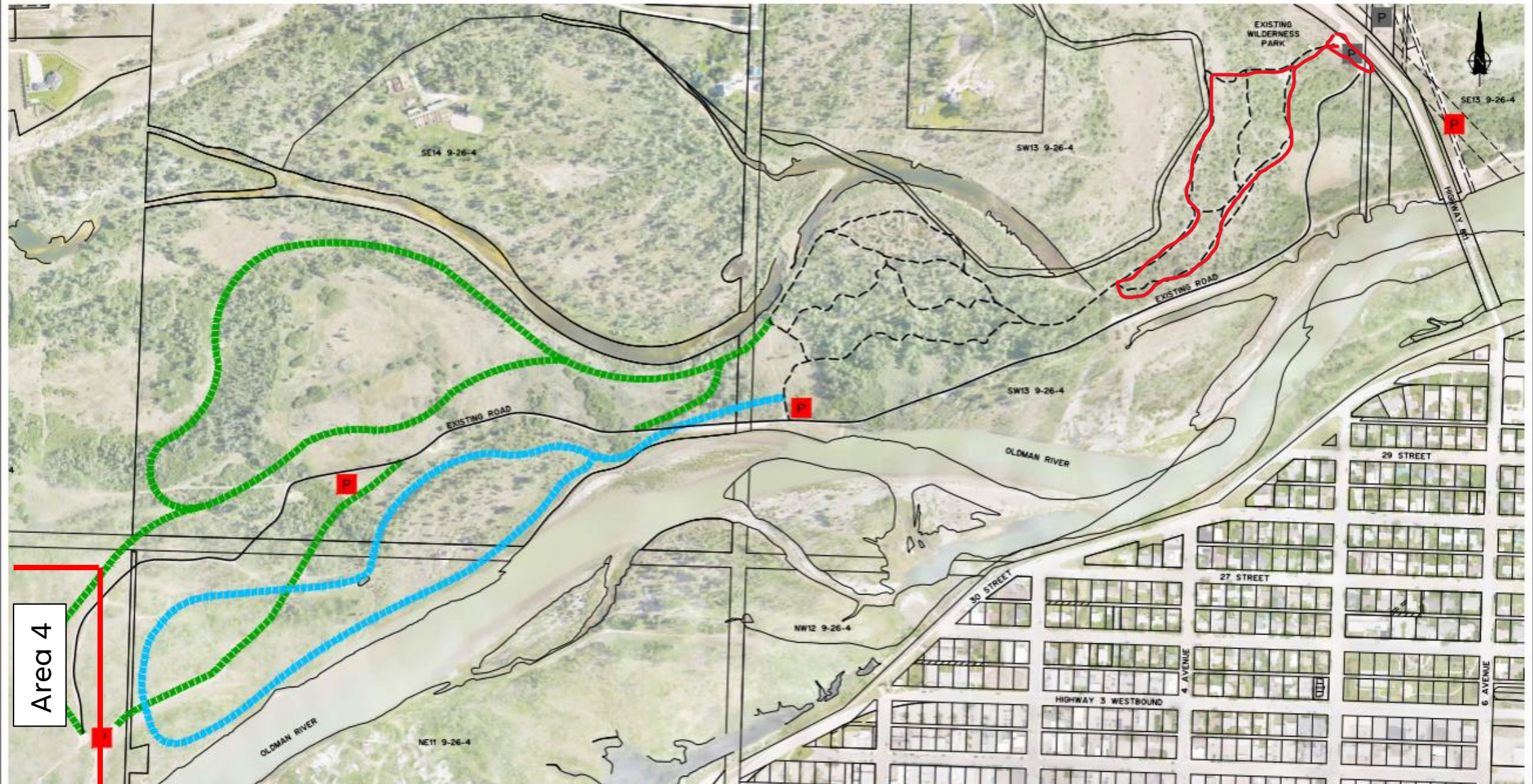
-  AREA 1
-  AREA 2
-  AREA 3
-  AREA 4 NATURAL AREA





# PATHWAY MASTER PLAN

FIGURE 3.1



- LEGEND**
- EXISTING PARKING LOT
  - EXISTING PATHWAY
  - EXISTING ROAD
  - PROPOSED PARKING LOT
  - PROPOSED NATURE TRAIL
  - PROPOSED WALKING TRAIL

## PROPOSED PATHWAY NETWORK WILDERNESS PARK





### 3. PUBLIC OPINION SURVEY





# SURVEY FOR PUBLIC ENGAGEMENT

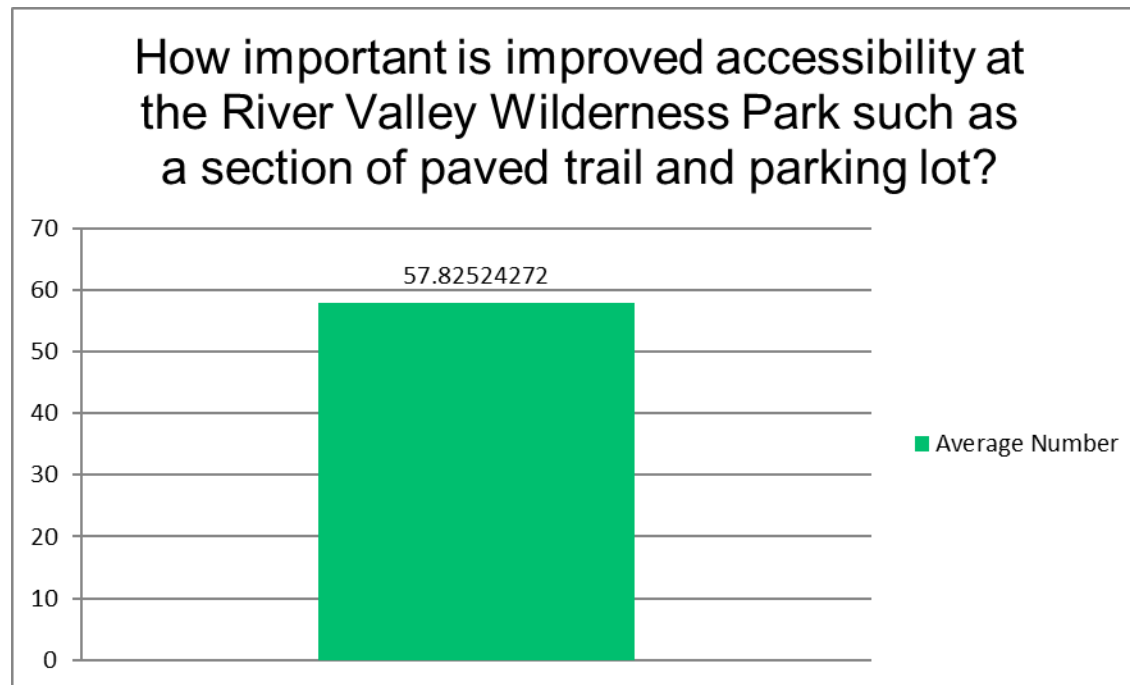
## Town Administration

- Organized a public survey in consultation with a communication specialist
  - Distribution through Voyent as well as posting online and QR codes in the park.
- Gathered information about:
  - Park users and usage
  - Desires for the park or suggestions of improvement priorities
  - Accessibility
  - Desire for a paved parking lot and pathway loop
  - Usage if there was paved areas
  - General comments
- Data Gathered from **June 16 to July 03**
- **Survey Responses: 412**

# SURVEY FOCUS RESULTS

**Question 8:** *How important is improved accessibility at the River Valley Wilderness Park such as a section of paved trail and parking lot?*

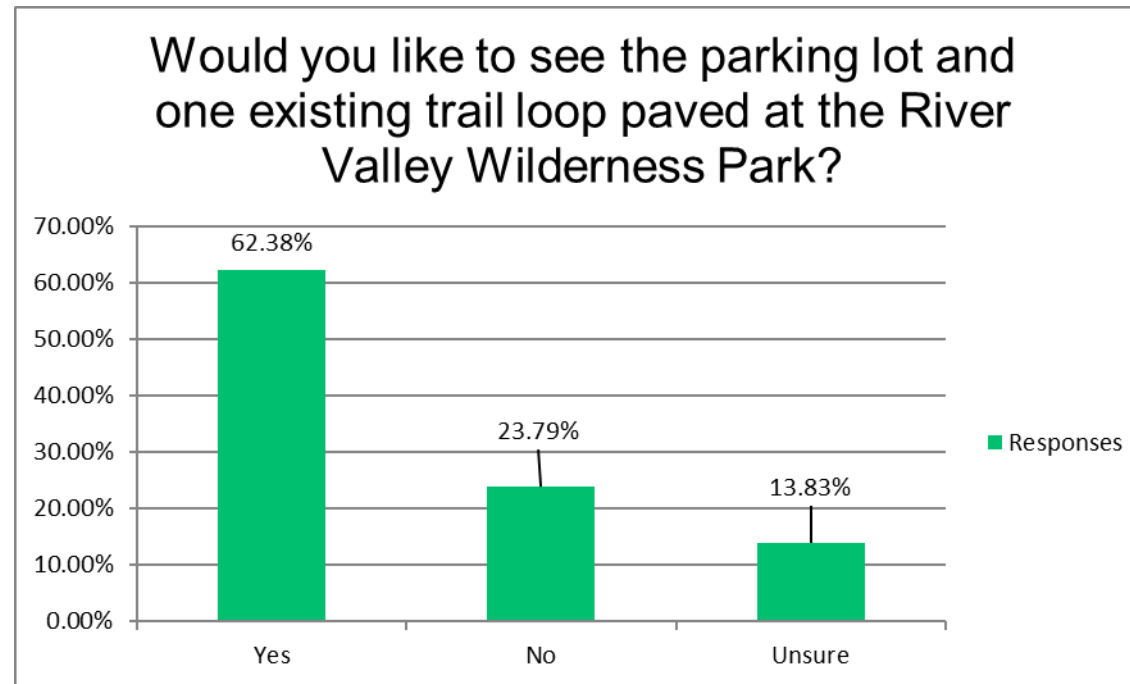
- Scale rating out of 100
- Avg of 57.8



## SURVEY FOCUS RESULTS CONTINUED

**Question 9:** *Would you like to see the parking lot and one existing trail loop paved at the River Valley Wilderness Park?*

