



**Town of Fort Macleod
Council Meeting Minutes**

**Tuesday, November 12, 2024, 7:00 pm
Council Chambers
G.R. Davis Administration Building
410 20th Street
Fort Macleod, AB T0L 0Z0**

Council Present: Mayor Brent Feyter, Councillor Mackenzie Hengerer, Councillor Christina Fox, Councillor Jim Monteith, Councillor Jeemeet Patel, Councillor Aaron Poytress, Councillor Gord Wolstenholme

Administration: Anthony Burdett, CAO, Wally Ola, Director of Operations, Liisa Gillingham, Director of Community & Protective Services, Kris Holbeck, Director of Finance, Meranda Day Chief, Executive Assistant

Others: Gavin Scott, Senior Planner ORRSC

A. CALL TO ORDER

Mayor Feyter called the meeting to order at 6:59 pm.

B. MOMENT OF REFLECTION

C. APPROVAL OF AGENDAS

C.1 CONSENT AGENDA

R.2024.261

Moved by: Councillor Patel

That Council approves the November 12, 2024, Consent agenda as presented.

CARRIED

C.1.a COUNCIL MEETING MINUTES

- C.1.a.a October 28, 2024 Organizational Meeting
- C.1.a.b October 28, 2024 Regular Council Meeting
- C.1.a.c November 6, 2024 F&I COTW

C.1.b CORRESPONDENCE AND INFORMATION ITEMS

C.1.c FINANCIALS

- C.1.c.a Account Payables Listing - November 1, 2024

C.1.d COMMITTEE REPORTS

(First meeting of the month)

C.2 REGULAR MEETING AGENDA

R.2024.262

Moved by: Councillor Fox

That Council approve the November 12, 2024 regular Council meeting agenda as presented.

CARRIED

D. FOR THE GOOD OF COUNCIL

E. DELEGATIONS

F. PUBLIC HEARINGS

- F.1 Municipal Reserve: Removal of Designation
Gavin Scott, ORRSC

R.2024.263

Moved by: Councillor Wolstenholme

That Council hereby opens the Public Hearing to remove the Municipal Reserve Designation from: Lot 14MR Block 29 Plan 9911458 and Lot 13MR Block 29 Plan 9611918 containing approximately 0.64± ha (1.58± acres) to enable a subdivision within Macleod Landing Area Structure Plan at 7:06 pm.

CARRIED

Mayor Feyter called to the gallery for anyone to speak in favour of or against the Municipal Reserve Removal for Macleod Landing; however, no responses were forthcoming.

R.2024.264

Moved by: Councillor Fox

That Council hereby closes the Public Hearing to remove the Municipal Reserve Designation from: Lot 14MR Block 29 Plan 9911458 and Lot 13MR Block 29 Plan 9611918 containing approximately 0.64± ha (1.58± acres) to enable a subdivision within Macleod Landing Area Structure Plan at 7:07 pm.

CARRIED

- F.2 Bylaw 1992: LUB Amendment Macleod Landing Rezone Multiple
Gavin Scott, ORRSC

R.2024.265

Moved by: Councillor Patel

That Council hereby opens the Public Hearing for Bylaw 1992: LUB Amendment Macleod Landing Rezone Multiple at 7:09 pm.

CARRIED

Mayor Feyter called to the gallery for anyone speaking in favour or against Bylaw 1992, however no responses were forthcoming.

R.2024.266

Moved by: Councillor Monteith

That Council hereby closes the Public Hearing for Bylaw 1992: LUB Amendment Macleod Landing Rezone Multiple at 7:10 pm.

CARRIED

- F.3 Bylaw 1988: Property Assessment Sub-Classes
Kris Holbeck, Director of Finance

R.2024.267

Moved by: Councillor Fox

That Council hereby reconvenes the Public Hearing for Bylaw 1988: Property Assessment Sub-Classes at 7:11 pm.

CARRIED

Mayor Feyter called to the gallery for anyone wishing to speak in favour of or against Bylaw 1988; one was forthcoming.

Mr. Bill Hall spoke against the bylaw, expressing concerns about additional taxes on vacant properties and the potential for increased rental density on his street, which he felt could negatively impact the community atmosphere.

R.2024.268

Moved by: Councillor Wolstenholme

That Council hereby closes the Public Hearing for Bylaw 1988: Property Assessment Sub-Classes at 7:15 pm.

CARRIED

- F.4 Bylaw 1987: Business License Bylaw
Kris Holbeck, Director of Finance & Liisa Gillingham, Director of Community & Protective Services

R.2024.269

Moved by: Councillor Hengerer

That Council hereby opens the Public Hearing for Bylaw 1987: Business License Bylaw at 7:18 pm.

