



# **Chief Administrative Officer Quarterly Report to Council July 2, 2025**

**CAO: Anthony Burdett**

**Quarter: Apr-Jun 2025**

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## **Strengthening Relationships – Improving Communication – Finding Efficiencies – Building Capacity**

### **Town Administration**

- Land Use Bylaw Update - Passed
- FCSS New Coordinator
- Land Leases – Fish and Game Park Meetings
- Horse Pasture Discussions/ Contract updates
- Safety Codes RFP and Contract Awarding
- Quarterly Senior Team one-on-ones
- Policy Review
- Staff BBQ

### **CAO**

- Attended Local Government Administrators Conference and Trade Show

### **Strategic Plan**

- Working toward Strategic Action Plan goals. New strategic plan for 2026
- Term in review document initiated to be released later in 2025

### **Safe Community**

- Safe Community Task Force. Meeting quarterly. Task Force Accepted Goals and Priorities
- Further planning new 150 Park for increased population density on south side of town. Tender to go out soon
- RCMP K-Division Superintendent Meeting.

### **Residential Housing**

- Macleod Landing
  - o 8/8 Macleod Landing Cul-de-Sac lots sold
  - o 3/14 Willow Lane Lots sold
  - o 1 Multi-Unit Lot sold
- Sunbreeze Development Meetings

### **Infrastructure**

- Macleod Landing.
  - o Phase 2 contract construction underway
    - Asphalt completed, Shallow utilities to be completed in summer
  - o Highway 3 & 18<sup>th</sup> Street Signalization Meetings
- Airport Hanger Lots – Taxiway to be paved in 2025
  - o Working on Airport Master Plan
- Transportation Master Plan – To be completed in 2025
- Pathway Donation Discussions



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## Business Growth

- Economic Development
  - o Economic Development Coordinator Position Posted and filled
  - o Onboarding New Ec. Dev. Coordinator
  - o Working on Economic Development Strategy Action Plan
- Working with developers/buyers on land development opportunities.
  - o 135 Acre Parcel, 15 Acre Parcel
- Attended Buenos Aires Grand Opening

## Environmental

- Town to improve monitoring and efficiency of water treatment solar panels - continued.
- Town to begin participation in CEIP program – financing bylaw in place
- Information gathering on potential upstream coal project

## Intermunicipal Relationships

- Intermunicipal Development Plan Area Meetings – Neoen Solar Project

## Arts & Culture/ History & Heritage

- Empress Theatre Renovation.
  - o Bathroom renovation moving forward
  - o Floors waiting supply of new flooring
  - o Seats being reupholstered
- Fort Macleod Ag Society - Rodeo Sponsorship meetings
- New movie shoot on Main Street

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Anthony Burdett, CAO