- **Yes: 257**
- **No: 98**
- **Unsure: 57**



## 4. COMMITTEE ADVISEMENT



# COMMITTEE ADVISEMENT ON THE PAVING PROPOSAL

## Environment Committee

- In support of donation to make improvements
- Does not support paving
  - Environmental Impact of contaminated runoff
  - Potential repair costs, sharp edges on pathway
  - Not a native product and does not fit the definition of wilderness park
  - Users moving at high speeds and causing accidents
  - Not conducive with animal movements in the park
- Suggested that other materials could be used or upgrade of the current gravel. Research is being done by committee members on other products and costs.
- Monies could be used to:
  - Upgrade benches, signs, playground, plants, information on the nature of the wildlife corridor
  - Build a new picnic shelter

# COMMITTEE ADVISEMENT ON THE PAVING PROPOSAL CONTINUED

## **Diversity and Inclusion Committee**

- In strong support of a solid surface pathway, such as asphalt, in the Wilderness Park
- Falls within commitments of inclusion, equity and community wellbeing
- Help to ensure our natural spaces are welcoming to all residents
  - Difficult and sometimes impossible to navigate the park's natural terrain
    - Wheelchairs, walkers, or strollers
  - Provide a safe and consistent surface
  - Support families, seniors, individuals with disabilities, and others with varying needs, to connect with nature



## 5. OPEN HOUSE



# OPEN HOUSE - UPCOMING

## **Open House Scheduled**

Date: July 23

Time: 6:30-7:30

Location: Council Chambers

A series of white, thin, overlapping geometric lines on a black background, forming a complex, abstract shape on the left side of the slide.

THANK YOU



July 8, 2025

Town of Fort Macleod  
P.O. Box 1420  
Fort Macleod, AB T0L 0Z0

Dear Members of Town Council,

**RE: RIVER VALLEY WILDERNESS PARK – PATHWAY IMPROVEMENTS**

On behalf of the Diversity and Inclusion Committee, we would like to express our support for the proposed installation of a solid surface pathway—such as asphalt—within the River Valley Wilderness Park.

Ensuring that our natural spaces are welcoming and accessible to all residents and visitors is a priority that aligns with the Town's broader commitment to inclusion, equity, and community well-being. Currently, individuals with mobility challenges—such as those using wheelchairs, walkers, or strollers—may find it difficult or even impossible to navigate the park's natural terrain. A solid surface path would provide safe and consistent access, enabling more members of our community to enjoy the beauty and serenity of this cherished green space.

We also encourage consideration of similar examples in our region, such as the paved trails surrounding the Helen Schuler Nature Centre and along the Whoop-Up Trail system in Lethbridge. These areas demonstrate how a combination of both gravel and solid surface pathways can be successfully integrated into natural landscapes without compromising their ecological or aesthetic value. The result is a network of accessible, inclusive, and visually harmonious trails that welcome a wide range of users while preserving the surrounding environment.

Regardless of the chosen surface material, our committee strongly supports the goal of making the River Valley Wilderness Park more inclusive. Enhancing accessibility ensures that families, seniors, individuals with disabilities, and others with varying needs can connect with nature in meaningful ways.

Thank you for your attention to this important matter. We commend the Town for its ongoing efforts to build a more inclusive and accessible community, and we look forward to continued collaboration in support of that vision.

Warm regards,

Fort Macleod Diversity and Inclusion Committee



# Chief Administrative Officer Quarterly Report to Council July 2, 2025

CAO: Anthony Burdett

Quarter: Apr-Jun 2025

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## Strengthening Relationships – Improving Communication – Finding Efficiencies – Building Capacity

### Town Administration

- Land Use Bylaw Update - Passed
- FCSS New Coordinator
- Land Leases – Fish and Game Park Meetings
- Horse Pasture Discussions/ Contract updates
- Safety Codes RFP and Contract Awarding
- Quarterly Senior Team one-on-ones
- Policy Review
- Staff BBQ

### CAO

- Attended Local Government Administrators Conference and Trade Show

### Strategic Plan

- Working toward Strategic Action Plan goals. New strategic plan for 2026
- Term in review document initiated to be released later in 2025

### Safe Community

- Safe Community Task Force. Meeting quarterly. Task Force Accepted Goals and Priorities
- Further planning new 150 Park for increased population density on south side of town. Tender to go out soon
- RCMP K-Division Superintendent Meeting.

### Residential Housing

- Macleod Landing
  - o 8/8 Macleod Landing Cul-de-Sac lots sold
  - o 3/14 Willow Lane Lots sold
  - o 1 Multi-Unit Lot sold
- Sunbreeze Development Meetings

### Infrastructure

- Macleod Landing.
  - o Phase 2 contract construction underway
    - Asphalt completed, Shallow utilities to be completed in summer
  - o Highway 3 & 18<sup>th</sup> Street Signalization Meetings
- Airport Hanger Lots – Taxiway to be paved in 2025
  - o Working on Airport Master Plan
- Transportation Master Plan – To be completed in 2025
- Pathway Donation Discussions



## Chief Administrative Officer Quarterly Report to Council July 2, 2025

### Business Growth

- Economic Development
  - o Economic Development Coordinator Position Posted and filled
  - o Onboarding New Ec. Dev. Coordinator
  - o Working on Economic Development Strategy Action Plan
- Working with developers/buyers on land development opportunities.
  - o 135 Acre Parcel, 15 Acre Parcel
- Attended Buenos Aires Grand Opening

### Environmental

- Town to improve monitoring and efficiency of water treatment solar panels - continued.
- Town to begin participation in CEIP program – financing bylaw in place
- Information gathering on potential upstream coal project

### Intermunicipal Relationships

- Intermunicipal Development Plan Area Meetings – Neoen Solar Project

### Arts & Culture/ History & Heritage

- Empress Theatre Renovation.
  - o Bathroom renovation moving forward
  - o Floors waiting supply of new flooring
  - o Seats being reupholstered
- Fort Macleod Ag Society - Rodeo Sponsorship meetings
- New movie shoot on Main Street

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Anthony Burdett, CAO





# Council Motion List

## Action Required Items

Report Date: July 2025

Meeting Date	Motion #	Motion	Status	Notes
April 24, 2023	R.119.2023	Alberta Southwest: Energy Efficiency Moved by Councillor Monteith that Council directs Administration to work with Alberta Southwest in applying for Municipal Energy grant possibilities. <b>CARRIED</b>	COMPLETED	
August 28, 2023	R.183.2023	Provincial Historic Area Guidelines That Council approves funding for the Provincial Historic Area Design Guidelines update project, with an anticipated budget of \$15,000.00. <b>CARRIED</b>	COMPLETED	Approved June 23, 2025
November 14, 2023	R.249.2023	Community Reserve Removal of Designation That Council hereby opens the Public Hearing to remove the designation of Community Reserve from the portion of lands legally described as Block B, Plan 579JK at 7:12 pm. <b>CARRIED</b>	COMPLETED	Land owner to complete subdivision when ready.
	R.250.2023	That Council hereby closes the Public Hearing to remove the designation of Community Reserve from the portion of lands legally described as Block B, Plan 579JK at 7:14 pm. <b>CARRIED</b>		
	R.254.2023	That Council removes the designation of Community Reserve from the portion of lands legally described as Block B, Plan 579 JK, directing Administration to notify the Registrar that the provisions of the MGA Section 674 have been complied with and request the Registrar to remove the designation form the lands. (Form A Section 675). <b>CARRIED</b>		
November 14, 2023	R.256.2023	Bylaw 1977- Road Closure (1st reading) That Bylaw 1977, being a bylaw of the Town of Fort Macleod in the Province of Alberta, to close the road to public travel and create a title to and dispose of the following described highways subject to rights of access granted by other legislation; 21st Street, Plan 1582HB Containing 0.166 Hectares (0.41 Acres) more or less AND All that portion of road on Plan 3707L forming part of Plan _____ Containing 0.090 Hectares (0.22 Acres) more or less AND All that portion of road on Plan 8790GR forming part of Plan _____ Containing 0.028 Hectares (0.07 Acres) more or less excepting thereout all mines and minerals be given first reading; and further advertise a public hearing to be held on a date yet to be determined once the circulation to utility companies, landowners within 30 meters and other government agencies has been completed. <b>CARRIED</b>	IN PROGRESS	Surveying site. Lyndon Road
September 9, 2024	R.2024.196	Alberta Community Partnership Grant Application That the Town of Fort Macleod supports the submission of a 2024/25 Alberta Community Partnership grant application in support of the Regional Water and Wastewater Master Plan project and is prepared to manage the grant project and related compliance requirements. <b>CARRIED</b>	COMPLETED	Application approved.
October 15, 2024	R.2024.233	Land Sale That Council direct Administration to advertise and sell the north 10-acre parcel (currently in the subdivision process) of the lands legally described as NE-7-9-25-4 (Roll #4027000) for the total amount of \$800,000, which includes \$400,000 for the land (\$40,000/acre) and \$400,000 for the associated services, to ensure cost recovery of unbudgeted infrastructure developments required to service and subdivide this parcel. <b>CARRIED</b>	COMPLETED	At Subdivision April 22
October 28, 2024	R.2024.257	Request to Discharge Caveat: China City That Council directs Administration to discharge the caveat on Lot 10, Block 427, Plan 92B. <b>CARRIED</b>	COMPLETED	
November 25, 2024	R.2024.291	Bylaw 2000: New Land Use Bylaw That Bylaw 2000 the municipal Land Use Bylaw for the Town of Fort Macleod in the Province of Alberta to repeal Bylaw 1882 and all amendments thereto, for the purpose of conducting a general cleanup and reorganization of the Land Use Districts, General Standards of Development, Use Specific Standards of Development, Definitions, and among other corrections and changes is hereby given first reading; further advertising a public hearing to be held on December 9, 2024, at 7:00 p.m. <b>CARRIED</b>	COMPLETED	Bylaw passed May 26, 2025
December 9, 2024	R.2024.301	Bylaw 2000: New Land Use Bylaw That Council hereby opens the Public Hearing for the Land Use Bylaw 2000 at 7:20 pm. <b>CARRIED</b>	COMPLETED	Bylaw passed May 26, 2025