CARRIED

Mayor Feyter called to the gallery for anyone speaking in favour or against Bylaw 1987, however no responses were forthcoming.

R.2024.270

Moved by: Councillor Wolstenholme

That Council hereby closes the Public Hearing for Bylaw 1987: Business License Bylaw at 7:19 pm.

CARRIED

G. CONSIDERATION OF DELEGATIONS and PUBLIC HEARINGS

- G.1 Municipal Reserve: Removal of Designation

R.2024.271

Moved by: Councillor Poytress

That Council directs the Designated Officer to notify the Registrar that the provisions of Part 17, Division 9 of the *Municipal Government Act* have been complied with and request the Registrar to remove the Municipal Reserve Designation from: Lot 14MR Block 29 Plan 9911458 and Lot 13MR Block 29 Plan 9611918 containing approximately 0.64± ha (1.58± acres) to enable a subdivision within Macleod Landing Area Structure Plan.

CARRIED

G.2 Bylaw 1992: LUB Amendment Macleod Landing Rezone Multiple

R.2024.272

Moved by: Councillor Patel

That Bylaw 1992, being a Bylaw in the Town of Fort Macleod, in the Province of Alberta to amend Bylaw 1882, being the municipal Land Use Bylaw, for the purpose of redesignating lands within the municipality in accordance with Macleod Landing Area Structure Plan (Bylaw 1962) legally described as:

Lot 3 Block 31 Plan 1212310;

from “Residential Manufactured Home: R-MH” to “Residential: R”;

from “Residential Manufactured Home: R-MH” to “Residential Multi-Unit: R-MU”;

from “Residential Manufactured Home: R-MH” to “Commercial General: CG”;

from “Residential Manufactured Home: R-MH” to “Public and Institutional: PI”;

from “Residential Manufactured Home: R-MH” to “Agriculture: AG”;

Lot 14MR Block 29 Plan 9911458

from “Public and Institutional: PI” to “Commercial General: CG”;

Lot 13MR Block 29 Plan 9611918

from “Public and Institutional: PI” to “Commercial General: CG”;

from “Public and Institutional: PI” to “Residential Multi-Unit: R-MU”;

Portion of roadway within Plan 9611918 from “no zoning” to “Commercial General: CG” and “Public and Institutional: PI”

Lot 4 Block 1 Plan 2410216

from “Residential Manufactured Home: R-MH” to “Agriculture: AG”;

Lot 5 Block 31 Plan 0012301

from “Residential Manufactured Home: R-MH” to “Commercial General: CG”;

Portion of Plan 5707HS Block OT

from “no zoning” to “Commercial General: CG”; as amended, be given second reading.

CARRIED

R.2024.273

Moved by: Councillor Fox

That Bylaw 1992, being a Bylaw in the Town of Fort Macleod, in the Province of Alberta to amend Bylaw 1882, being the municipal Land Use Bylaw, for the purpose of redesignating lands within the municipality in accordance with Macleod Landing Area Structure Plan (Bylaw 1962) legally described as:

Lot 3 Block 31 Plan 1212310;

from “Residential Manufactured Home: R-MH” to “Residential: R”;

from “Residential Manufactured Home: R-MH” to “Residential Multi-Unit: R-MU”;

from “Residential Manufactured Home: R-MH” to “Commercial General: CG”;

from “Residential Manufactured Home: R-MH” to “Public and Institutional: PI”;

from “Residential Manufactured Home: R-MH” to “Agriculture: AG”;

Lot 14MR Block 29 Plan 9911458

from “Public and Institutional: PI” to “Commercial General: CG”;

Lot 13MR Block 29 Plan 9611918

from “Public and Institutional: PI” to “Commercial General: CG”;

from “Public and Institutional: PI” to “Residential Multi-Unit: R-MU”;

Portion of roadway within Plan 9611918 from “no zoning” to “Commercial General: CG” and “Public and Institutional: PI”

Lot 4 Block 1 Plan 2410216

from “Residential Manufactured Home: R-MH” to “Agriculture: AG”;

Lot 5 Block 31 Plan 0012301

from “Residential Manufactured Home: R-MH” to “Commercial General: CG”;

Portion of Plan 5707HS Block OT

from “no zoning” to “Commercial General: CG”; as amended, be given third reading and finally declared passed.

