



**Town of Fort Macleod
Council Meeting Minutes**

**Monday, June 23, 2025, 7:00 pm
Council Chambers
G.R. Davis Administration Building
410 20th Street
Fort Macleod, AB T0L 0Z0**

Council Present: Mayor Brent Feyter, Councillor Christina Fox, Councillor Jim Monteith, Councillor Jeemeet Patel, Councillor Aaron Poytress, Councillor Gord Wolstenholme

Regrets: Councillor Mackenzie Hengerer

Administration: Anthony Burdett, CAO, Liisa Gillingham, Director of Community & Protective Services, Kris Holbeck, Director of Finance, Meranda Day Chief, Executive Assistant, Brennan Orr, Director of Operations, Daniella Anker, Economic Development Coordinator

Others: Fire Services Recognition: Chelsea Petrovic, MLA Livingstone Macleod, Allen Zoeteman, Fire Chief & Dick Schellhorn. Fort Macleod RCMP: Sgt. Christian Lafleur. Fortis Alberta: Cody Webster. Fort Macleod Housing Committee: Sharon Brown, FCSS Coordinator, and Amy Isaac, FCSS Housing & Community Support Navigator. Canadian-American Junior Hockey League: Tyson Peterson.

A. CALL TO ORDER

Mayor Feyter called the meeting to order at 7:02 pm.

B. MOMENT OF REFLECTION

C. APPROVAL OF AGENDAS

C.1 CONSENT AGENDA

R.2025.169

Moved by: Councillor Fox

That Council approves the Consent agenda as presented.

CARRIED

C.1.a COUNCIL MEETING MINUTES

C.1.a.a June 9, 2025

C.1.b CORRESPONDENCE AND INFORMATION ITEMS

C.1.b.a Emergency Department Closures

C.1.b.b Joshua Bergin: Request For Cat Control Bylaw

C.1.c FINANCIALS

C.1.c.a Payables June 17, 2025

C.1.d COMMITTEE REPORTS
(First meeting of the month)

C.2 REGULAR MEETING AGENDA

R.2025.170

Moved by: Councillor Fox

That Council approve the June 23, 2025, regular Council meeting agenda as presented.

CARRIED

D. FOR THE GOOD OF COUNCIL

E. DELEGATIONS

- E.1 Fire Services Recognition: Dick Schellhorn
Chelsae Petrovic, MLA Livingstone-Macleod

Mayor Brent Feyter thanked Mr. Schellhorn for his dedicated service to the Town of Fort Macleod and recessed the meeting to allow time for photographs at 7:14 pm.

Mayor Brent Feyter called the meeting back to order at 7:19 pm.

- E.2 Fort Macleod RCMP: Quarterly Report
Sgt. Christian Lafleur

Mayor Feyter thanked Sgt. Christian Lafleur for his presentation to Council, and thanked the Fort Macleod RCMP Detachment for everything they do in our community.

- E.3 Fortis Alberta: System Reliability and Upgrades
Cody Webster, Stakeholder Relations Manager

Mayor Feyter thanked Cody Webster from Fortis Alberta for their presentation to Council on the electrical system reliability and upgrades.

- E.4 Housing Committee: Housing and Service Needs Estimation Report
Sharon Brown, FCSS Coordinator & Amy Isaac, FCSS Housing & Community Support Navigator

Mayor Feyter thanked Sharon Brown, Amy Isaac and the Fort Macleod Housing Committee for their presentation to Council on the Housing and Service Needs Estimation.

- E.5 Canadian-American Junior Hockey League
Tyson Peterson

Mayor Feyter briefly excused himself from the meeting at 8:17 pm, at which time Deputy Mayor Aaron Poytress assumed the chair. Mayor Feyter returned and resumed chairing the meeting at 8:21 pm.

Mayor Feyter thanked Tyson Peterson for their delegation to Council on the Canadian-American Junior Hockey League (CAJHL).

F. PUBLIC HEARINGS

G. CONSIDERATION OF DELEGATIONS and PUBLIC HEARINGS

G.1 Housing and Service Needs Estimation Report

R.2025.171

Moved by: Councillor Monteith

That Council receive the “Fort Macleod Housing and Service Needs Estimation: A Community Report 2024” as information, and direct administration to explore opportunities to support community education and engagement on housing insecurity, in alignment with the report’s key recommendations.

CARRIED

G.2 Canadian-American Junior Hockey League

R.2025.173

Moved by: Councillor Wolstenholme

That Council directs Administration to review the proposal from the Canadian-American Junior Hockey League and report back to Council at a future meeting.

CARRIED

H. UNFINISHED BUSINESS

H.1 Provincial Historic Area Design Guidelines

Brennan Orr, Director of Operations

R.2025.172

Moved by: Councillor Patel

That Council approves Provincial Historic Area Design Guidelines as presented.

CARRIED

I. NEW BUSINESS

I.1 2025 Non-Residential Tax Incentives

Kris Holbeck, Director of Finance

R.2025.174

Moved by: Councillor Fox

That Council approves Administration entering into a tax incentive agreement with the following property owner for the 2025/2026/2027 cycle:

- O’Sullivans Concrete Ltd. for 136 – 13th Street (Roll #2127500).

CARRIED

I.2 Assessment Services Request For Proposals Award

Kris Holbeck, Director of Finance

R.2025.175

Moved by: Councillor Poytress

That Council accepts the awarding of the assessment services contract for the five-year period (June 2025 – May 2030) to Benchmark Assessment Consultants Inc. as information.

CARRIED

I.3 Investment Management Services Request For Proposals Award

Kris Holbeck, Director of Finance

R.2025.176

Moved by: Councillor Monteith

That Council accepts the awarding of the investment management services contract for the five-year period (July 2025 – June 2030) to Hobson Chalal Advisory Group (CIBC Wood Gundy) as information.

CARRIED

- I.4 Alberta Municipalities Distinguished Service Award Nomination
Anthony Burdett, CAO

R.2025.177

Moved by: Councillor Fox

That Councillor Christina Fox brings forward the nomination of Councillor Gord Wolstenholme for the Alberta Municipalities Distinguished Service Award in recognition of over 20 years of dedicated service to the Town of Fort Macleod, and that Council directs Administration to complete and submit the nomination.

CARRIED

- J. **ADMINISTRATIVE REPORTS**
(Quarterly - January, April, July, October)

- K. **IN CAMERA**

R.2025.178

Moved by: Councillor Patel

That Council moves in camera to discuss a personnel item at 8:48 pm.

CARRIED

- K.1 Personnel - FOIP Section 17

R.2025.179

Moved by: Councillor Wolstenholme

That Council moves out of in camera at 9:19 pm.

CARRIED

- L. **CONSIDERATIONS ARISING FROM IN CAMERA**

- L.1 Environment Committee Applications

R.2025.180

Moved by: Councillor Fox

That Council appoints Stasha Donahue, Shawn Patience, and Darcy Donahue as members-at-large to the Fort Macleod Environment Committee for a two-year term ending June 2027.

CARRIED

- M. **ADJOURNMENT**

Mayor Feyter adjourned the meeting at 9:20 pm.

Mayor Brent Feyter

CAO Anthony Burdett