December 9, 2024	R.2024.307	Land Sale	COMPLETED	
		That Council directs Administration to purchase Lot 2, Block 42, Plan 8211014, following the default of the purchase agreement, for the original purchase price plus the associated cost of upgrades to the property in the amount of \$93,990.00; Further directing Administration to relist the property for sale with the intent to recover all costs for the amount of \$587,350.00. <b>CARRIED</b>		
March 10, 2025	R.2025.063	Awarding of Closed Bid Land Sale: Roll # 2129600	COMPLETED	
		That Council approves the award of the Closed Bid Land sale of Roll # 2129600, All to be consolidated at the time of closing Lot 12-14, Block 359, Plan 92B, Lot 12-14, Block 355, Plan 92B, Adjacent portion (laneway) of Block OT plan 92B (to be subdivided), Adjacent portion (Closed roadway) of Block OT, Plan 92B (to be subdivided), civic address 338 15th Street, to De Leeuw Enterprises Ltd. for the purchase price of \$220,500.00. <b>CARRIED</b>		
March 10, 2025	R.2025.066	Land Sale - FOIP Section 16	IN PROGRESS	In subdivision process. BOA
		That Council directs Administration to subdivide five parcels in the South East Development, located at 8th Street and 8th Avenue within Roll #3006000 (Lot 1, Block 2, Plan 0513590), with a 10% non-refundable deposit, and to set the following land sale prices: Roll # 3006500 (approx. 2.15 acres) – \$376,250.00 Roll # 3006525 (approx. 1.1 acres) – \$220,000.00 Roll # 3006550 (approx. 1.1 acres) – \$220,000.00 Roll # 3006600 (approx. 3.05 acres) – \$579,500.00 Roll # 3006400 (approx. 3.42 acres) – \$649,800.00 <b>CARRIED</b>		
March 24, 2025	R.2025.072	Bylaw 2001: LUB Amendment Rezone AG To IG	COMPLETED	
		That Bylaw 2001, being a Bylaw of the Town of Fort Macleod in the Province of Alberta, to amend Bylaw No. 1883, being the municipal Land Use Bylaw, for the purpose of redesignating lands legally described as; Portion of NE 7 9-25 W4M from “Agriculture: AG”; to “Industrial General: IG” is hereby given first reading and further scheduled for a Public Hearing on April 28th, 2025, at 7:00 pm. <b>CARRIED</b>		
March 24, 2025	R.2025.078	Legal - FOIP Section 27	COMPLETED	
		That Council direct Administration to extend the sale agreement build requirement deadline with Live Electric Roll# 1007022 (Lot 22, Block 31, Plan 2311021) to July 1, 2026, with the condition that failure to commence construction by this deadline will result in a 10% penalty on the land sale value and may be subject to further action. <b>CARRIED</b>		
April 14, 2025	R.2025.083	2024 Audited Financial Statements	COMPLETED	
		That Council approves the 2024 Audited Financial Statements as presented. <b>CARRIED</b>		
April 14, 2025	R.2025.084	Bylaw 1997: LUB Amendment Rezone IG to CG	COMPLETED	Bylaw passed, signed & filed.
		That Bylaw 1997, being a Bylaw in the Town of Fort Macleod, in the Province of Alberta to amend Bylaw No. 1882, being the municipal Land Use Bylaw for the purpose of redesignating lands legally described as: Lot 10-11 Block 86 Plan 92B; from “Industrial General: IG” to “Commercial General: CG”; is hereby given first reading; further scheduling a Public Hearing to be held on May 12, 2025, at 7:00 pm. <b>CARRIED</b>		
April 14, 2025	R.2025.085	Bylaw 2002: Legal Description Amendment to Bylaw 1978	COMPLETED	Bylaw passed, signed & filed.
		That Bylaw No. 2002, being a Bylaw of the Town of Fort Macleod in the Province of Alberta to amend Bylaw No. 1978 by updating the legal description of the road closure, be given first reading. The legal description is amended as follows: Firstly: Plan 961 1915, All those portions of lane and 18th Street lying within subdivision plan _____, Containing 0.476 hectares (1.18 acres) more or less, Excepting thereout all mines and minerals. <b>CARRIED</b>		
	R.2025.086	That Bylaw No. 2002, being a Bylaw of the Town of Fort Macleod in the Province of Alberta to amend Bylaw No. 1978 by updating the legal description of the road closure, be given second reading. The legal description is amended as follows: Firstly: Plan 961 1915, All those portions of lane and 18th Street lying within subdivision plan _____, Containing 0.476 hectares (1.18 acres) more or less, Excepting thereout all mines and minerals. <b>CARRIED</b>		
	R.2025.087	That Council proceeds to the third reading of Bylaw 2002, being a Bylaw of the Town of Fort Macleod in the Province of Alberta to amend Bylaw No. 1978 by updating the legal description of the road closure. <b>CARRIED</b>		
April 14, 2025	R.2025.088	That Bylaw No. 2002, being a Bylaw of the Town of Fort Macleod in the Province of Alberta to amend Bylaw No. 1978 by updating the legal description of the road closure, be given third reading and finally declared passed. The legal description is amended as follows: Firstly: Plan 961 1915, All those portions of lane and 18th Street lying within subdivision plan _____, Containing 0.476 hectares (1.18 acres) more or less, Excepting thereout all mines and minerals. <b>CARRIED</b>	COMPLETED	Bylaw passed, signed & filed.
		Bylaw 1998: 2025 Mill Rates		
April 14, 2025	R.2025.089	That Bylaw 1998, being a Bylaw of the Town of Fort Macleod in the Province of Alberta, to authorize the rates of taxation to be levied against assessable property within the Town of Fort Macleod for the 2025 taxation year, be given first reading. <b>CARRIED</b>	COMPLETED	