CARRIED

G.3 Bylaw 1988: Property Assessment Sub-Classes

R.2024.274

Moved by: Councillor Monteith

That Bylaw 1988, being a Bylaw of the Town of Fort Macleod in the Province of Alberta, for the purpose of Property Assessment Sub-Classes, be given second reading.

CARRIED

R.2024.275

Moved by: Councillor Fox

That Bylaw 1988, being a Bylaw of the Town of Fort Macleod in the Province of Alberta, for the purpose of Property Assessment Sub-Classes, be given third reading and finally declared passed.

CARRIED

G.4 Bylaw 1987: Business License Bylaw

R.2024.276

Moved by: Councillor Fox

That Bylaw 1987, being a Bylaw of the Town of Fort Macleod in the Province of Alberta, known as the Business License Bylaw to regulate and enforce municipal matters related to businesses, activities and licensing as amended is hereby given second reading.

CARRIED

R.2024.277

Moved by: Councillor Hengerer

That Bylaw 1987, being a Bylaw of the Town of Fort Macleod in the Province of Alberta, known as the Business License Bylaw to regulate and enforce municipal matters related to businesses, activities and licensing, is hereby given third reading and finally declared passed.

CARRIED

H. UNFINISHED BUSINESS

H.1 Crowsnest Pass Headwaters
Anthony Burdett, CAO

R.2024.278

Moved by: Councillor Monteith

That Council accepts the Crowsnest Pass Headwaters report from CAO Anthony Burdett as information.

CARRIED

H.2 Safe Community Task Force: Terms of Reference
Anthony Burdett, CAO

R.2024.279

Moved by: Councillor Monteith

That Council approves the 2024 Safe Community Task Force Terms of Reference as presented.

CARRIED

I. NEW BUSINESS

- I.1 YTD Revenue and Expenditure Report
Kris Holbeck, Director of Finance

R.2024.280

Moved by: Councillor Patel

That Council approves the Year to Date Revenue and Expenditures report as presented.

CARRIED

- I.2 ORRSC: 2025 Membership Fees
Anthony Burdett, CAO

R.2024.281

Moved by: Councillor Fox

That Council accepts the 2025 Annual Membership Contribution Fee Increase letter from Oldman River Regional River Services Commission as information.

CARRIED

J. ADMINISTRATIVE REPORTS

(Quarterly - January, April, July, October)

K. IN CAMERA

R.2024.282

Moved by: Councillor Fox

That Council moves in camera to discuss a land sale item at 7:58 pm.

CARRIED

- K.1 Land Sale - FOIP Section 16

R.2024.283

Moved by: Councillor Patel

That Council moves out of in camera at 8:28 pm.

CARRIED

R.2024.284

Moved by: Councillor Patel

That Council approves the following proposed sale prices for lots within the Macleod Landing development;

- Plan 92B, Block 34, Lot 1 \$82,000.00
- Plan 92B, Block 34, Lot 2 \$75,000.00
- Plan 92B, Block 34, Lot 3 \$75,000.00
- Plan 92B, Block 34, Lot 4 \$75,000.00
- Plan 92B, Block 34, Lot 5 \$75,000.00
- Plan 92B, Block 34, Lot 6 \$75,000.00
- Plan 92B, Block 34, Lot 7 \$78,000.00

- Plan 92B, Block 31, Lot 14 \$74,000.00
- Plan 92B, Block 31, Lot 15 \$70,000.00
- Plan 92B, Block 31, Lot 16 \$70,000.00
- Plan 92B, Block 31, Lot 17 \$70,000.00
- Plan 92B, Block 31, Lot 18 \$70,000.00
- Plan 92B, Block 31, Lot 19 \$70,000.00

Plan 92B, Block 31, Lot 20 \$70,000.00

Plan 92B, Block 32, Lot 4 Roll# 3330106 \$199,500.00

Plan 92B, Block 32, Lot 3 Roll# 3330105 \$199,500.00

Plan 92B, Block 32, Lot 2 Roll# 3330104 \$216,000.00

Plan 92B, Block 32, Lot 1 Roll# 3330103 \$216,000.00

CARRIED

R.2024.285

Moved by: Councillor Fox

That Council approves the sale of lands known as Plan 92B, Block 335, Lots 12-14, and Plan 92B, Block 359, Lots 12-14 (338 15th Street, Fort Macleod, AB), through a proposal process to select the best fit for the neighborhood, at a minimum amount of \$125,000.00.

CARRIED

L. ADJOURNMENT

Mayor Feyter adjourned the meeting at 8:30 pm.

Mayor Brent Feyter

CAO Anthony Burdett