April 14, 2025	R.2025.090	2025 Non-Residential Tax Incentives	COMPLETED	
		That Council approves Administration entering into non-residential tax incentive agreements with the following property owners for the 2025/2026/2027 cycle: Roll # 1010600 Falcan Industries Ltd. at 100 Hartley Avenue, Roll # 1007021 Dody Holdings Ltd. at 1030 Manning Avenue, Roll # 1003020 Canz Holdings Ltd. at 1018 Lancaster Way, and Roll # 1013300 Weston Land Corp at 1019 Charcoal Street. <b>CARRIED</b>		
April 14, 2025	R.2025.091	Bylaw 1993: Built Heritage Advisory Board	COMPLETED	
		That Bylaw 1993, being a Bylaw of the Town of Fort Macleod in the Province of Alberta, known as the Built Heritage Advisory Board Bylaw, for the purpose of establishing a Committee of Council for advising on the Town's built heritage historic resources, is hereby given first reading; further scheduling a Public Hearing to be held on April 28, 2025, at 7:00 pm. <b>CARRIED</b>		
April 14, 2025	R.2025.092	ADM-POL-01-006 Purchasing Policy	COMPLETED	
		That Council accepts ADM-POL-01-006 Purchasing Policy Revision 5.2 as presented. <b>CARRIED</b>		
April 14, 2025	R.2025.093	Blood Tribe Transit: Letter of Support	IN PROGRESS	
		That Council directs Administration to engage with Blood Tribe Administration to gather additional information regarding the proposed rural transit initiative and explore opportunities for collaboration with the Rural Transit Solutions Fund application. <b>CARRIED</b>		
April 14, 2025	R.2025.094	Ag Society Midnight Days Pro Rodeo Sponsorship	COMPLETED	Paid in May 2025
		That Council approves \$10,000.00 annually be provided to the Ag Society for sponsorship of the Midnight Days Pro Rodeo, noting that this funding is tied directly to the continuance of the Rodeo. <b>CARRIED</b>		
April 14, 2025	R.2025.095	Alberta Public Safety and Emergency Services Police Funding Model	IN PROGRESS	For discussion July 2, 2025, F&I COTW.
		That Council direct Administration to obtain additional information regarding the recent changes to the Police Funding Model as outlined in the March 31, 2025, letter from the Government of Alberta. <b>CARRIED</b>		
April 14, 2025	R.2025.099	Land Sale - FOIP Section 16	COMPLETED	At legal for agreements.
		That Council approve listing the alleyway parcel (Roll #2127501, Lot 37 Block 345, Plan 2110441) for sale to adjacent landowners through a closed bid process. <b>CARRIED</b>		
April 28, 2025	R.2025.105	Bylaw 2000: New Land Use Bylaw Continuance	COMPLETED	Bylaw passed May 26, 2025
	R.2025.106	That Council hereby reconvenes the Public Hearing for Bylaw 2000: Municipal Land Use Bylaw at 7:17 pm. <b>CARRIED</b> That Council hereby closes the Public Hearing for Bylaw 2000: Municipal Land Use Bylaw at 7:30 pm. <b>CARRIED</b>		
April 28, 2025	R.2025.107	Bylaw 2001: LUB Amendment Rezone AG To IG That Council hereby opens the Public Hearing for Bylaw 2001: Land Use Bylaw Amendment Rezone Agriculture (AG) to Industrial General (IG) at 7:33 pm. <b>CARRIED</b>	COMPLETED	
	R.2025.108	That Council hereby closes the Public Hearing for Bylaw 2001: Land Use Bylaw Amendment Rezone Agriculture (AG) to Industrial General (IG) at 7:00 pm.at 7:34 pm. <b>CARRIED</b>		
	R.2025.111	That Bylaw 2001, being a Bylaw of the Town of Fort Macleod in the Province of Alberta, to amend Bylaw No. 1883, being the municipal Land Use Bylaw, for the purpose of redesignating lands legally described as; Portion of NE 7 9-25 W4M from "Agriculture: AG"; to "Industrial General: IG" is hereby given second reading. <b>CARRIED</b>		
	R.2025.112	That Bylaw 2001, being a Bylaw of the Town of Fort Macleod in the Province of Alberta, to amend Bylaw No. 1883, being the municipal Land Use Bylaw, for the purpose of redesignating lands legally described as; Portion of NE 7 9-25 W4M from "Agriculture: AG"; to "Industrial General: IG" is hereby given third reading and finally declared passed. <b>CARRIED</b>		
April 28, 2025	R.2025.109	Bylaw 1993: Built Heritage Advisory Board	COMPLETED	
	R.2025.110	That Council hereby opens the Public Hearing for Bylaw 1993: Built Heritage Advisory Board at 7:36 pm. <b>CARRIED</b>		
	R.2025.113	That Council hereby closes the Public Hearing for Bylaw 1993: Built Heritage Advisory Board at 7:37 pm. <b>CARRIED</b>		
	R.2025.114	That Bylaw 1993, being a Bylaw of the Town of Fort Macleod in the Province of Alberta, for the purpose of establishing a Committee of Council for advising on the Town's built heritage historic resources, is hereby given second reading. <b>CARRIED</b> That Bylaw 1993, being a Bylaw of the Town of Fort Macleod in the Province of Alberta, for the purpose of establishing a Committee of Council for advising on the Town's built heritage historic resources, is hereby given third reading, and finally declared passed. <b>CARRIED</b>		
April 28, 2025	R.2025.115	Bylaw 1998: 2025 Mill Rates	COMPLETED	
		That Bylaw 1998, being a Bylaw of the Town of Fort Macleod in the Province of Alberta, to authorize the rates of taxation to be levied against assessable property within the Town of Fort Macleod for the 2025 taxation year, be given second reading. <b>CARRIED</b>		

	R.2025.116	That Bylaw 1998, being a Bylaw of the Town of Fort Macleod in the Province of Alberta, to authorize the rates of taxation to be levied against assessable property within the Town of Fort Macleod for the 2025 taxation year, be given third reading and finally declared passed. <b>CARRIED</b>		
April 28, 2025	R.2025.117	2025 Operating Budget That Council approves the 2025 operating budget and 3-year operating plan as presented. <b>CARRIED</b>	COMPLETED	
April 28, 2025	R.2025.118	Bylaw 1999: Council Procedural Bylaw That Bylaw 1999, being a Bylaw in the Town of Fort Macleod in the Province of Alberta, known as the Council Procedural Bylaw, establishing the framework for the orderly proceedings of Council and Council Committee meetings, is hereby given first reading. <b>CARRIED</b>	COMPLETED	
	R.2025.119	That Bylaw 1999, being a Bylaw in the Town of Fort Macleod in the Province of Alberta, known as the Council Procedural Bylaw, establishing the framework for the orderly proceedings of Council and Council Committee meetings, is hereby given second reading. <b>CARRIED</b>		
	R.2025.120	That Council proceeds to the third reading of Bylaw 1999, Council Procedural Bylaw, for the purpose of establishing the framework for the orderly proceedings of Council and Council Committee meetings. <b>CARRIED</b>		
	R.2025.121	That Bylaw 1999, being a Bylaw in the Town of Fort Macleod in the Province of Alberta, known as the Council Procedural Bylaw, establishing the framework for the orderly proceedings of Council and Council Committee meetings, is hereby given third reading and finally declared passed. <b>CARRIED</b>		
April 28, 2025	R.2025.122	NRCB Decision: LA24002XA Van Huigenbos Farms Ltd. That Council accepts the NRCB Decision: LA24002XA Van Huigenbos Farms Ltd. as information. <b>CARRIED</b>	COMPLETED	
April 28, 2025	R.2025.125	RFP 2025-005 Safety Codes Services That Council award Park Enterprises Ltd. the Town's Safety Codes contract as presented for the term of 5 years. <b>CARRIED</b>	COMPLETED	Signed April 29, 2025
May 12, 2025	R.2025.129	Bylaw 1997: LUB Amendment IG To CG That Council hereby opens the Public Hearing for Bylaw 1997: LUB Amendment Rezoning from "Industrial General: IG" to "Commercial General: CG" at 7:35 pm. <b>CARRIED</b>	COMPLETED	
	R.2025.130	That Council hereby closes the Public Hearing for Bylaw 1997: LUB Amendment Rezoning from "Industrial General: IG" to "Commercial General: CG" at 7:36 pm <b>CARRIED</b>		
	R.2025.131	That Bylaw 1997, being a Bylaw of the Town of Fort Macleod in the Province of Alberta, to amend Bylaw No. 1882, the municipal Land Use Bylaw for the purpose of redesignating lands legally described as Lot 10-11 Block 86 Plan 92B; from "Industrial General: IG" to "Commercial General: CG"; is hereby given second reading. <b>CARRIED</b>		
	R.2025.132	That Bylaw 1997, being a Bylaw of the Town of Fort Macleod in the Province of Alberta, to amend Bylaw No. 1882, the municipal Land Use Bylaw for the purpose of redesignating lands legally described as Lot 10-11 Block 86 Plan 92B; from "Industrial General: IG" to "Commercial General: CG"; is hereby given third reading and finally declared passed. <b>CARRIED</b>		
May 12, 2025	R.2025.133	River Valley Wilderness Park Future Development That Council directs Administration to review the initiative presented by Shawn Patience regarding the Fort Macleod River Valley Wilderness Park and bring back a plan and recommendation for Council at a future meeting. <b>CARRIED</b>	IN PROGRESS	Public Participation Underway.
May 12, 2025	R.2025.134	Library 2025 Budget Review and Annual Report That Council approves the Fort Macleod Library 2025 Library Board Budget, the 2024 Annual Financial Review as well as the 2024 annual report as presented. <b>CARRIED</b>	COMPLETED	
May 12, 2025	R.2025.137	Land Sale - 3rd Avenue & 14th Street Industrial General Lot That Council direct Administration to work with the adjacent landowners to divide as agreed upon, ensuring access is provided for both parties with a subdivision and sale of the Town-owned parcel located on the 300 block of 14th Street, lands legally described as Block OT, Plan 92b (Title 801008546p, Linc 0019356245) Alleyway & Block OT, Plan 92b (Title 801008546, Linc 0019248955) Roadway; Further, the sale price will be determined based on the recent sale of adjacent property (Roll # 2129600, 338 15th Street). <b>CARRIED</b>	IN PROGRESS	At BOA for subdivision.
May 12, 2025	R.2025.138	Land Sale - Airport Taxiway That Council approve extending the airport taxiway construction by 100 feet, contingent upon the sale of an additional hangar lot. <b>CARRIED</b>	COMPLETED	Land Sale at Legal. Construction underway in July.

May 12, 2025	R.2025.139	Land Sale - Perkins Street	IN PROGRESS	At BOA for subdivision.
		That Council direct Administration to work with the adjacent landowners throughout the sale process of the lands formerly known as Perkins Street lands legally described as follows: Firstly: Plan 1327JK All that portion of Perkins St. and corner cutoff, Forming a part of Lot 17, Block 32, Plan _____, Containing 0.441 Hectares (1.09 Acres) Excepting thereout all mines and minerals, Secondly: Plan 821 1014 The corner cutoff at the intersection of Perkins Street and Manning Avenue, Forming a part of Lot 17, Block 32, Plan _____ Containing 0.001 Hectares (0.002 Acres) Excepting thereout all mines and minerals: Further, the sale price will be determined based on the recent sale of adjacent property (Roll # 1012900 Lot 2, Block 42, Plan 8211014). <b>CARRIED</b>		
May 26, 2025	R.2025.145	Bylaw 2000: New Land Use Bylaw	COMPLETED	
	R.2025.146	That Bylaw 2000, being a bylaw of the Town of Fort Macleod in the Province of Alberta, the municipal Land Use Bylaw for the purpose of conducting a general cleanup and reorganization of the Land Use Districts, General Standards of Development, Use Specific Standards of Development, Definitions, and among other corrections and changes; is hereby given second reading. <b>CARRIED</b>		
		That Bylaw 2000, being a bylaw of the Town of Fort Macleod in the Province of Alberta, the municipal Land Use Bylaw for the purpose of conducting a general cleanup and reorganization of the Land Use Districts, General Standards of Development, Use Specific Standards of Development, Definitions, and among other corrections and changes; is hereby given third reading and finally declared passed. <b>CARRIED</b>		
May 26, 2025	R.2025.147	2024 Community Safety Survey Results That Council accepts the 2024 Community Safety Survey Results as information, directing Administration to provide a summary statement for the public. <b>CARRIED</b>	COMPLETED	Shared to website
May 26, 2025	R.2025.148	2025 Main Street Patio Pilot Program Survey Results That Council approves a one season pilot program for two patios on the 200 block of Main Street, with application, fees, and additional details to be finalized by Administration. <b>CARRIED</b>	IN PROGRESS	
May 26, 2025	R.2025.149	Subdivision Referral MDWC-2024-0-078 That Council directs Administration to send an email to the MD of Willow Creek No.26 that the Town of Fort Macleod has no comments or concerns. <b>CARRIED</b>	COMPLETED	
May 26, 2025	R.2025.150	2025 Tax Reduction Alberta Lodge No. 3 That Council approves the reduction of the property taxes for the property located at 2228700 (2210 – 3rd Avenue Fort Macleod) in the amount of \$948.64. <b>CARRIED</b>	COMPLETED	
May 26, 2025	R.2025.151	2025 Rugby Provincial Sponsorship That Council makes a \$1000.00 sponsorship donation to the F.P. Walshe Rugby Teams for their Provincial Championships in St. Albert, Alberta on May 23-24, 2025. <b>CARRIED</b>	COMPLETED	
June 12, 2025	R.2025.157	Bylaw 2004: LUB Amendment Rezone R To R-LL That Bylaw 2004, being a bylaw of the Town of Fort Macleod in the Province of Alberta, to amend Bylaw No. 2000, being the municipal Land Use Bylaw, for the purpose of redesignating lands legally described as: Portion of Block X Plan 3370AI; from “Residential: R” to “Residential Large Lot: R-LL”; be given first reading; and further scheduling a Public Hearing to be held on July 14th, 2025 at 7:00 pm. <b>CARRIED</b>	IN PROGRESS	Public Hearing July 14, 2025
June 12, 2025	R.2025.158	Bylaw 2008: LUB Amendment Rezone R To R-MU1 & R-MU2 That Bylaw 2008, being a bylaw of the Town of Fort Macleod in the Province of Alberta, to amend Bylaw No. 2000, being the municipal Land Use Bylaw, for the purpose of redesignating lands legally described as; Plan 92B Block 362 Lot 1 and easterly half of Lot 2 from “Residential: R” to “Residential Multi-unit 1: R-MU1”; All lots within Plan 1014707, All of Plan 0810604, Plan 2111412 Block 201 Lot 18, Plan 2411921, Block 316 Lots 28-32, Plan 7710938, Block 15 Lot 1 Plan 92B, Block 311 Lots 10-14 Plan 92B, Block 403 Lots 17-18 Plan 92B, Block 426 Lots 5-6 from “Residential Multi-unit 1: R-MU1” to “Residential Multi-unit 2: R-MU2”; be given first reading; and further schedule a Public Hearing to be held on July 14th, 2025 at 7:00 pm. <b>CARRIED</b>	IN PROGRESS	Public Hearing July 14, 2025 with amendments.
June 12, 2025	R.2025.159	NRCB Request for Comment: LA25020 5 Star Cattle Ltd. That Council instruct Administration to send a letter to NRCB addressing the IDP version date and the zoning of the land within 1.5 miles of the proposed site, as requested. <b>CARRIED</b>	COMPLETED	
June 12, 2025	R.2025.160	Bylaw 2007: Municipal Borrowing That Bylaw 2007, being a bylaw of the Town of Fort Macleod in the Province of Alberta, for the purpose of municipal borrowing, be given first reading; and further scheduling a Public Hearing for July 14, 2025 at 7:00 pm. <b>CARRIED</b>	IN PROGRESS	Public Hearing scheduled July 14, 2025



June 12, 2025	R.2025.161	2025 Multi-Unit Residential Tax Incentives	IN PROGRESS	
		That Council approves Administration entering into multi-unit residential tax incentive agreements with the following property owners for the 2025/2026/2027/2028 cycle: Coastal Oakmont Real Estate LP 330-9th Street (Roll # 2102300), Coastal Oakmont Real Estate LP 338-9th Street (Roll # 2102400), Coastal Oakmont Real Estate LP 354-9th Street (Roll # 2102600), and Coastal Oakmont Real Estate LP 362-9th Street (Roll # 2102700). <b>CARRIED</b>		
June 12, 2025	R.2025.162	2025 Municipal Election	IN PROGRESS	Election to be held October 20, 2025
		That Council approves the following regarding the 2025 Municipal Election: Voting to take place at the Fort Macleod & District Community Hall on Monday, October 20, 2025 from 10 am to 8 pm, Kris Holbeck as Returning Officer, Liisa Gillingham as Substitute Returning Officer, Institutional voting Wednesday, October 15, 2025, from 9 am – 11 am at the Pioneer Lodge, and Advance voting Thursday, October 16, 2025, from 12:00 (noon) – 8:00 pm at the GR Davis Administration Building gymnasium. <b>CARRIED</b>		
June 12, 2025	R.2025.163	2025 YTD Operational Report	COMPLETED	
		That Council accepts the 2025 year-to-date operational report as information. <b>CARRIED</b>		
June 12, 2025	R.2025.164	2025 Tax Recovery Auction	IN PROGRESS	To be held Oct 6, 2025
		That Council approves, pursuant to Section 553(1)(f) of the MGA, the addition of all tax recovery costs to the relevant rolls; the attached terms and conditions of sale; the date of the 2025 public auction as Monday, October 6, 2025, at 9:00 am MST; and sets the reserve bids as follows: \$173,000 for 145 – 17th Street (Tax Roll #2149700) and \$65,000 for 353 – 11th Street (Tax Roll #2119200). <b>CARRIED</b>		
June 12, 2025	R.2025.167	Land Sale Offer: Glacier Equipment Ltd.	IN PROGRESS	At BOA for Subdivision.
		That Council accepts the purchase offer from Glacier Equipment Ltd. in the amount of \$40,000.00 for the land known as Roll # 4026001, Plan 5707HS, Block OT, Lot NA, and further directs Administration to proceed with the subdivision and consolidation of the parcel with the adjoining property, and to enter into an interim rental agreement with the purchaser pending completion of the land transfer. <b>CARRIED</b>		
June 12, 2025	R.2025.168	Awarding of Closed Bid: Alleyway	IN PROGRESS	At legal.
		That Council award the close bid land sale of the closed alleyway, legally known as Lot 37, Block 345, Plan 92B (Roll # 2127501) to Buenos Motor & Tires Ltd. for \$7,990.00. <b>CARRIED</b>		
June 23, 2025	R.2025.171	Housing and Service Needs Estimation Report	IN PROGRESS	
		That Council receive the “Fort Macleod Housing and Service Needs Estimation: A Community Report 2024” as information, and direct administration to explore opportunities to support community education and engagement on housing insecurity, in alignment with the report’s key recommendations. <b>CARRIED</b>		
June 23, 2025	R.2025.172	Provincial Historic Area Design Guidelines	IN PROGRESS	
		That Council approves Provincial Historic Area Design Guidelines as presented. <b>CARRIED</b>		
June 23, 2025	R.2025.173	Canadian-American Junior Hockey League	IN PROGRESS	
		That Council directs Administration to review the proposal from the Canadian-American Junior Hockey League and report back to Council at a future meeting. <b>CARRIED</b>		
June 23, 2025	R.2025.174	2025 Non-Residential Tax Incentives	IN PROGRESS	
		That Council approves Administration entering into a tax incentive agreement with the following property owner for the 2025/2026/2027 cycle: O’Sullivan’s Concrete Ltd. for 136 – 13th Street (Roll #2127500). <b>CARRIED</b>		
June 23, 2025	R.2025.175	Assessment Services Request For Proposals Award	COMPLETED	
		That Council accepts the awarding of the assessment services contract for the five-year period (June 2025 – May 2030) to Benchmark Assessment Consultants Inc. as information. <b>CARRIED</b>		
June 23, 2025	R.2025.176	Investment Management Services Request For Proposals Award	COMPLETED	
		That Council accepts the awarding of the investment management services contract for the five-year period (July 2025 – June 2030) to Hobson Chahal Advisory Group (CIBC Wood Gundy) as information. <b>CARRIED</b>		
June 23, 2025	R.2025.177	Alberta Municipalities Distinguished Service Award Nomination	COMPLETED	Award Nomination Submitted
		That Councillor Christina Fox brings forward the nomination of Councillor Gord Wolstenholme for the Alberta Municipalities Distinguished Service Award in recognition of over 20 years of dedicated service to the Town of Fort Macleod, and that Council directs Administration to complete and submit the nomination. <b>CARRIED</b>		
June 23, 2025	R.2025.180	Environment Committee Applications	COMPLETED	
		That Council appoints Stasha Donahue, Shawn Patience, and Darcy Donahue as members-at-large to the Fort Macleod Environment Committee for a two-year term ending June 2027. <b>CARRIED</b>		





## **COUNCIL SUBMISSION**

Administrative Report

July 14, 2025

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# **Economic Development Quarterly Report**

### **RECOMMENDATION:**

That Council accepts the quarterly report as information.

### **DETAILS:**

Economic development quarterly report.

### **ATTACHMENTS:**

Quarterly report attached.

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**PREPARED BY:** Daniella Anker, Economic Development Coordinator

**REVIEWED BY:** Anthony Burdett, CAO

**APPROVED BY:** Anthony Burdett, CAO



## Economic Development Coordinator Quarterly Report to Council July 14, 2025

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### EDC

- New member of Economic Developers Alberta (EDA) to enhance our access to training, resources, and professional networks

### Marketing & Communications

- Working toward updating the Town's investment attraction information

### Economic Development

- Lot listings
  - o Commercial and industrial lots have been listed on realtor.ca
  - o Commercial and industrial lots have been listed on Alberta Site Selector
- Business development
  - o Business gap analysis: List of missing businesses and services in development to guide future attraction efforts
  - o Investor Packages
    - A Hotel Investment Package is being created to attract new hotel developments to Fort Macleod
    - A Restaurant Investment Package is in progress to encourage restaurant expansion or new entries to the market

### Residential Development

- Macleod Landing
  - o Residential and multi-unit residential lots have been listed on realtor.ca
  - o Macleod Landing news and updates are now shared with subscribers
  - o Billboards in development to promote new Macleod Landing subdivision
- Local Workforce Survey
  - o In collaboration with the Chamber of Commerce, a Workforce & Live/Work Survey will launch this fall to better understand local workforce and infrastructure strengths and gaps
- Airport
  - o Collaborating with the Director of Operations and CAO on a new Airport Master Plan
  - o Preparing to apply for the Alberta Strategic Transportation Infrastructure Program (STIP) grant in 2026 to receive funding for airport improvements
    - Engineering planned for Spring 2026
    - Grant application deadline: November 30, 2026

### Business Relationships

- Actively engaging with local businesses through ongoing meetings and visits.
- Launched the Fort Macleod Monthly Business Spotlight:
  - o Featured in the Town newsletter and on social media channels.

### Tourism & Heritage

- Joining the Cultural Heritage Tourism Alliance Society (CHTA)

  
**Daniella Anker, EDC**



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## **Community Services QuarterTwo Report**

**RECOMMENDATION:**

None presented as information.

**ATTACHMENTS:**

Community & Protective Services Quarterly Report

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**PREPARED BY:** Liisa Gillingham, Director of Community & Protective Services

**APPROVED BY:** Anthony Burdett, CAO

# Quarterly Enforcement Summary Report

**Reporting Period:** April 7 – June 30, 2025

**Prepared by:** Officer S. Pothegadoo

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## 1. Traffic Bylaw No. 1837 (2016)

Section	Offence Description	Count
6.8	Inoperable vehicle parked on Highway	1
6.10	Unattached trailer on Highway	13
6.11	Park recreational vehicle/trailer over 72 hours	11
6.13	Park vehicle on Town property	1
7.2	Park in an alley	1
7.4	Parked/stopped in a marked fire lane	1
<b>Total: 28</b>		

## 2. Fire and Fireworks Bylaw No. 1867 (2017)

Section	Offence Description	Count
9.1	General violation	1
<b>Total: 1</b>		

## 3. Community Standards Bylaw No. 1920 (2020)

Section	Offence Description	Count
4.1	Permitting a nuisance	1
7.1	Failure to maintain boulevard/alley	34
9.1	Improper storage of bulky materials/items	1
<b>Total: 36</b>		

#### 4. Dog Control Bylaw No. 1922 (2020)

Section	Offence Description	Count
4.7	Unlicensed dog	9
8.1(a)	Dog running at large	5
8.1(b)	Dog barking excessively	1
<b>Total: 15</b>		

#### 5. Business Licensing Bylaw No. 1987 (2024)

Section	Offence Description	Count
3	No valid business licence	12
<b>Total: 12</b>		

#### 6. Waste Management Bylaw No. 1952 (2022)

Section	Offence Description	Count
17.10	Scavenging from collection bins	1
17.1	General waste bylaw violation	1
<b>Total: 2</b>		

#### 7. Water Utilities Bylaw No. 1990 (2025)

Section	Offence Description	Count
Schedule A	Sprinkler use – wrong day/time (warning)	45
<b>Total: 45</b>		

#### 8. Municipal Government Act (RSA 2000, c M-26)

Section	Offence Description	Count
546	Remedial Order Issued	2
<b>Total: 2</b>		

## Grand Total of Enforcement Calls: 141

### Additional Non-Ticketable or Assistance-Based Calls

Date	Location	Action	Description
May 6, 2025	Paddock A10	Assist Public Safety / Animal Control	Investigated loose horses; coordinated with lessee. Noted RVs, sea cans, debris. Logged under file BL2025-0023.
May 27, 2025	304 11 Street	Assist Alberta Health Services (AHS)	Ownership information provided due to odour/ rodent complaint. Linked to Comp-2025-0033-FMME.
May 30, 2025	508 24 Street	Assisted with Towing Coordination	Vehicles towed from Mad Mechanics-related location. No tickets issued post-compliance.
June 17, 2025	Town Office	Public Complaint Intake / Education	Barking dog complaint; verbal and written warning issued. No ticket.
June 24, 2025	8 Palomino Road	Utility Department Assistance	Delivered orange billing notice; no violation.
June 24, 2025	1711 7A Avenue	Zoning Inspection / Compliance Review	Suspected industrial operation in residential zone. Under review per Land Use Bylaw 2000.
Ongoing	—	Zoning & Bylaw Mapping Support	GIS enforcement overlay and zoning map support for strategic enforcement.

#### Prepared and Submitted by:

Officer S. Pothegadoo

Bylaw Enforcement Services

Town of Fort Macleod





**Town of Fort Macleod**  
**Director of Community & Protective Services**  
**Quarterly Report April through June 2025**

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**HR/Payroll**

- FCSS office full, with both the Housing and Healthy Aging positions full.
- Working to update the Pension and Benefit policy as per Audit notes, draft policy ready for review once LAPP policies on eligibility are reviewed.
- Facilitated recruitment and interviews for the Facility Operator I position.
- Work with CAO to Interview and hire Economic Development Coordinator.

**Community Services & General Administration**

- Several meetings with Empress Theatre Building Committee for the upcoming renovation project.
- Community Clean up and BBQ for volunteers.
- Midnight Rodeo Sponsorship meeting.
- Worked with the Grad class of 2025 for arena planning set up and rental requirements.
- Ad out for the 2025 -26 Arena Concession tender.
- Working on RFP for Caretaking services beginning September/October will be officially posted first week of July.
- Introductory meeting with the New Theatre manager for the Empress.
- The Community Hall and Scouts Hall continue to be busy and well used.
- Met with curling club regarding user agreement.
- Met with RCMP Superintendent.
- I had two Diversity and Inclusion Committee meetings.
- 3 Special Event Applications and approvals.
- The Community Safety Survey reviewed and reported on, action plans being worked on for a lighting assessment of a few noted areas as well as some speed control options for some areas of concern.
- Met with RhPap representative re: rural health care.
- Film management for the one day of filming on June 9<sup>th</sup>, couple days of prep, communication planning, permit review and approval.
- Attended the LGAA conference June 15-18.
- Staff lunch BBQ June 25.

**Emergency Management & Municipal Bylaw Enforcement**

- GR Davis Emergency Team meeting.
- Regional Emergency Management re: ESS service agreements and updated provincial management requirements.
- Fire Service Recognition Medals presented to Dick Shellhorn at the June 23<sup>rd</sup> Council Meeting.
- Bylaw Officer Quarterly Report attached.

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**Prepared by:** Liisa Gillingham, Director of Community & Protective Services  
**Approved by:** Anthony Burdett, CAO  
**Submitted to:** Town Council



## **Quarterly Report to Council – July 14, 2025**

### **Kris Holbeck – Director of Financial Services**

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#### **TAXATION/CEMETERY/ACCOUNTS PAYABLE**

1. The columbarium for the Union Cemetery should be placed this month. Administration is working on updated pricing for these niches and a rate for rush burials via bylaw schedule amendments.
2. Tax deadline was June 30, 2025 at 4:30 pm and the 11% penalty has been applied to any current arrears.
3. Both properties on the tax recovery public auction list have been removed due to payments/payment arrangements (NO tax recovery auction in 2025).

#### **UTILITIES/LICENSING/ACCOUNTS RECEIVABLE**

1. Upgrade to Temetra cloud meter reading system has been completed. Still having challenges with data uploads to Catalis (municipal accounting software).

#### **RECORDS MANAGEMENT/INFORMATION TECHNOLOGY**

1. The Laserfiche project is postponed in 2025 due to many other priorities. The project will continue in 2026 with minute digitization and searchability in the next phases of the project. The new website can implement public facing documents. Staff continue to work on digitizing agreements and taking training in Laserfiche.
2. Land files are also on the list of upcoming digitization projects to ensure these permanent records are not lost in case of a disaster as they are mostly physical records currently.
3. Annual destruction of archived documents is taking place per the Records Management Bylaw. Destruction of historic transitory records is also ongoing.

#### **INSURANCE AND RISK MANAGEMENT**

1. Staff continue to review the insurance listings annually and add/delete assets as needed.

#### **AUDIT, BUDGETING AND CONTROL SYSTEMS**

1. The Request for Proposal (RFP) for auditing services has been completed and results will be discussed in camera at this meeting.
2. The Town is moving its accounting software to a Cloud version to allow for more flexibility (on line customer accounts and payments etc.) Staff have done data walkthroughs and training on the new software. Database will be pulled and loaded into the new cloud version in July. Staff will double enter in both systems for one month to safeguard against issues and then will move forward with only the Cloud version in September.

- 3.
4. Staff are working on the management letter point to ensure tax records for land and our accounting records for land match.
5. Both the Scout Hall and Fire House have been tested for asbestos and we have received a report on the estimated costs to remediate them. This lower cost will reduce our asset retirement obligation in the 2025 audit. This amount will also be reduced when the airport recreation hall is demolished. The ice cream shop was not part of the ARO calculation in the financial statements.

#### **INVESTMENTS AND RESERVES MANAGEMENT**

1. Administration has met with our investment management advisors to discuss cash flows needs for the municipality going forward to ensure flexibility while maximizing investment returns.

Kris Holbeck      Kris Holbeck, Director of Finance



## Quarterly Report to Council July, 2025 Brennan Orr – Director of Operations

### DIRECTOR OF OPERATIONS

#### Safety

Title	Date	Designation	Description	Reporting	Workhub ID
Pool Break-in (equipment damages)	23-Jun-25	Near Miss	Break-in at the pool with police called and individuals removed. Some damages to the pool cleaning equipment	Closed	17
Pool Overnight Incident	09-Jun-25	Near Miss	Break-in at the pool with police called and individuals removed	Closed	16
Potential Drowning	27-May-25	Medical Aid	Incident at the pool. First aid performed and victim stabilized until ambulance arrived and taken to hospital	Closed	15
Empress Neon Sign Damages	05-May-25	Equipment Damages	Suspected vandalism to the historic neon sign outside the Empress	Closed	14
Property Damage, Internet Fiber	15-Apr-25	Equipment Damages	PW regrading the back alley. Shallow fiber line snagged.	Closed	12
Vehicle Damage, plywood struck facility truck	15-Apr-25	Equipment Damages	Facilities truck following commercial vehicle when plywood flew out of the back and hit the facilities truck	Closed	13
Centaur Products cut Arm	01-Apr-25	Medical Aid	Cut arm while working on arena rubber flooring	Closed	11

#### Safety Program Progress

- WorkHub – Safety Software and Tracking
  - Looking at internal training and adoption for personnel
  - Development and testing in
    - Online Training – internal process and documentation review and refreshers
    - Vehicle Assets tracking and Inspection
    - Incident Reporting and investigation
      - Storage, communications, tracking, reporting, Root Cause, Corrective Actions
    - Certificate tracking
    - SDS, Bulletins, Legislation

- Safety Manual
  - Review and integration of Contracted Manual
    - Section 13 – Incident Investigation and Reporting
    - Section 11 – Joint Health and Safety Committee
  - Internal Training Taking place
- Safety Audit
  - Internal initiative to gauge our safety program
    - Full OH&S audit format
    - Interviews
    - Site investigations / inspections
    - Review of Documentation and Process
    - Set Priorities

## Projects

Document Number	Document Name	Progress
ToFM-PLT-RFQ-2025-001	Backwash Line Pipe Replacement	Complete
ToFM-PW-RFQ-2025-002	Dust Abatement Priority 1	Awarded
ToFM-FAC-RFQ-2025-003	Library Roof Replacement	Complete
ToFM-FAC-RFQ-2025-004	Empress Washrooms	Work In Progress
ToFM-ADM-RFP-2025-005	Safety Codes	Complete
ToFM-PLT-RFQ-2025-006	Effluent Recycle Line	Creating Tender
ToFM-FAC-RFQ-2025-007	Library Air Conditioner and Furnace	Complete
ToFM-FAC-RFP-2025-008	Arena Floor (2026)	In Tender
ToFM-PLT-RFP-2025-009	Solar Monitoring	Complete
ToFM-PW-RFQ-2025-010	24th Street and 6th Ave Resurface	Work In Progress
ToFM-PW-RFQ-2025-011	8th Ave and 12th Street Paving	Work In Progress
ToFM-PW-RFQ-2025-012	Sidewalk Replacement	Work In Progress
ToFM-PW-RFQ-2025-013	26th Street and 6th Ave Apron	Work In Progress
ToFM-PW-RFQ-2025-014	5th Ave grading and resurface	Creating Tender
ToFM-FAC-RFQ-2025-015	Lyndon Road Pathway	Creating Tender
ToFM-PW-RFQ-2025-016	4th Ave Storm Management	Not Started
ToFM-FAC-RFP-2025-017	150 Park - Lighting and power	Not Started
ToFM-FAC-RFP-2025-018	150 Park - Grading and Sidewalk	In Tender
ToFM-FAC-RFP-2025-019	150 Park - Irrigation	Not Started
ToFM-FAC-RFQ-2025-020	150 Park - Fencing - post and chain	Not Started

## Projects of Interest Updates

- **Macleod Landing**
  - Civil Construction Work complete, site handed over to shallow utilities
  - Property owners
    - Some concerns with communications
    - Builders on site, Coordination with contractors

- **Empress Theater**
  - Washroom are moving ahead as scheduled
    - Surprise cinderblock wall that was mitigated
  - Chairs
    - Good progress on removing the chairs and upholstering
  - Floor
    - Not in good enough condition to clean and seal
    - Covered with plywood
    - Fir flooring ordered
    - Anticipating we will still hit our schedule
- **Extended Producer Responsibility (EPR)**
  - Fort Macleod is registered for Phase II in October 2026
    - Alberta Recycling Management Authority
    - Circular Material
    - E360s
  - Lots of initial information shared
    - Insurance
    - Process and location
    - Contractors' details
  - MD pushed for shared depot to be integrated
    - Soft start to the program for Town
    - Signed Contract for 15 Months

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## **PUBLIC WORKS**

### **Water & Sewer Systems**

- Annual Sewer Flushing: Approximately 50% complete on trunk and main lines.
- Annual Water System Flushing & Valve Exercising: Approximately 40% complete.
- Hydrant Repair: Hydrant on 26th Street near the hospital repaired after leak detection.
- Enviro Trace Leak Study: Leak detection study in the northeast section of the water system completed; awaiting results.

### **Roads & Streets**

- Sweeping: Sweeping of avenues and streets completed.
- Crack Sealing:
  - 24th Street and streets north of 25th Street completed.
  - Partial crack sealing and paint touch-ups completed on the runway.
- Dust Abatement: All Priority 1 roads completed.
- Grading & Pothole Repairs: Road grading and pothole repairs completed.

### **Green Spaces & Vegetation**

- Spraying:
  - Spraying of all green areas is 95% complete.



- Next: spraying curbs, parking lots, and yards.
  - Fall spraying scheduled for parks.
- Mowing:
  - Large green areas and ditches completed.
  - Touch-ups ongoing.
  - Alley mowing (center strips) and vegetation spraying planned for summer.
- Pesticide Certification:
  - An employee has completed training and is now a licensed pesticide applicator.

### Infrastructure & Facilities

- Airport Project: Water extension installed for the airport hangar lots.
- Runway Maintenance: Crack sealing and paint touch-ups completed.
- Columbarium: Pad constructed for the new columbarium.
- Lift Stations: Vac and cleaning completed.

### Compost Site

- Maintenance:
  - Cleaned up site, emptied bins, and hauled trees to the old dump.
  - Screened compost to replenish the dirt bin.

### Staffing

- Seasonal Staff have been hired.

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## PLANTS

### WWTP

- Lift Station Pump #2 was cleared and back in operation in April.
- Two seal flush line leaks repaired in April (initial issue discovered in January).
- Solenoid valve for Plant Service Water to Old Drum Screen installed mid-May.
- Disc Filter Strainer cracked on Feb 22 after just 2 months of use; replacement installed March 13. Full warranty approved in June.
- Portable manhole sewer sampler arrived end of May. Lowering device incompatible with our manholes; Public Works will modify cover to fit.
- One Disc Filter panel replaced June 10 due to tearing. No impact on treatment.
- Heavy rainfall over June 21 weekend caused no treatment issues.
- Increased screenings in June likely due to sewer flushing, rain, and possible truck wash debris (e.g. wood shavings).
- Exhaust Fan 7 bearing failing (identified end of June); parts and repairs are being researched.
- Crack found in WAS#2-line June 23. Previously repaired twice (once under warranty). Contractor contacted, awaiting response.
- Raw Sampler Pump failed June 23. Diagnosis ongoing; spare sampler in use.
- We are still awaiting MPE's engineered drawings for the water reuse line, but were advised in late June that work on them will begin soon.

- Centrifuge bowl for capital project purchased. As of mid-June, delivery expected mid-August.

### WTP

- Backwash line capital project completed April 2. System operating smoothly. A contractor error caused a power outage on monitoring equipment, resulting in a contravention.
- Faults with the raw water turbidity meter and tabletop turbidimeter were resolved with a spare unit used in the interim. A contravention was filed, and the repaired equipment was reinstalled on May 21.
- Camfield contacted in May to repair angled well. Awaiting response.

### General

- Water meter reading software upgraded from FCS to Temetra. Issues continue. 9 special meters continue to have issues.
- An employee attended AWWOA training in late May.
- Goldbeck Solar completed initial inspection in May. One near-blown fuse replaced. Awaiting additional data.
- PT2 truck PCM board replaced in June. Vehicle is now operational.
- Water utility rate review completed and submitted for Council presentation on July 2.

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## PLANNING AND DEVELOPMENT

### Agreements/Policy

- ROW agreement – 10 acre (Indoor farms water line- 2025-0-038 subdivision)
- Development Agreement – Sunbreeze proposal (Bylaw 2004 Rezone)

### Bylaws

- Bylaw 1969 Perkins street- Resubmitted for subdivision (2 titles) BOA is agent
- Bylaw 1977- Road Closure (Lyndon Road) in process, surveyed Environmental Reserve.
- Bylaw 2000 -Land Use Bylaw- Adopted
- Bylaw 1997 Rezone- IG-CG- Completed
- Bylaw 2001 AG- IG- Completed
- Bylaw 2004 R-RLL P.H. July 14<sup>th</sup>, letters and notices sent and posted
- Bylaw 2008 RMU1- RMU2- P.H. July 14<sup>th</sup> letters and notices sent and posted

### Land Sales/Swaps

- 160 acres Business Industrial- In process
- Closed bid Accepted from Delcan- At legal for agreements
- No residential lots left in the phase 1 Macleod Landing. Legal Agreements mostly complete, Permits have been issued for new homes (3).
- 15 Acre Land sale by default bought lands back, currently in resale plus a portion of Perkins Street. (needs subdivision and consolidation)
- 1 default on build requirement on Manning Avenue (June 30 to amend agreement)

- 1 sale Airport lot in process
- 1 sale phase 2 Macleod Landing in process
- 10 Acre portion of AG land sale in process at legal for review
- Residential Multi unit sale in Macleod Landing in process, DP plans have been submitted
- Alleyway closed bid sale, Buenos Motor and Tires- in process at legal

### Subdivisions

- 2025-0-038 TOFM – Indoor Farms – In process (Needs HRV assessment and ROW agreements)
- 2025-0-054 TOFM – Delcan- Finalized
- 2025-0-071 JR Home builders- Approved by MPC
- Proposed- Perkins Street (subdivide into two lots)
- Proposed – Lot adjacent to railway, (Macleod landing/ Quilt shop, road plan subdivide into two lots) BOA is agent.

### Permits and Compliance

- 59 Current permits as of June 30th
- 24 Compliance letters as of June 30th
- 1 Safety Code order issued for non-compliance of Schedule C forms
- 1 letter (email reminder) for default build sent out- still in process

### Other

- Bylaw 2000 is in effect; fees forms and other schedules in review.
- Internal safety codes review (SCC)- submitted Feb 25<sup>th</sup> as of June 17<sup>th</sup> SCC has not responded to compliance of audit submission. They will send an email.

## PARKS & FACILITIES

Q2 was a highly active season as the department transitioned from winter shutdowns to full-scale spring and early summer operations. Staff worked diligently to prepare parks, complete preventive maintenance, open the pool, and support a variety of community events. The quarter required flexibility, coordination, and responsiveness as public use and expectations increased significantly.

### Key Operational Focus Areas

- **Facility & Infrastructure Upgrades:**
  - New roof and air conditioning unit installed at the library
  - New rubber flooring installed in the arena
  - Community Hall repainted; new flooring installed
  - Security cameras installed at Empress and Westwinds facilities
  - New garage door lifter and pool mechanical equipment added
- **Park & Grounds Maintenance:**
  - Outdoor park cleanup, grooming, mowing

- Pest control and seasonal repairs
- Pathway upgrades in parks
- Irrigation system repairs across multiple sites
- Sports field grooming and repairs
- 13 new trees planted at the cemetery
- Increased baseball diamond usage
- **Aquatics & Arena Operations:**
  - Arena ice removal and mechanical room cleanup
  - Pool opening and spray park activation
  - Pool repainting and surface work completed
  - Lifeguard onboarding and training completed
- **Staffing & Training:**
  - Seasonal staff hired and trained (April–May)
  - First Aid certifications updated
  - One staff member completed CPO Pool Operator Course
  - Staff recognized at Lifesaving Society Awards:
    - Swim Patrol Award
    - Swim for Life Award (Highest points at an outdoor pool)
  - Continued focus on equipment training, safety refreshers, and independent task management

### Major Events & Community Support

Staff provided setup, access, cleaning, and logistical support for the following events:

- Job Fair (April)
- STARS Volleyball Tournament (April)
- Handmade Market (May)
- Pool Opening Day & Online Bookings Launch (May)
- High School Graduation (June)
- Movie Crew Filming (June)
- Gun Show (June)

### Challenges

- High number of June events required tight coordination and resource prioritization
- Ongoing mechanical issues due to aging infrastructure (e.g., chair lift, ice resurfacer)
- Increased demands for garbage collection and washroom servicing due to high public use in warmer weather

Respectfully submitted,

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Brennan Orr, Director of Operations

# Appendix A

## Service Tracker Report for April 1<sup>st</sup> to June 30<sup>th</sup>, 2025

### Town of Fort Macleod

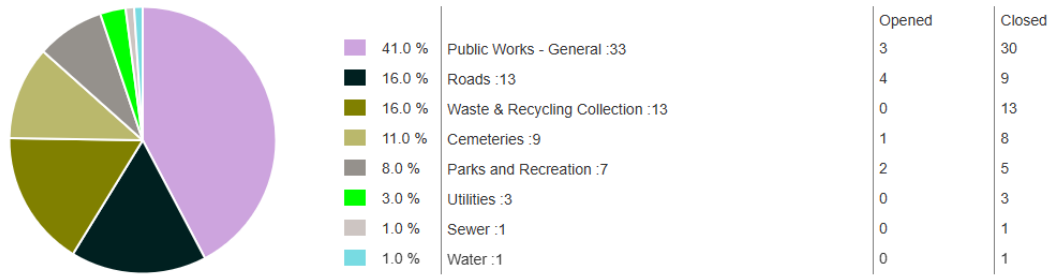
#### Report Statistics

July-03-2025

Date Period : April-01-2025 - June-30-2025  
Ward : All

Total Number of Requests :	80
Opened :	10
Closed :	70
Total Time Tracked :	57.20 hours
Total Cost Tracked :	\$0
Total Mileage:	0 km
Average number of days to close a service request : 6	
Average number of days to close a service request (System wide) : 10	
Number of submissions from the website : 9	
Number of submissions from Service Tracker : 71	
Number of submissions from Residents : 0	

Total number of requests by Category :



#### Details

		Opened	Closed
<b>41.0 %</b>	<b>Public Works - General :33</b>	<b>3</b>	<b>30</b>
	Weed Control :1	0	1
	Mowing and Whipping :2	1	1
	Miscellaneous Public Works Items :7	0	7
	General Maintenance :3	0	3
	Garbage/Recycling Bin Collection/Drop Off :14	2	12
	Garbage Collection :6	0	6
<b>16.0 %</b>	<b>Roads :13</b>	<b>4</b>	<b>9</b>
	Potholes :3	0	3
	Line Painting :1	1	0
	Grading/Road Repair :2	0	2
	Barricade Delivery :4	1	3
	Alley :3	2	1
<b>16.0 %</b>	<b>Waste &amp; Recycling Collection :13</b>	<b>0</b>	<b>13</b>
	Report a Problem :13	0	13
<b>11.0 %</b>	<b>Cemeteries :9</b>	<b>1</b>	<b>8</b>
	Grave Marking Digging/Filling :6	1	5
	Grave and Headstone Marking :3	0	3
<b>8.0 %</b>	<b>Parks and Recreation :7</b>	<b>2</b>	<b>5</b>
	Mowing & Whipping :3	0	3
	Gopher Control :1	1	0
	Garbage Cleanup :1	1	0
	Dog Poop Bag Maintenance :1	0	1
	Beautification :1	0	1
<b>3.0 %</b>	<b>Utilities :3</b>	<b>0</b>	<b>3</b>
	Water Turn On Request :1	0	1
	Water Shut Off Request :2	0	2
<b>1.0 %</b>	<b>Sewer :1</b>	<b>0</b>	<b>1</b>
	Flooding/Drainage Issues :1	0	1
<b>1.0 %</b>	<b>Water :1</b>	<b>0</b>	<b>1</b>
	No Water/Low Pressure Complaint :1	0	1